



Professional Development Agenda

March 13, 2018 12:50 pm

Room: IT 218

A. Approval of Minutes from February 13, 2018

B. ACTION:

1. FLEX Proposal: CPR/AED/First Aid Training – April 11, 2018
2. Collection Review – Norco Library –Year round.
3. INFRAGARD Los Angeles – Mass Shooting Violence Prevention – April 10th.

C. DISCUSSION:

1. Work Groups. Anyone else want to join? Now What?

Calendar: (Tim)

STEPHEN PARK
DR. JODY TYLER
DAN READE

Spring & Fall FLEX: (Tim)

DR. JASON PARKS
DR. COURTNEY BUCHANAN
NATALIE MORFORD

Part-time PD: (Kara)

DR. GUSTAVO OCEGUERA
COLLEEN MOLKO
ERIC DOUCHETTE

Retreat Oct 5th: (Kara)

DR. SANDRA POPIDEN
LISA MARTIN

2. Database for events that have already been approved. Can we rubberstamp future events, such as anything with Canvas or Program Review Bootcamp?
3. Fall FLEX planning
4. Potential April meeting date? April 17th or April 24th?
5. Proposal Submission tutorial? Receiving a lot of late/after the event proposals that need to have an e-vote for FLEX credit.

D. INFORMATION:

1. Leading From the Middle update
2. Completion Initiative Summit * Passed by e-vote
3. Campus Safety Forum * Passed by e-vote

E. Open Hearing:

Next Professional Committee Meeting: Tuesday, May 8, 2018 in IT 218 12:50-1:50. *** NO MEETING IN APRIL- SPRING BREAK.

Statement of Purpose The Norco Professional Development Committee offers ongoing opportunities to improve, develop, and expand the skills and practices of faculty and staff who promote students' ability to achieve their educational goals.



PROFESSIONAL DEVELOPMENT WORKSHOP PROPOSAL

Event Title: _____

Short Description: _____

Presenter(s)*: _____

Contact Person: _____

Contact Email: _____

Contact Phone: _____

** Prior to submission, classified staff presenters must coordinate their workshop schedule with their direct supervisor.*

Event Date: _____

Event Location: _____

Event Start Time: _____

Event Duration (for FLEX): _____

Scheduled in R25?

Yes No

CONNECT WITH STRATEGIC PLANNING:

Which of the 7 Strategic Goals does this event relate to? (check all that apply)

Are you requesting FLEX approval:

Yes No

- Increase Student Achievement and Success
- Improve the Quality of Student Life
- Increase Student Access
- Create Effective Community Partnerships
- Strengthen Student Learning
- Demonstrate Effective Planning Processes
- Strengthen Our Commitment to Our Employees
- None of the Above

If so, FLEX event connects to: (check all that apply)

- Improvement of Teaching
- Maintenance of Academic/Technical Knowledge and Skills
- In-Service Training (Vocational Ed and Employment Prep)
- Retraining
- Intersegmental Exchange Program
- Development of Innovations in Instructional and Administrative Techniques and Program Effectiveness
- Computer and Technological Proficiency Programs
- Course and Training Implementing Affirmative Action and Upward Mobility Programs
- Other activities determined to be related to educational and professional development pursuant to criteria establish by the Board of Governors of the California Community Colleges, including, but not limited to, programs to develop self-esteem

OFFICIAL PDC USE ONLY:	
<i>Professional Development Workshop:</i>	
Approved	Not Approved
<i>FLEX Workshop (if requested)</i>	
Approved	Not Approved
<i>Date of Action</i>	
Electronic	PDC Meeting

Please submit your completed form to the Instructional Programs Support Coordinator at least two weeks before your event.

RECEIVED MAR 12 2018

NCB

Event Title: Collection Review - Wilfred J. Airey Library - Norco College

Short Description:

Review, Withdraw, & Recommend Resources for Replacement/Additions to the Library's Collection in Discipline of Expertise

Presenter(s)*: Organizers - Librarians

Contact Person: Celia Brockenbrough/Vivian Harris

Contact Email: celi.brockenbrough@norcollege.edu

Contact Phone: Ext 7022

* Prior to submission, classified staff presenters must coordinate their workshop schedule with their direct supervisor.

Event Date: Ongoing Year Round

Event Location: Wilfred J. Airey Library-Norco college

Event Start Time: TBD by Faculty Member

Event Duration (for FLEX): 1-2 Hours Maximum

Scheduled in R25?

Yes No

CONNECT WITH STRATEGIC PLANNING:

Which of the 7 Strategic Goals does this event relate to? (check all that apply)

- Increase Student Achievement and Success
- Improve the Quality of Student Life
- Increase Student Access
- Create Effective Community Partnerships
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- None of the Above

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OFFICIAL PDC USE ONLY:

Professional Development Workshop:

Approved Not Approved

FLEX Workshop (if requested)

Approved Not Approved

Date of Action 3/13/18

Electronic PDC Meeting

Please submit your completed form to the Instructional Programs Support Coordinator at least two weeks before your event.



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Event Location: _____

Event Start Time: _____

Event Duration (for FLEX): _____

Scheduled in R25?

Yes No

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