

## **COURSE MATERIALS AFFORDABILITY COMMITTEE**

### **Meeting Minutes**

Date: Tuesday, September 5, 2023

Time: 10:30 AM – 11:30 AM

**Start Time: 10:30 AM**

- I. **Call to Order**
- II. **Committee Members and Attendees:**
  - a. In Person – Adam Martin (Co-Chair); Damon Nance (Co-Chair); Teresa FriedrichFinnern; Steven Camacho, Bryan Morales
  - b. Via Zoom – Robert Wolfer, Bibiana Lopez
- III. **Approval of the May 4, 2023 Agenda – 1<sup>st</sup> Damon / 2<sup>nd</sup> Teresa – Approved**
- IV. **District Level CMAC Discussion Update**
- V. **Plenary Discussion on SB 132 (2021) Implementation & Acceleration Grants**
  - a. Adam reported on the 11 SPRs that were completed with Norco's appropriation under SB 132 (2021).
    - i. He mentioned that that the faculty who completed the projects went above and beyond the scope of work.
    - ii. Many faculty commented that the projects were rewarding and that the deliverables would be shared widely with both full-time and part-time faculty.
  - b. Adam stated that in the future more time should be allocated to special projects so the faculty can continue to proliferate ZTC courses on campus.
  - c. Adam summarized what Moreno Valley College and Riverside City College did with the first round of funding.
  - d. Teresa voiced the need for more OER support from the Library.
  - e. She suggested the need to assign a full-time OER librarian.
    - i. Damon agreed with Teresa on the need for a full-time librarian but not sure of funding possibilities.
    - ii. Adam mentioned that the funding allocated under SB 132 (2021) could be used for library resources, but it wouldn't be sufficient to justify the hiring of a full-time employee.
      1. SB 132 (2021) provides one-time funding for the creation of a ZTC pathway in an AD-T of CTE certificate.
    - iii. For the next phase of SB 132 (2021), Adam described a need for both individual faculty and department support.
      1. Discussion of BEIT, Math and Physics as possible pathways.
    - iv. Discussion of major or minor modification to curriculum if the materials or textbooks needed to be switched to ZTC.
- VI. **Meeting Adjourned: 11:29 AM – 1<sup>st</sup> Adam/ 2<sup>nd</sup> Damon - Approved**