

## Navigating the Scholarship Application System

### Sign-Up/Sign-In page

When you click on the link to the Scholarship Application System, this is the first page you will see:

**RCCD** | RIVERSIDE COMMUNITY COLLEGE DISTRICT  
MORENO VALLEY COLLEGE | NORCO COLLEGE | RIVERSIDE CITY COLLEGE

Sign Up or Sign In

Opportunities

### Welcome!

If you are a student at Moreno Valley College, Norco College or Riverside City College, please provide your MVC, NC or RCC student email address and create a password to sign up for an account. After you sign up, you will receive a confirmation email to validate your identity. Please be sure to also check your spam folder for this email. Once you have confirmed your identity, you can begin accessing this system.

You MUST have an MVC, NC or RCC student email in order to apply for scholarships. If you do not know your student email address, please contact the Admissions & Records office at your home college.

**Be sure to use your new student email that ends in "...rccd.edu"**

*Note: If you are serving as a Reference or Reviewer, you do not need to sign up for an account. Please refer to the invitation email you received or click on [trouble signing in](#).*

Email Address

Password

Your password must contain a minimum of 8 characters and include at least 1 digit, 1 uppercase letter, and 1 lowercase letter.

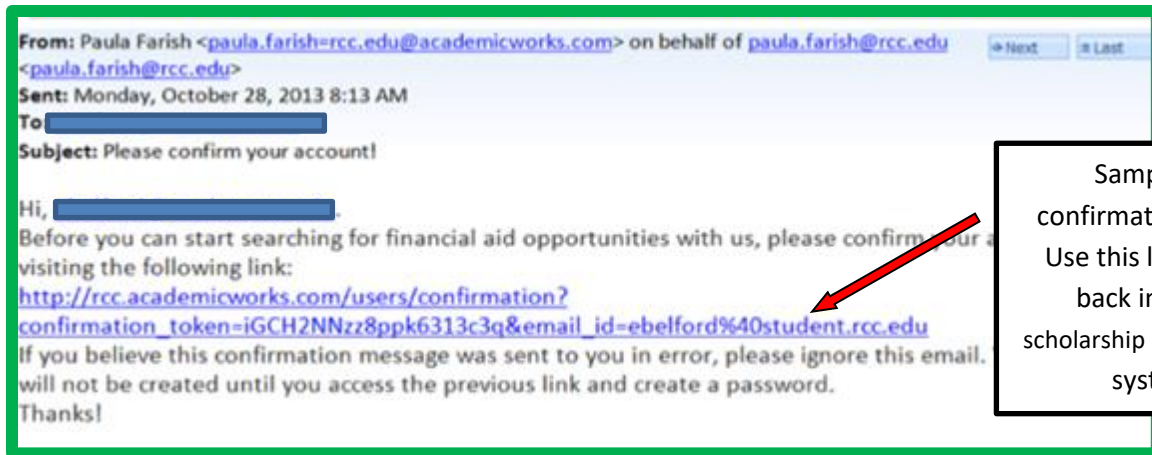
Confirm Your Password

[Trouble signing in?](#) • [Sign In](#)

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[MVC](#) | [NC](#) | [RCC](#) | [FAFSA](#) | [DreamAct](#)

