



Distance Education Committee  
Meeting Agenda

4/20/22 3-4:30 pm via [Zoom](#) – link and details are at the end of this document

Committee Focus and Presenter	Members – Highlight Indicates Presence in Mtg
<p><b>Agenda:</b> <u>Motions</u>: Vivian Harris. <u>Second</u>: Walter Stevens. Approved unanimously.</p>	<p>Sarah Burnett (BEIT) Professor – Faculty Co-Chair</p>
	<p>Matt Allen (DRC)</p>
	<p>Damon Nance – Dean – Administrative Co-Chair</p>
<p><b>Minutes:</b> <u>Motion</u>: Steven Camacho. <u>Second</u>: Maria Jurado. Approved unanimously. <u>Abstain</u>: Walter Stevens</p>	<p>Steven Camacho (COM)</p>
	<p>Elisa Chung (STEM)</p>
	<p>Araceli Covarrubias (AHLW)</p>
	<p>Vivian Harris (COMM/LIB)-</p>
	<p>Lisa Hernandez (COM)</p>
	<p>Ryan Hitch (COM)</p>
	<p>Marissa Iliscupidez (SBS)</p>
	<p>Maria Jurado (SBS)</p>
	<p>Bibiana Lopez (STEM)</p>
	<p>Farshid Mirzai (BEIT)</p>
	<p>Sandra Popiden (SBS)</p>
	<p>Mitzi Sloniger (COM)</p>
	<p>Walter Stevens (AHLW)</p>
	<p>Paul Van Hulle (BEIT)</p>
	<p>Dana White (BEIT)</p>

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	ASNC Rep Adriana Moreno Quinton Benmiller Jesus Reyes
	<b>New Member</b>
	<b>Visitors</b>
	Hayley Ashby
	Lisa Martin
	Susan Finley
	Gregory Ferrer
	Zina Chacon
<b>Sarah Share Out</b>	
Senate Policy Revision for certification and recertification of faculty wanting to teach fully online  <a href="https://docs.google.com/document/d/1WlIRzMrdgh2imGeEnw9S-mp-JdzHsvo8Ft6Xu9YwbNM/edit?usp=sharing">https://docs.google.com/document/d/1WlIRzMrdgh2imGeEnw9S-mp-JdzHsvo8Ft6Xu9YwbNM/edit?usp=sharing</a>	<ul style="list-style-type: none"> <li>○ 2 ways currently: RCCD Design Camp (done, ready to launch, FLEX?). Other is the converted @ONE course.</li> </ul>
Equity Module Review for the RCCD OTDC <a href="https://rccd.instructure.com/courses/53038">https://rccd.instructure.com/courses/53038</a>	<ul style="list-style-type: none"> <li>○ Concern: Privacy?, too invasive?, self-paced?</li> <li>○ Both to get an Equity module. This module could be used to gain FLEX equity hours.</li> <li>○ The times associated with each section of the module will enable a clearer allotment for FLEX.</li> <li>○ PERALTA equity rubric is in it.</li> <li>○ Universal Design</li> <li>○ With modules that can be accessed by all faculty, it can be done ala carte, and it can be added to as needed.</li> <li>○ Please look at this and give Sarah feedback</li> </ul>

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<p>Councils and Committees Report of Effectiveness</p> <ol style="list-style-type: none"> <li>1. Evaluate the effectiveness of their planning and decision-making processes through the Survey of Effectiveness <a href="#">Evaluation of the Planning and Decision-Making Process</a>.</li> <li>2. Self-report on EMP objective progress and appropriate objective assignment</li> </ol> <p>DEC supports the institution’s focus on meeting the listed Educational Master Planning objectives below:</p> <p><b>Goal 3:</b> (Equity) Close all student equity gaps.</p> <p><b>Objective 3.1:</b> Reduce the equity gap for African American students by 40%.</p> <p><b>Objective 3.2:</b> Reduce the equity gap for Latinx students by 40%.</p> <p><b>Objective 3.3:</b> Reduce the equity gap for Men of Color by 40%.</p> <p><b>Objective 3.4:</b> Reduce the equity gap for LGBTQ+ students by 40%.</p> <p><b>Objective 3.5:</b> Reduce the equity gap for Foster Youth students by 40%</p> <ol style="list-style-type: none"> <li>3. Self-assess the completion of their charter’s scope/deliverables during the academic year.</li> <li>4. After discussing these areas of effectiveness, you should produce a summary of the above three areas and present to your Leadership Council and/or Academic Senate</li> </ol>	<ul style="list-style-type: none"> <li>○ Suggestions: Some group rather than individual work: having a live discussion board (Fully open) with a prompt, for the whole course.</li> <li>○ So so: getting agenda and minutes out on time, timeliness, differing opinions are encouraged, participation is meaningful, regularly communicating out to other committees, the charter.</li> <li>○ Well: given enough information, discussion are collegial, members work towards the charter, overall happy and satisfied.</li> <li>○ Thoughts: One problem is meeting agenda items, so how do we solve this?</li> <li>○ - Leaving the current time and date as is: most attendance with this current slot. Also, this slot allows to have a longer meeting to accomplish more. The work group meetings have also been successful. **Sarah says bear in mind that in the fall we will be F2F</li> <li>○ - Put this as a voting item.</li> <li>○ - Move it up 30 minutes.</li> <li>○ - College hour used to be for the students, for students and faculty to interact (clubs, shows, etc.)</li> <li>○ - Survey to know</li> <li>○ - Work groups</li> <li>○ Voting CAN ONLY be done in person as of fall. We can Zoom, but if we are zooming, we cannot vote.</li> </ul>
<p>POCR Review Work Group report out (<b>Ryan Hitch</b>)</p>	<ul style="list-style-type: none"> <li>○ Peer Online Course Review</li> <li>○ Summary: students have access to quality online instruction. Entirely voluntary. Improve online instruction. Faculty evaluate others’ courses. A lead, peer and lead reviewers, accessibility coach, Canvas system administrator.</li> </ul>

