



## Faculty Professional Development Committee

Draft Meeting Minutes for October 12, 2021, at 12:50 pm  
Room: ONLINE (Via Zoom)

### **Committee Members Present**

Dana White, Dominique Hitchcock, Sandra Popiden, Starlene Justice, Natalie Morford, Ana Marie Olaerts, Janet Frewing, Paul VanHulle, Eric Doucette, Jessiah Ruiz

### **Committee Members Not Present**

Lisa Hernandez, Jethro Midgett and Sam Lee

### **Guest(s)**

Adela Gomez and Quinton Bemiller

### **Recorder**

Desiree Wagner

### **Quorum: #5**

### **Subject to Brown Act: No**

## **1. Call to Order**

- Time: 12:55 pm

## **2. Action Items:**

### **2.1 Approval of Agenda (Hitchcock /Olaerts)**

- Approved on consensus

### **2.2 Approval of Minutes from September 14, 2021 (Popiden/ Hitchcock)**

- Approved on consensus

### **2.3 Pre-approval for all DEI, DE, RJTF, LGBTQ+ (Ally), and TLC trainings (Popiden/ Hitchcock)**

- Approved on consensus

### **2.4 Convert Event Proposal for Flex Credit pdf to Microsoft Forms (Olaerts / VanHulle)**

- Approved on consensus

### **2.5 Revised Equity-related Training Statement ([Revised Equity Statement](#)) (Hitchcock/ Olaerts)**

- Approved on consensus

### **2.6 Flex Proposal (Popiden/ Hitchcock)**

- 1.1.1 [Brown Bag #1](#)
- 1.1.2 [Brown Bag #2](#)
- 1.1.3 True Colors event C. Young
- 1.1.4 Hispanic Heritage

- Agenda Amended by Dominique Hitchcock to add in Hispanic Heritage Flex Proposal (**Popiden/ Olaerts**)
- Approved on consensus

## **3. Discussion Items:**

### **3.1 Spring Flex Ideas**

- Brainstormed ideas with the committee members:
  - DE instructional training

- UDL- Universal Design Learning
- Trauma Informed Pedagogy
- Factors that impact student retention
- Culturally responsive pedagogy
- Childnet.net

### **3.2 Repository for FPDC trainings**

#### 3.2.1 Canvas or Mediasite

- Decided Canvas Studio. With Canvas Studio eliminates various perspectives of CC (Closed Captioning)

## **4. Information Items**

### **4.1 Faculty Professional Development Charter**

- Update: Charter is being developed

## **5. Liaison Reports**

**5.1** Distance Education- Sandra Popiden shared email from Sarah Burnett

**5.2** Teaching and Learning Committee -Starlene Justice shared the upcoming brown bag lunch on Friday

**5.3** Diversity Equity & Inclusion – Dominique Hitchcock will be sending her updates via email

## **6. Good of the Order**

## **7. Future Agenda Topics**

### **Next Faculty Professional Development Committee Meeting:**

Day: November 9, 2021

Time: 12:50pm – 1:50 pm

### **Statement of Purpose**

The Norco College Faculty Professional Development Committee (FPDC) empowers our faculty with ongoing opportunities to improve, develop, and expand their skills and practices. The FPDC promotes individual and collaborative professional growth to elevate students' ability to achieve career and educational goals, and to reinforce the mission of the college and enhance equity-mindedness and institutional effectiveness.