Create your account here

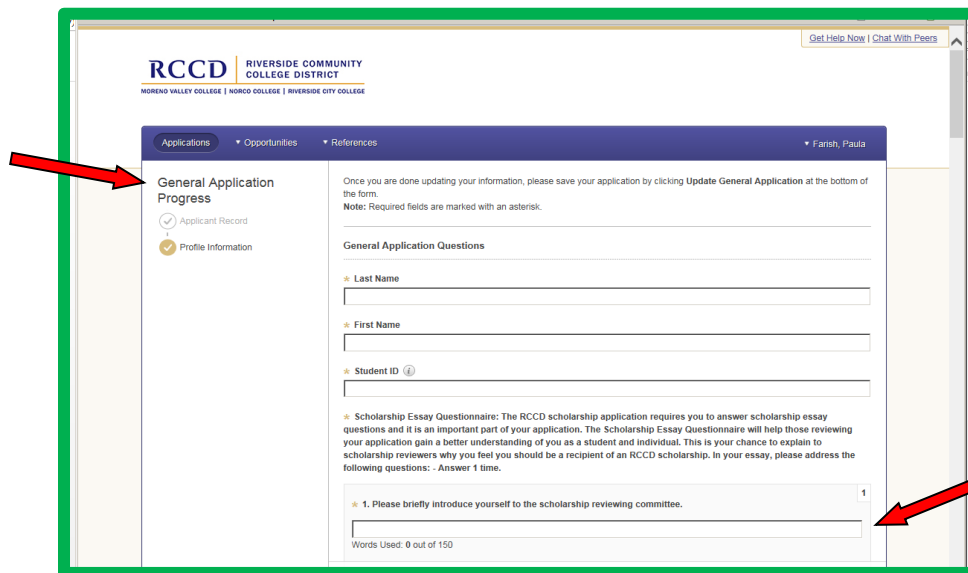
Please follow the directions and enter your MVC, NC or RCC student email address and create a password. You will be sent an email (see below) to your student email address to confirm your identity. Use the link within the email to log back into the system and get started completing your scholarship application. Whenever you log in later, you will use the yellow Sign-In button (the white Sign-Up button is only for first time users). Please note: The scholarship application site works best using browsers other than Internet Explorer.



Sample of confirmation email. Use this link to log back into the scholarship application system

## General Application

After you are able to log-in, you will see this page:



Essay questions

This is the General Scholarship Application you will need to complete and submit. It consists of a series of questions to answer in order for the scholarship system to match you to scholarship opportunities for which you meet the criteria. Some questions are fill-in or essays, some are multiple select, some are buttons. Please be sure to answer all questions as accurately as possible as an inaccurate answer will affect your eligibility. Tip: For the essay questions, it is recommended that you complete the question in a word document, finish any editing and then copy and paste it into the application where indicated.

Or, [Add a New Reference](#) (Reference will be notified via email)

\* What will your enrollment status be for the upcoming academic year (next fall and spring)? ?

- I will be attending MVC, NC or RCC
- I will be transferring to a four year university
- I will be attending MVC, NC or RCC in the fall and transferring to a four year university in the spring

\* Are you an active member of any of the following organizations: ?

Not a member  
ASNC  
ASNC

To select multiple items, hold control or command and click each one.

\* Are you pursuing any of the following careers? ?

None  
Broadcasting  
Computer Animation

To select multiple items, hold control or command and click each one.

\* Are you a member of an RCC athletic team? Please select: ?

Not an athletic team member  
Men's Baseball  
Men's Basketball

To select multiple items, hold control or command and click each one.

\* What is your academic goal? ?

- Certificate
- AA/AS Degree
- BA/BS Degree

\* What county do you currently reside in? ?

- Riverside
- San Bernardino
- Other

If you selected "Other", please specify.

Are you or will you be a graduate of any of the following high schools? Please select

Update Your Application

100%

Some of the questions have a “help” feature that offers an explanation if necessary. Run the cursor over the question and the help text will appear.

If you answered "Yes" please enter the branch of the US Military for which you served.

Are you working toward becoming a teacher?

- Yes
- No

\* Are you a re-entry student (returning to school after a five-year absence) or were you a re-entry student when you started at MVC, NC or RCC? ?

- Yes
- No

\* Are you a single parent? ?

- Yes
- No

\* Are you a first generation? ?

- Yes
- No

To apply for RCCD scholarships for nursing students, you must have been ACCEPTED to the nursing program for either the current fall semester or the upcoming spring semester. Please do not click on any of the nursing levels if you have not been officially accepted to the program and received your notification from the RCCD Nursing Department of your acceptance to the program.

\* Have you or will you be accepted to the RCC Nursing program? Please click on the level of study in the Nursing program that you will be in the upcoming spring semester (please read the help text for this question). ?

- LVN
- RN11
- RN12
- RN21
- RN22
- Not accepted to RCC Nursing program

\* Have you been accepted to the RCC Cosmetology program? ?

- Yes
- No

The final question serves as your signature. Please follow the directions to answer this question. You can click on the “Save and Keep Editing” button, or if you are ready to submit your application, click on the yellow “Finish and Submit” button. Please keep in mind that you can still make changes to any part of your application up until the deadline even after you click submit. To make changes, click the “Update Your Application” button. Don’t forget to submit your application before the deadline!

