

2022-23

ADMINISTRATION OF JUSTICE

AS-T ADMINISTRATION OF JUSTICE

Pathways for Transfer (CSUGE) NAA642 / (IGETC) NAA643

REQUIRED COURSES (18-19 semester units) UNITS

ADJ-1	Introduction to the Administration of Justice	3
ADJ-3	Concepts of Criminal Law	3
LIST A	Select TWO courses from LIST A	6
LIST B	Select TWO courses from LIST B	6-7

LIST A: Select TWO courses below (6 units) UNITS

ADJ-2	Principles & Procedures of the Justice System	3
ADJ-4	Legal Aspects of Evidence	3
ADJ-5	Community Relations	3
ADJ-8	Juvenile Law and Procedures	3
ADJ-12	Introduction to Criminalistics	3
ADJ-13	Criminal Investigation	3
ADJ-20	Introduction to Corrections	3

LIST B: Select TWO courses below (6 - 7 units) UNITS

Any LIST A course not already used		
ADJ-9	Law in American Society	3
ADJ-14	Advanced Criminal Investigation	3
ADJ-200	Work Experience	3
MAT-12/12H	Statistics/Honors	4
OR		
PSY/SOC-48	Statistics for the Behavioral Sciences	3
POL-1/1H	American Politics/Honors	3
PSY-1/1H	General Psychology/Honors	3
SOC-1/1H	Introduction to Sociology/Honors	3
SOC-2	American Social Problems	3
SOC-20	Introduction to Criminology	3
SOC-50	Intro to Social Research Methods	3

This academic plan includes major coursework and recommended general education requirements for transfer. **Transfer requirements vary based on institution.** Please see a Counselor to develop your personal educational plan and determine appropriate work/life/school balance.

TERM 1			
CSUSB/CPP		UCR	
COURSE	UNITS	COURSE	UNITS
ENG 1A	4	ENG 1A	4
MAT 12	4	MAT 12	4
ADJ 1	3	ADJ 1	3
GUI-47	3	GUI 47	3
COM 1	3	COM 1 or 9	3
Total Units	17	Total Units	17

TERM 2			
COURSE	UNITS	COURSE	UNITS
PHI 11 or COM 3	3	ENG 1B	4
ADJ 3	3	ADJ 3	3
POL 1	3	POL 1	3
BIO 8 or GEG 1/1L	4	BIO 8 or GEG 1/1L	4
ADJ 9 or ANT 2	3	SOC 1	3
Total Units	16	Total Units	17

TERM 3			
COURSE	UNITS	COURSE	UNITS
ELECTIVE LIST A	3	ELECTIVE LIST A	3
PHI 33 or HUM 9 or 16	3	PHI 33 or 10	3
SOC 1	3	ECO 8	3
PHS 1 or ANT 1	3	PHS 1 or ANT 1	3
Total Units	12	Total Units	12

TERM 4			
COURSE	UNITS	COURSE	UNITS
ELECTIVE LIST A	3	ELECTIVE LIST A	3
SOC 50	3	HUM 9 or 16	3
C2 ART	3	ART 6, 10 or MUS 19	3
COM 9	3	SOC 50	3
HIS 6, 7, 14, 31, or 34	3	POL 2, 4 or 11	3
Total Units	15	Total Units	15

✓ First Term To-Do List	
	Submit official high school transcripts and AP/IB/CLEP exam scores
	Visit Engagement Center (ST 107)
	Meet with a counselor to personalize your EduNav plan and to determine if you have already met the IGETC foreign language requirement through high school coursework
	Register for ILA-800 each term to receive FREE tutoring

✓ Second Term To-Do List	
	Visit the Career Center (2nd floor of CSS)
	Meet with a Mustang Mentor
	Get involved in ASNC or other student organizations
	Look for internship, research or volunteer opportunities in your field (s) of interest

✓ Third Term To-Do List	
	Meet with a counselor to verify your transfer status
	Attend Transfer Fair , transfer workshops and meet with university reps
	Submit transfer applications (ask about UC TAG)
	Complete FAFSA before march 2nd (include all transfer institutions that you applied to)

✓ Fourth Term To-Do List	
	Submit Degree Applications via WebAdvisor
	Complete transfer application updates
	Finish strong and order final transcripts for your transfer institution along with CSUGE or IGETC certification

An **ADMINISTRATION OF JUSTICE** degree prepares students for a variety of careers in the criminal justice system. Students will learn about the American justice system, crime causes, the role of law enforcement, roles of administration of justice practitioners, procedural and constitutional rights of defendants, legal defenses, criminal courtroom procedure, evidence procedures, juvenile procedures, and misdemeanor and felony violations of criminal law.

