



**Distance Education Committee  
Meeting Agenda**

5/19/21 3-4 pm via [Zoom](#) – link and details are at the end of this document

Committee Focus and Presenter	Minutes	
<b>Welcome</b> Approve minutes from last meeting 4/21/21 <b>Moved by Farshid</b> <b>Seconded by Sandra</b>	Committee Members	Present (P) Not Present (NP)
	Matt Allen	NP
	Michael Bobo	NP
	DJ Bouzidi	NP
	Sarah Burnett (co-chair)	P
	Elisa Chung	NP
	Araceli Covarrubias	P
	Vivian Harris	P
	Marissa Iliscupidez	P
	Maria Jurado	P
	Bibiana Lopez	P
	Barbara May	NP
	Farshid Mirzaei	P
	Damon Nance (co-chair)	NP
	Sandra Popiden	P
Jesus Reyes	P	

Committee Focus and Presenter	Minutes	
	Mitzi Sloniger	NP
	Walter Stevens	P
	Dana White	NP
	<b>New Member</b>	
	<b>Visitors</b>	
	Torria Davis	P
	DJ Hawkins	P
<b>Sarah Share Out</b>		
Update on the 3 documents that went to Senate 5/17 IOI, RSI, DE Certification process	Senate approved current version of IOI, RSI, and DE certification process documents	
Chair for DEC 2021-2022	Sarah will continue for the coming year until end of spring 2022	
<b>Fall planning</b> - small work groups to look at the DE DEN Canvas Camp PEER review process On-line andragogy/adult learning What else?	Volunteers: DE DEN – Review and identify what to keep Canvas Camp – Reviewing and modifying as a district PEER review process – complimentary or required in the IOI process? – No not necessarily, more a COP – a way to support each other – FLEX - - Including accessibility On-line andragogy/adult learning – FLEX trainings	
Farshid - Accessibility check for the faculty as a routine process.	1 <sup>st</sup> year we took very seriously with A Team; 80% level etc. Modified our courses...now, nothing coming forward. People left by themselves. In current IOIs it is inconsistent, missing many aspects. How do we get this consistent? What is the ongoing plan? Who's responsibility is it? Faculty, district, both? We need the tools and the supports to do the work to make our content accessible.	

Committee Focus and Presenter	Minutes
	<p>What do we know that other colleges are doing to support their faculty?</p> <p>Dr. Davis – 3C media; testing Cope-Tech, Citilabs Design plus – looking for resources for dual language captioning – on-line instructional designers is still evolving, a new field; need to be mindful of technologies for adoption that are proven and going to stick around, need to meet accessibility certification and security documentation, so this limits what can be adopted</p>
FLEX in August – apparently a whole day for DE is planned...who knew?	
<b>Torria Time</b>	
	<p>Looking to find a clear way to ensure communication of information across the district is clear and consistent</p> <p>State is over ZOOM storage allotment, need to archive what we want to keep, others will be deleted. CCC Techconnect is allowing RCCD to be in control of ZOOM storage as a subaccount; with a storage limit set to manage video storage – Conferzoom will be renamed as Techconnect Zoom.</p> <p>Continue to use Studio in Canvas for the time being, Mediasite can also be used for captioning also; Playposit will be shared soon for video captioning</p>
<b>DJ</b>	
<b>Nothing</b>	
<b>Possible FLEX opportunities - Apps/Tools to present</b>	
<b>Open Discussion</b>	

Committee Focus and Presenter	Minutes
Next meetings will be in the fall semester – 3 <sup>rd</sup> Wednesdays of the month	

### ZOOM DETAILS

Hi there,

Sarah Burnett is inviting you to a scheduled **Zoom meeting**.

Topic: Distance Education Committee Meeting

Time: Mar 17, 2021 03:00 PM Pacific Time (US and Canada)

Every month on the Third Wed, until May 19, 2021, 3 occurrence(s)

Mar 17, 2021 03:00 PM

Apr 21, 2021 03:00 PM

May 19, 2021 03:00 PM

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly:

[https://cccconfer.zoom.us/j/98tyKuCprT4jHtyRsx2FRwcA4\\_4XejxiClegrdktj7kDnNJMQTxHbZIGbBVB8\\_k](https://cccconfer.zoom.us/j/98tyKuCprT4jHtyRsx2FRwcA4_4XejxiClegrdktj7kDnNJMQTxHbZIGbBVB8_k)

Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/91359484342?pwd=VlVoZzg0bDJ4QVJhZGV6QVIZSFQ4dz09>

Password: 858400

Or iPhone one-tap (US Toll): +16699006833,91359484342# or +12532158782,91359484342#

Or Telephone:

Dial:

+1 669 900 6833 (US Toll)

+1 253 215 8782 (US Toll)

+1 346 248 7799 (US Toll)

+1 646 876 9923 (US Toll)

+1 301 715 8592 (US Toll)

+1 312 626 6799 (US Toll)

Meeting ID: 913 5948 4342

International numbers available: <https://cccconfer.zoom.us/u/acYwuDmW3r>

Or Skype for Business (Lync):

SIP:91359484342.858400@lync.zoom.us