MINUTES
Teaching & Learning Committee (TLC)
April 25, 2023
12:50pm-1:50pm in person in IT 110 (also hyflex via Zoom)
Zoom Link:
https://rccd-edu.zoom.us/j/88689425272?pwd=ZHJ1cHhhOVdIb3dSN0wwRXdmNW1JQT09
Meeting Passcode: 437221
Meeting ID: 886 8942 5272

Jose Sentmanat (AH&WL) chaired the meeting.

Present: Jose Sentmanat (AH&WL); Lisa Hernandez (COMM); Mark Lewis (COMM); Margarita Shirinian (COMM); Tim Russell (SBS); Patty Worsham (SBS); Bibiana Lopez (Math); Kevin Baccari (Math); Melissa Wilson (SBS); Lindsay Owens (SCI & KIN); Kara Zamiska (SBS); Adriana Moreno (SBS/Counseling); Jessiah Ruiz (STEM); Mitzi Sloniger (COMM); Stephany Kyriakos (SBS); Aldo Yanez (SBS); Weining Cui (SCI&KIN)

Absent: Bani Ghosh (CHEM); Starlene Justice (SCI & KIN); Dan Reade (COMM); Zander Allport (COMM)

I. Call to Order
II. Approval of Agenda. **Moved**: Patty. **Second:** Kara. **Passed**
III. Approval of Minutes (3/28/2023). **Moved**: Patty. **Second:** Kara. **Passed**

Information Items:
  I. Academic Senate report
  II. FPDC Liaison report
      a. TLC FLEX desires were related to FPDC
  III. First Movie Night!
      a. May 5, 2023, at 5PM. Invite has been sent out SOON. Hope to see you there.
  IV. Report on the success of Brown Bag #2: How can we stay motivated and what issues are hindering our motivation?
  V. Reminder of the upcoming Brown Bag #3 (May 11, 2023, in IT110):
      a. Student panel on the Learning Communities
  VI. Professional Growth update
      a. PowerPoint by Lisa Hernandez
          i. Will be sent out to the members
      b. Questions: Criteria for publication, list of past examples, rubric for out of 5 on this (what to you do to get a five)
  VII. AI Chatbots explained
      a. Jessiah Ruiz's video explaining AI Chatbots
          i. Will be sent out to the members

Action Items:
  I. None

<u>Discussion Items:</u>
    I.   AI Chatbots Subcommittee
          a. Overview
                i. Discussion of chair
                      1. Kara to chair the subcommittee
               ii. Tentative Objectives: Best practices document
              iii. Tentative Expectations: meet via Zoom (at least 3 times before the fall), learn how AI Chatbots function, research other colleges' best practices, soft deadline to report at the end of fall.
          b. Sign up

<u>Good of the Order</u>

<u>Next Business Meeting</u>: Tuesday, May 23, 2023, 12:50-1:50, IT 110.

The Teaching and Learning Committee (TLC) is a Standing Committee of the Academic Senate, comprised of Faculty representatives from all academic departments. The Teaching and Learning Committee fosters a culture of cross-disciplinary communication to support genuine exchange of successful pedagogy and scholarly research. It vows to protect respectful collaboration amongst faculty to ensure student success.