WHERE CAN I WORK?

- ◆ Airport & other Transportation
- ◆ Community Service Organizations
- ◆ Conservation Corps
- ◆ Country Jails
- ◆ Domestic Violence Agencies
- ◆ Family Services
- ◆ Halfway Houses
- ◆ Juvenile Group Homes
- ◆ Local, State & Federal Courts
- ◆ Police & Sheriff Departments
- ◆ Private Security
- ◆ State & Federal Corrections
- ◆ Prison Camps
- ◆ U.S. Custom & Border Patrol

HOW DO I GET STARTED?

- ⇒ Visit the **Counseling Center** to learn about opportunities in the field and help determining if it is a good fit for your preferred values, strengths, skills, and interests. Student Services Build. 2nd floor.
- ⇒ Attend annual **TRANSFER FAIR** and **TRANSFER CENTER WORKSHOPS** to determine which university is the best fit for you as well as application requirements and transfer process.
- ⇒ **JOB SHADOW** and **NETWORK WITH PROFESSIONALS** in positions you wish to obtain.
- ⇒ Participate in campus clubs to gain **TEAMWORK** and **LEADERSHIP** skills.
- ⇒ Gain experience through **VOLUNTEERING** with organizations such as police and sheriff depts.
- ⇒ Learn to **WORK WELL** with different types of people.
- ⇒ Practice interpersonal, small group and public speaking **COMMUNICATION SKILLS**.
- ⇒ Become fluent in a **SECOND LANGUAGE** to serve clients who may not speak English.
- ⇒ Acquire knowledge of **GOVERNMENT AND COMMUNITY RESOURCES** available for those in need. Cultivate the desire to **HELP OTHERS**.
- ⇒ Maintain a blemish free driving and criminal record.
- ⇒ Join **PROFESSIONAL ASSOCIATION** to network and maintain current knowledge of opportunities in the field.

WHAT CAN I DO WITH THIS ASSOCIATE DEGREE?

Position Title	CA Annual Openings	CA Median Salary	In Riverside County Wages will Support
Animal Control Worker	190	\$52,510	1 adult, 1 child
Bailiff	No data	\$66,700	1 adult, 1 child
Correctional Officer	2,490	\$77,520	1 adult, 2 children
Court Clerk	840	\$48,540	1 adult
Detective	850	\$101,380	2 adults, 3 children
Private Investigator	840	\$64,110	1 adult, 2 chil
Police Patrol Officer	4,860	\$108,840	2 adults, 4 children
Security Guard	21,950	\$30,620	1 adult
Transportation Security Screener	4,700	\$41,770	1 adult

WHAT SKILLS DO I NEED?

- ⇒ **Active Listening** — giving full attention to what other people are saying, taking time to understand the points being made, asking questions as appropriate, and not interrupting at inappropriate times.
- ⇒ **Speaking** — talking to others to convey information effectively.
- ⇒ **Critical Thinking** — using logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions or approaches to problems.
- ⇒ **Social Perceptiveness** — being aware of others' reactions and understanding why they react as they do.
- ⇒ **Judgment and Decision Making** — considering the relative costs and benefits of potential actions to choose the most appropriate one.

WHAT CAN I DO WITH MORE EDUCATION AND TRAINING?

Position Title	CA Annual Openings	CA Median Salary	In Riverside County Wages will Support
Emergency Management Director	900	\$109,900	2 adults, 4 children
Fish and Game Warden	500	\$82,080	1 adult, 2 children
Forensic Science Technician	280	\$82,070	1 adult, 2 children
Intelligence Analyst	850	\$101,380	2 adults, 3 children
Lawyer	5,330	\$156,430	2 adults, 6 children
Probation Officer	1,040	\$91,400	1 adult, 3 children
Social Worker	1,200	\$70,170	1 adult, 2 children
University Professor	90	\$117,750	2 adults, 4 children

ESTIMATED COST TO OBTAIN ASSOCIATE DEGREE

60 Units x \$46 per unit (CA residents) = \$2,760	Health, ASNC, Parking Fees (x 4 terms) = \$360
Books & Supplies = \$3,944	Total Cost = \$7,064

PREFERRED WORK STYLES INCLUDE:

- ⇒ **Integrity** — being honest and ethical.
- ⇒ **Concern for Others** — being sensitive to others' needs and feelings and being understanding and helpful on the job.
- ⇒ **Dependability** — being reliable, responsible, and dependable, and fulfilling obligations.
- ⇒ **Stress Tolerance** — accepting criticism and dealing calmly and effectively with high stress situations.
- ⇒ **Self Control** — maintaining composure, keeping emotions in check, controlling anger, and avoiding aggressive behavior, even in very difficult situations.