Yes  
 No

\* Have you or will you be accepted to the RCC Nursing program? Please click on the level of study in the Nursing program that you will be in the upcoming spring semester (please read the help text for this question).

LVN  
 RN11  
 RN12  
 RN21  
 RN22  
 Not accepted to RCC Nursing program

\* Have you been accepted to the RCC Cosmetology program?  
 Yes  
 No

\* Are you currently a high school senior who will graduate during this academic year?  
 Yes  
 No

\* I certify that the information contained in this application is true and complete. I authorize RCCD to share this application and the contents with the RCCD Scholarship Committee, Scholarship Donors and/or other screening committees. I also understand that if I am awarded a scholarship, information about me may be released for publicity purposes, to fulfill funding requirements, and for recognition to RCCD. I also understand that I am required to attend the scholarship awards ceremony as determined by my scholarship and/or donor. - Answer 1 time.

\* 1. Signature (Type Full Name) 1

\* 2. Today's Date  
  
Please enter a date formatted like MM/DD/YYYY.

## Home Page / Dashboard

Whenever you log-in to the system, you will see your "Home Page" or "Dashboard." The General Application is the application for all RCCD scholarships. Click on "View" to enter the application and make updates if necessary.

Get Help Now | Chat With Peers

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MORENO VALLEY COLLEGE | NORCO COLLEGE | RIVERSIDE CITY COLLEGE


Applications | Opportunities | References | Farish, Paula

✔ Your general application has been successfully saved.

**↑** NEXT STEPS  
**Start Applying**

**General Applications**  
 These are your basic applications. The information included will be attached to any other application that you submit.

[General Application](#)



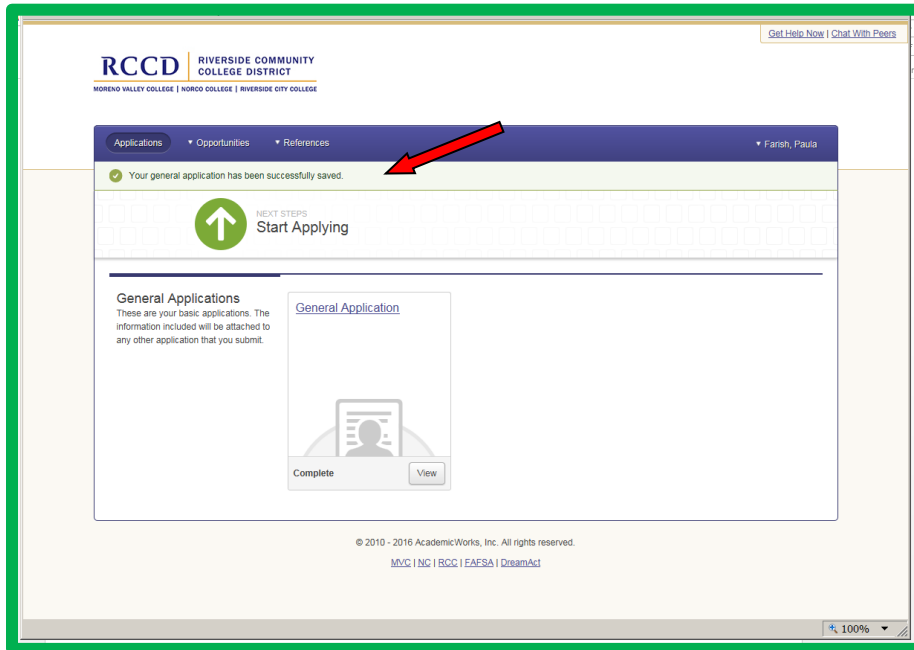
Complete

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 MVC | NC | BCC | EAESA | DreamAct

