How to view an Unofficial Transcript through WebAdvisor

**Step 1:** Go to the following link [https://wa.rccd.edu/RCCD/RCCD?TYPE=M&PID=CORE-WBMAIN&TOKENIDX=1201011932](https://wa.rccd.edu/RCCD/RCCD?TYPE=M&PID=CORE-WBMAIN&TOKENIDX=1201011932)

**Step 2:** Click on Log in and enter your USER ID and PASSWORD

**Step 3:** Click on the Students Menu

Your WebAdvisor log in is your 7 digit student ID number **Ex: 1234567**

Password will be 6 digit date of birth **Ex: 010203** After you LOGIN you will be asked to enter a new password

Click Here
Step 4: Under Academic Profile Click View/Print my Unofficial Transcript

**Please be advised, some links and navigation may change as the District begins its transition to the Portal. Account Help and Tutorials are now a link at the top of the page. The download and instructions for the Virtual Access Direct Gateway have been combined into one link entitled Virtual Access Direct Gateway Download.

*Account Help & Tutorials
  * Student Email
  * Student Email Password Reset

Supplemental Applications
  * CalWORKs Application
  * CAP Program Application Form
  * CalWORKs Application
  * SRC/CGSS Application
  * CCHPS Supplemental Application
  * International Supplemental Application
  * TRU Application

Registration
  * Search for Classes
  * Check my Registration Dates/Holds

Academic Profile
  * Academic Review
  * Degree Application
  * Certificate Application
  * Enrollment Status List
  * Degree/Certificate Application - Request Grades by Term
  * View/Print my Unofficial Transcript
  * Order an Official RCCD Transcript
  * Check Transcripts Received by RCCD
  * Order an RCCD Enrollment Verification
  * View My Incomplete Grade Contracts
  * Late Attendance Hours

Click Here

STEP 5: Click submit

STEP 6: Your Unofficial Transcript should come up
<table>
<thead>
<tr>
<th>Type</th>
<th>Code</th>
<th>Subject</th>
<th>Title</th>
<th>Units</th>
<th>Hours</th>
<th>Grade</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring 2016</td>
<td>ENGL-1</td>
<td>English</td>
<td>Composition</td>
<td>5.00</td>
<td>6.00</td>
<td>A</td>
<td>7.50</td>
</tr>
<tr>
<td>Fall 2016</td>
<td>ENGL-1</td>
<td>English</td>
<td>Composition</td>
<td>5.00</td>
<td>6.00</td>
<td>A</td>
<td>7.50</td>
</tr>
<tr>
<td>Spring 2016</td>
<td>MATH-1</td>
<td>Mathematics</td>
<td>Calculus I</td>
<td>5.00</td>
<td>5.00</td>
<td>A</td>
<td>9.00</td>
</tr>
<tr>
<td>Fall 2016</td>
<td>MATH-1</td>
<td>Mathematics</td>
<td>Calculus I</td>
<td>5.00</td>
<td>5.00</td>
<td>A</td>
<td>9.00</td>
</tr>
<tr>
<td>Spring 2016</td>
<td>SCI-1</td>
<td>Science</td>
<td>General Science</td>
<td>3.00</td>
<td>3.00</td>
<td>B</td>
<td>4.50</td>
</tr>
<tr>
<td>Fall 2016</td>
<td>SCI-1</td>
<td>Science</td>
<td>General Science</td>
<td>3.00</td>
<td>3.00</td>
<td>B</td>
<td>4.50</td>
</tr>
<tr>
<td>Spring 2016</td>
<td>ART-1</td>
<td>Art</td>
<td>Art History</td>
<td>3.00</td>
<td>3.00</td>
<td>A</td>
<td>4.50</td>
</tr>
<tr>
<td>Fall 2016</td>
<td>ART-1</td>
<td>Art</td>
<td>Art History</td>
<td>3.00</td>
<td>3.00</td>
<td>A</td>
<td>4.50</td>
</tr>
<tr>
<td>Spring 2016</td>
<td>HIS-1</td>
<td>History</td>
<td>American History</td>
<td>3.00</td>
<td>3.00</td>
<td>A</td>
<td>4.50</td>
</tr>
<tr>
<td>Fall 2016</td>
<td>HIS-1</td>
<td>History</td>
<td>American History</td>
<td>3.00</td>
<td>3.00</td>
<td>A</td>
<td>4.50</td>
</tr>
<tr>
<td>Spring 2016</td>
<td>PHI-1</td>
<td>Philosophy</td>
<td>Introduction to Philosophy</td>
<td>3.00</td>
<td>3.00</td>
<td>A</td>
<td>4.50</td>
</tr>
<tr>
<td>Fall 2016</td>
<td>PHI-1</td>
<td>Philosophy</td>
<td>Introduction to Philosophy</td>
<td>3.00</td>
<td>3.00</td>
<td>A</td>
<td>4.50</td>
</tr>
</tbody>
</table>

TOTAL: 28.50 units

Cumulative GPA: 3.625

Transfer GPA: 3.500

Total Hours: 120.00

Total Transfer Hours: 60.00

Total 60.00 hours completed.

Total 120.00 hours completed.

Total 180.00 hours completed.

Total 240.00 hours completed.