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	<ul style="list-style-type: none"> <li>○ Contact a POCR lead to start the process; create an empty course (no students); complete a review.</li> <li>○ The final product will be submitted to a state review</li> <li>○ If the lead, reviewers, and accessibility coach have done what they should, then the state will probably not have critique.</li> <li>○ All to theoretically to boost enrollment.</li> <li>○ Benefits: This process allows for learning, developing in a team, stipend (?), increasing equity, voluntary, communal sharing, added to CVC exchange, track data and close the loop.</li> <li>○ Watch the video provided by Senate, think about it, and then discuss it in our last meeting.</li> <li>○ What is submitted to the state MUST have a 100% accessibility report</li> </ul>
<p><b>Update from the LFTM team – Hayley Ashby and Lisa Martin</b></p>	<p>LFM Team Update</p> <ul style="list-style-type: none"> <li>○ 1<sup>st</sup> Academy Convening, in-person</li> <li>○ Meet weekly to work on the goals and objectives.</li> <li>○ Elevator speech, Common understanding of equity at Norco (terms and map), planning tools, ecosystem map, logic model</li> <li>○ Current process is failing by neglecting to consider disaggregated student learning data (develop a process to assess SLOs Canvas and Nuventive)</li> <li>○ Will offer a Canvas outcome training</li> <li>○ Reaching out to MtSAC (concerning their process, they have already been a part of this process)</li> </ul> <p>DE wishes to be a part of this conversation. Information will be confidential, not used for the IOI process. Pilot starting during this summer.</p>

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	There is a video on how to attach one's SLOs.
Faculty Co-Chair for DEC 2022-2023	Divide the chair in half? (District; PDC-Norco)? <b>Voting on splitting the .2. Maybe even a tri-chair.</b>
<b>Open Discussion</b>	<b>Sarah, put Quinton on the voting agenda for the next meeting.</b>
Next meeting will be May 18 <sup>th</sup> – final meeting of the semester	<b>CVC OEI foci</b>

### ZOOM DETAILS

Hi there,

Sarah Burnett is inviting you to a scheduled **Zoom meeting**.

Topic: Distance Education Committee Meeting

Time: Mar 17, 2021 03:00 PM Pacific Time (US and Canada)

Every month on the Third Wed, until May 19, 2021, 3 occurrence(s)

Mar 17, 2021 03:00 PM

Apr 21, 2021 03:00 PM

May 19, 2021 03:00 PM

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly:

[https://cccconfer.zoom.us/j/91359484342?pwd=VIVoZzg0bDJ4QVJhZGV6QVIZSFQ4dz09Clegrdktj7kDnNJMQTxHbZIGbBVB8\\_k](https://cccconfer.zoom.us/j/91359484342?pwd=VIVoZzg0bDJ4QVJhZGV6QVIZSFQ4dz09Clegrdktj7kDnNJMQTxHbZIGbBVB8_k)

Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/91359484342?pwd=VIVoZzg0bDJ4QVJhZGV6QVIZSFQ4dz09>

Password: **858400**

Or iPhone one-tap (US Toll): +16699006833,91359484342# or +12532158782,91359484342#

Or Telephone:

Dial:

+1 669 900 6833 (US Toll)

+1 253 215 8782 (US Toll)

+1 346 248 7799 (US Toll)

+1 646 876 9923 (US Toll)

+1 301 715 8592 (US Toll)

+1 312 626 6799 (US Toll)

Meeting ID: 913 5948 4342

International numbers available: <https://cccconfer.zoom.us/j/acYwuDmW3r>

Or Skype for Business (Lync):

SIP:91359484342.858400@lync.zoom.us