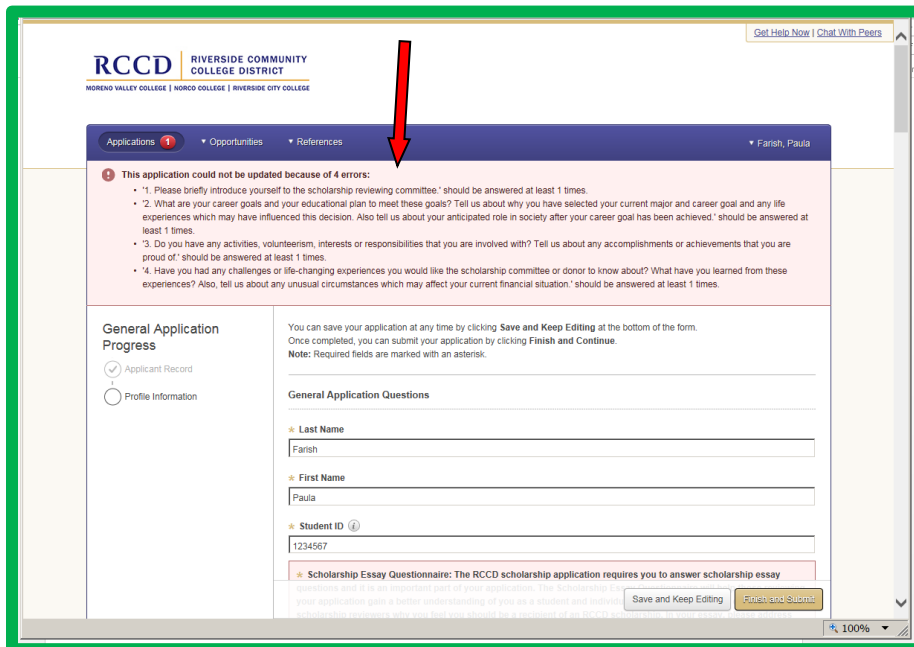
100%

## Message Bar

Please pay attention to the message bar near the top of the page:

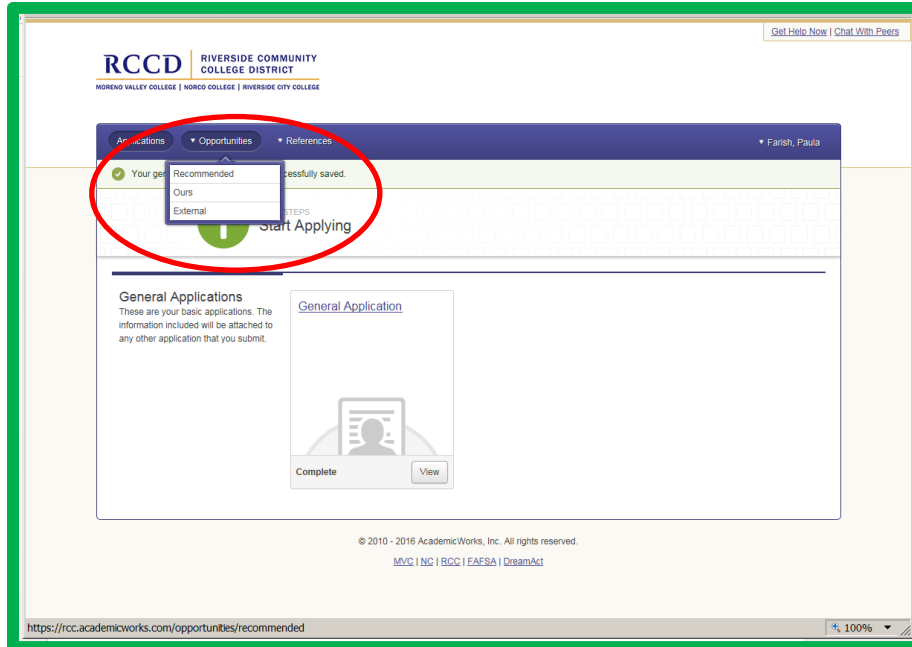


Anything needing immediate attention will be listed in red.



