

Institutional Strategic Planning Council
Fall Retreat
November 30, 2018
9:00am – 2:00pm
Roosevelt HS
Minutes

Members Present: Kris Anderson (Faculty Accreditation Co-chair), Greg Aycock, Celia Brockenbrough, Peggy Campo, Leona Crawford, Mark DeAsis, Daniel Landin, Ruth Leal (Staff Co-Chair), Sam Lee, Mark Lewis, Autumn Parra (ASNC Rep.), Chris Poole, Bryan Reece (Administrative Co-Chair), Kaneesha Tarrant

Members Absent: Melissa Bader (Faculty Co-Chair), Monica Esparza, Mitzi Sloniger, Jim Thomas

Guests Present: Jeremy Goins, Irene Malmgren, Jennifer Montgomery, Gustavo Ocegüera

Call to Order: 9:12am

Approval of Minutes:

Approval of Minutes for November 7, 2018

MSC (Lewis/Collins)

Approved with edits. Abstentions: 2

I. Action Item:

A. Technology Committee Addendum

(Ruth Leal)

MSC (Anderson/Lewis)

Ruth shared a handout explaining the rationale for extending the plan through spring of 2019. Approved (1 Abstention)

Questions/Comments:

Will the addendum be posted on the website? Yes.

Approved. 1 Abstention

B. Strategic Plan Addendum

(Bryan Reece)

MSC (Campo/Anderson)

Dr. Reece shared that our current plan will expire in 2018; this plan needs to be extended to 2019 while we write our new plans.

Approved.

Comments/Questions

Will we report on the 99 metrics of the old report in the fall of 2019? We should be ready to use the metrics of the new plan at this time.

Addendum II to the Norco College Technology Strategic Plan: 2013-2016

In 2016, the Technology Committee approved the Addendum to the Norco College Technology Strategic Plan: 2013-2016 to extend the plan through 2018 in order to align it with the college's strategic plan set to be updated in 2018. Norco College began the framework for the college's strategic plan in 2018 which includes the need for technology in student learning and success as well as to positively impact our employees and institution. The timeline for the new college Strategic Plan, along with the Education Master Plan and Facilities Master Plan, is schedule to be completed in 2019.

Therefore, in order to align with the college's strategic planning and ensure that the goals of the Technology Strategic Plan supports the college's mission and goals, this second Addendum to the Norco College Technology Strategic Plan 2013-2016 extends the current plan through spring 2019. This addendum will continue with the direction of the Technology Strategic Plan 2013-2016 and the Addendum to the Norco College Technology Strategic Plan 2013-2016, as the Technology Committee reviews, assesses, and updates the plan.

Strategic Updates:

- The Norco College Technology Principles and Guidelines was updated to reflect the revised program review process for technology requests, referenced in ISPC's *Joint Resource Allocation Prioritization Process* that all technology requests from program review will be prioritized by the Technology Committee, and implemented the Technology Committee's *Planning Council Program Review Requests for Technology Committee* form that aligns with the refresh plan, total cost of ownership, and assessment of technology resources.

By 2019, the Technology Committee will revise and update the plan to guide the strategic direction, implementation and sustainability of technology resources throughout the College to support student learning programs and services and improve effectiveness consistent with the College's mission.