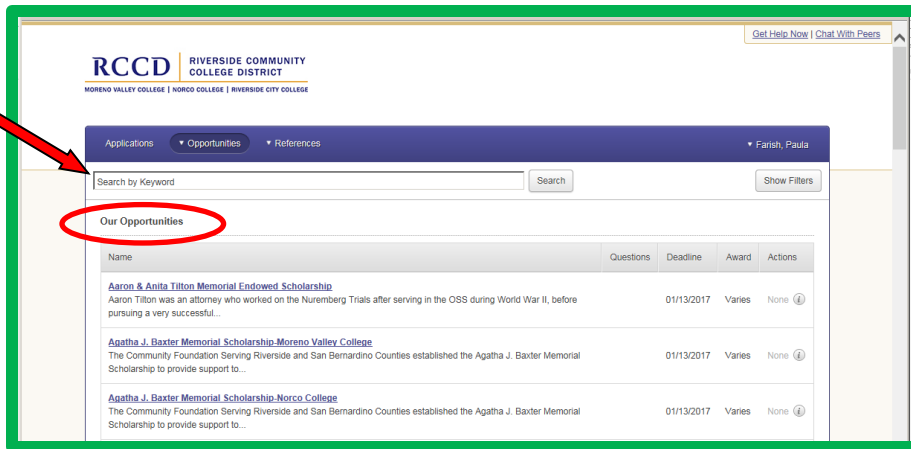
## List of Scholarship Opportunities

If you would like to see a list of the scholarship opportunities offered, click on “Opportunities in the purple bar near the top of the page. There will be three options: Ours, External and Recommended.



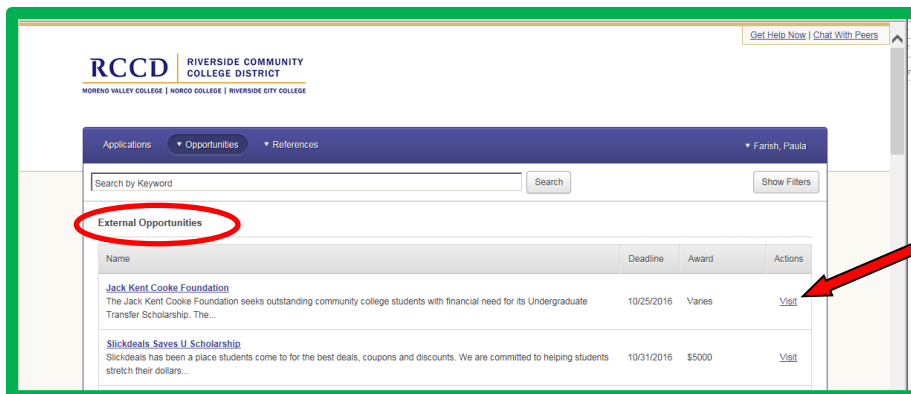
## Our Scholarships

If you click on “Ours” you will see a list of the scholarship opportunities offered by the RCCD Foundation Office. These are the scholarships you will be considered for when you complete the General Scholarship Application. You will be matched to scholarship opportunities based on your answers on the General Scholarship Application and information imported into the scholarship application system (for example: GPA, Major, Home College, etc.). You can also use the “Search by Keyword” function to find specific scholarships. For example, to see scholarships for Engineering students, type in the word Engineering and a list of scholarships pertaining to Engineering will appear.



## External Scholarships

RCCD Foundation Scholarships are not the only source of scholarships for students. There are many other resources and opportunities for students to find scholarships outside of Riverside Community College. Some outside scholarships and their eligibility requirements that we have received notification of are listed under the “External” heading. Then, to review specific information regarding the scholarship and how to apply, click on “Visit.” This link will take you to the scholarship website. It is up to you at that point to determine if you are eligible and then follow the directions on how to apply. Please note: We do not endorse any of the external scholarships listed on the scholarship site. We only provide the information as a possible scholarship opportunity that may be of interest to you.



## Recommended Scholarships

This is a list of scholarships that you have been matched too but needs something extra for you to be considered as an applicant (please note that you have been matched to other scholarship opportunities besides the ones in the recommended list, but there is nothing else you need to do to be considered for those other scholarships). There will also be a list of the same scholarships that need attention from you on your Home Page. You can click on the yellow “Apply” button to complete the required items, or you can click on the scholarship opportunity from your home page.

Get Help Now | Chat With Peers

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Applications Opportunities References Farish, Paula

Search by Keyword Search Show Filters

**Recommended Opportunities**

Name	Questions	Deadline	Award	Actions
<a href="#">Alcira Diequez Memorial Scholarship</a> Professor Alcira Diequez was an associate faculty member who taught Spanish at Riverside City College and Norco College for several years. She was...	5	01/13/2017	\$300	Apply
<a href="#">Alpha Gamma Sigma Tutorial Scholarship</a> 4 Alpha Gamma Sigma is the state student honor society. The Alpha Gamma Sigma Tutorial Scholarship is awarded annually to a continuing Riverside...	1	01/13/2017	\$100	Apply
<a href="#">Annie and Ray Honore Memorial Scholarship</a> The Annie and Raymond Honore Memorial Scholarship was established by Annie and Raymond's children to honor the memory of their parents. Annie was...	1	01/13/2017	\$500	Apply
<a href="#">Arlington-Riverside Gakuen Endowed Scholarship</a> The Arlington-Riverside Gakuen Endowed Scholarship was established by Kazou Muramoto and James Tsubota, co-owners of the Arlington-Riverside...	2	01/13/2017	Varies	Apply
<a href="#">Arthur Edward Young Memorial Endowed Scholarship</a> Arthur Edward Young passed away in May 2008 after a 34-year career with the California Department of Justice. While...	3	01/13/2017	Varies	Apply

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Applications Opportunities References Farish, Paula

✓ Your application to Alcira Diequez Memorial Scholarship has been successfully updated.

**General Applications**  
These are your basic applications. The information included will be attached to any other application that you submit.

[General Application](#)

Complete View

**Active**  
Applications for opportunities that have not yet completed their scholarship cycles.

Submitted

[Alcira Diequez Memorial Scholarship](#)  
Professor Alcira Diequez was an associate faculty member who taught Spanish at Riverside City College and Norco College for several years. She was a dedicated teacher who cared about her students and was proud of her Spanish culture. The Alcira Diequez

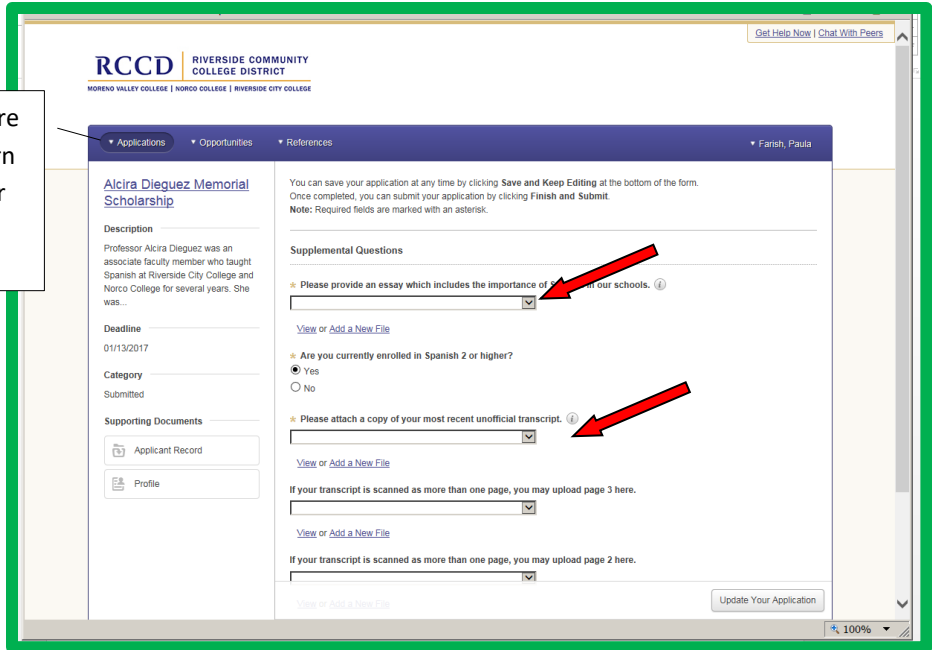
View

100%

After you click “View” or “Apply” you will be taken to a screen that allows you to complete the actions necessary for that particular scholarship. Some require answering specific questions, some require an additional short essay, and some may require that you upload documents to the application (for example: College transcripts, Veteran documents, Creative Writing Samples, etc.).

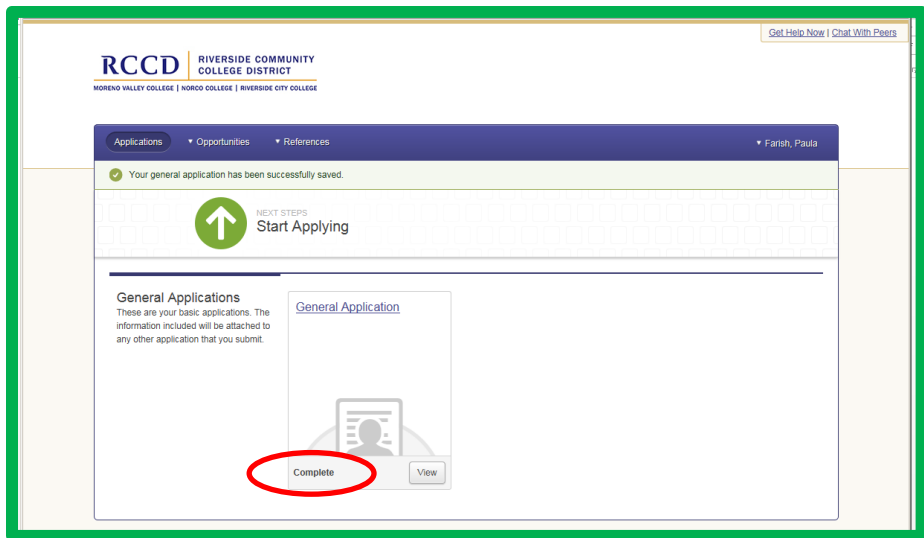


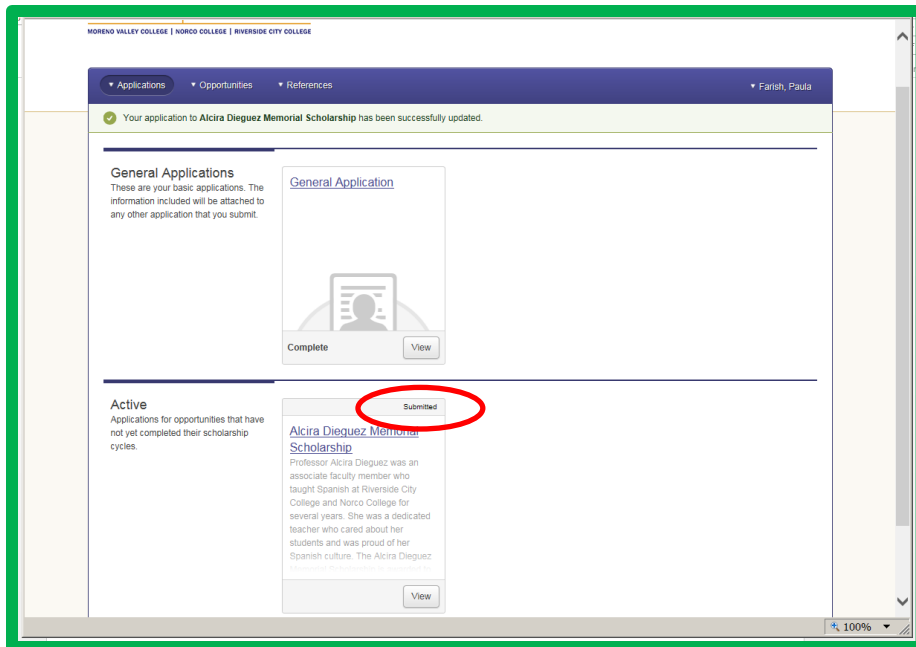
Click here to return to your Home Page



## Application Status

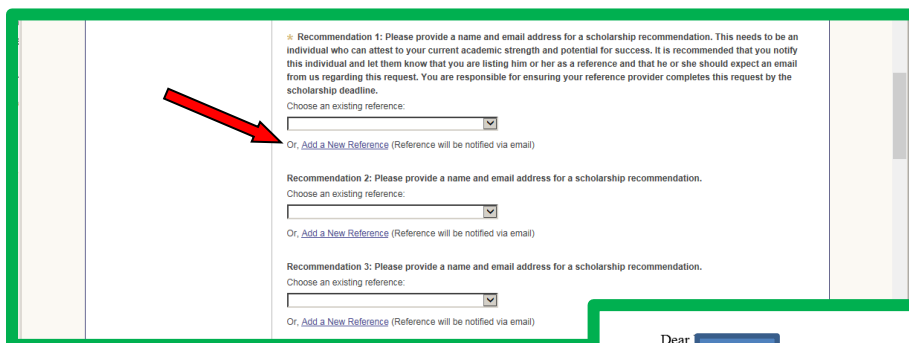
Please pay attention to the status listed for your scholarship applications. Submitted or Complete means you successfully submitted the scholarship application. If it says Drafted, you have not yet completed and/or submitted the application properly.





## Scholarship References

When completing your scholarship application, you will be required to provide at least one scholarship reference/recommendation (you can provide up to three). You do this by entering the email address of the person you wish to complete the reference/recommendation in the space provided within the General Scholarship Application. Be sure to enter the email addresses accurately. The reference provider will receive an email with a link to log into the scholarship system and complete a reference questionnaire on your behalf.



Sample of the email the person you request a reference from will receive

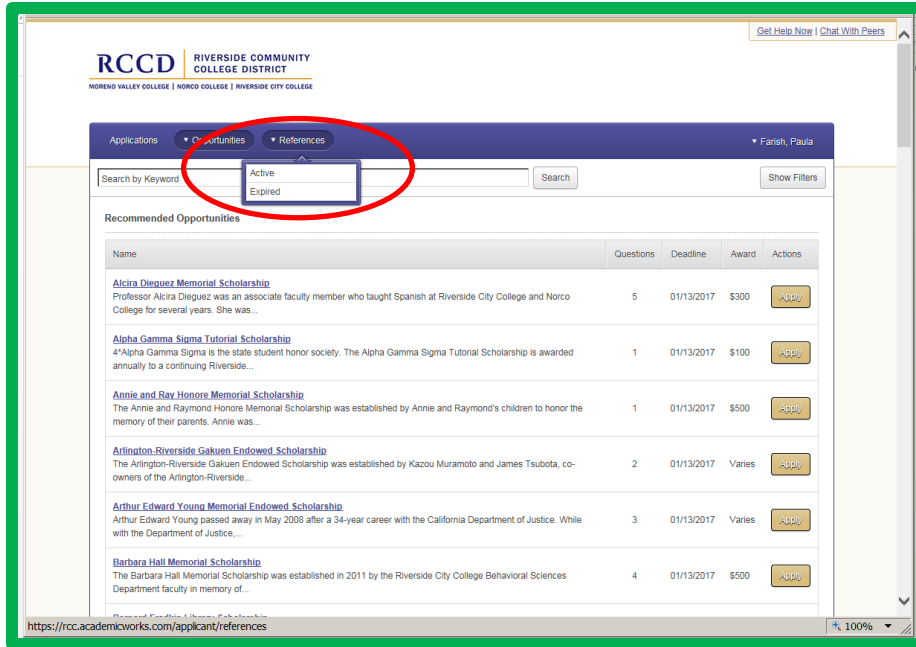
Dear [Name]

Farish, Paula has requested that you serve as a reference for a scholarship opportunity. The scholarships offered by the RCCD Foundation require a recommendation questionnaire to be completed by you, the reference provider. Please note that your recommendation will remain confidential and not viewable by Farish, Paula. Your recommendation will only be viewed by those reviewing his/her application, though he/she will be able to see that you have successfully completed the recommendation questionnaire. You can complete the recommendation questionnaire via the following link:

[http://rcc.academicworks.com/reference/requests/4011?email\\_id=paula.farish%40rcc.edu](http://rcc.academicworks.com/reference/requests/4011?email_id=paula.farish%40rcc.edu)

Thank you for your time and consideration.

To check if the reference has been completed, click on “References” in the purple bar near the top of page, click on “Active”:



If the reference has been completed, it will say “Submitted.” If it still says “Requested” then the reference provider still needs to complete the reference questionnaire. You have the option of re-sending the request email by clicking “Resend.”

