

**Norco College**  
**Business and Facilities Planning Council**

Tuesday, September 13, 2016

9:00 – 11:00 a.m.

ST107

**DRAFT**

**MINUTES**

*Present: Beth Gomez, Jim Thomas, Ashley Etchison, Jim McMahon, Dan Lambros, Eloy Bueno, Andy Aldasoro, Shirley McGraw, Phu Tran, Ana Molina, Monica Green, Mark DeAsis, Damon Nance, Mark Hartley, Steve Monsanto, Odili Barrios, Jan Muto, Tracy Kazsuk, Crystal Schenkel (ASNC Rep)*

I. Call to order – 9:04am

- Approval of minutes May 17, 2016:
  - Motion to approve by Shirley McGraw
  - Seconded by Jan Muto
  - Abstentions – 4
  - Motion carried

II. A motion was made by Beth Gomez to change order of on the agenda to discuss the BFPC 2016/17 meeting dates/times as a faculty member must leave early to teach their class.

- Seconded by Jan Muto
  - Proposal to change the meeting time to accommodate teaching schedules.  
After discussion by the group, a new time was identified: **8:30am-10:00am.**
- All in favor / no abstentions
- Motion carried
  - 2016/17 Meeting dates (2<sup>nd</sup> Tuesday/ST107) 8:30am-10:00am
    - Tuesday, October 11
    - Tuesday, November 8
    - Tuesday, December 13
    - Tuesday, February 14
    - Tuesday, March 14
    - Tuesday, April 4 (*Note: This meeting moved up 1 week due to Spring Break*)
    - Tuesday, May 9

III. Action Item

- Recycling Program Presentation (Mark Hartley)
  - Quick announcement: Soccer game today...everyone is welcome!!!
  - Handout – Information on proposed recycling program
  - Motion to approve by Diane Dieckmeyer
  - Seconded by Phu Tran
    - Vendor will pay us \$300 in exchange for advertisement, however we negotiated a 20% increase! (split ½ to athletics ½ to ASNC recycling)

team) Advertisement would not contain alcohol, vaping, cigarettes, political, or sexually explicit images. We can determine what is or is not appropriate for our college.

- There will be openings for paper, aluminum, plastic and/or glass and the bin will include our college logo or various statements (Example: Norco College Recycles, etc.)
  - Up to 5 bins on campus – student recycling team will work with facilities management to empty these each week. (During the summer, facilities has agreed to assist.)
  - Discussion: number of recycle bins vs free information/advertisement kiosks provided by vendor.
- All in favor / no abstentions
  - Motion carried

#### IV. Information Items – New Business

- Program Review Prioritization Process Discussion (*BFPC/ISPC/SSPC*) – Beth Gomez
  - SSPC will prioritize all Student Services requests from their Program Reviews.
  - APC will prioritize all Academic Affairs requests (a subgroup will be created to include staff for staff related items such as staffing, equipment, etc. (Not faculty positions) Subgroup is just for the prioritization process, no other APC business.
  - BFPC will prioritize all Business Services Program Review requests
  - All finalized prioritize requests from APC/BFPC/SSPC will all go to ISPC as recommendation.
  - Committee discussed where technology committee requests/recommendations fit in. Suggested final prioritization lists, would go to technology committee before the ISPC submission.
  - Committee discussed the role of VPs sitting on each of the councils and prioritizing all area requests anyway. Prioritization is not the only responsibility of the particular committee, so since this would be the first time attempting the new process we could revisit the issue in the Spring to discuss the Pros/Cons.
  - It was determined in 2015, that the committees would not look at anything under \$5,000.00 (Lower cost items are considered “operational”)

- A motion was made to carry forward a recommendation to APC, ISPC, and SSPC that we delineate the prioritization responsibilities according to the area of Strategic Planning responsibility as detailed above. (APC will prioritize all Academic Affairs requests, BFPC will prioritize all Business Services/Facilities requests and SSPC will prioritize all Student Services requests)
  - Seconded by Mark DeAsis.
  - All in favor / no abstentions
  - Motion carried
  
- Amphitheatre Utilization Discussion (Shade options) – Beth Gomez
  - This project would require DSA approval and could potentially be a very expensive undertaking. (Not covered by scheduled maintenance) Approximate cost would be around \$250,000+ to make a “permanent shade structure” in this large area.
  - Can the idea be moved forward contingent upon funding?
    - Note: This item has been listed in the Student Services program review for the last several years.
  - The committee chair will review Facilities Master Plan to see if this item was ever noted for a future project. (We may need to revise the document as needed)
  - The first initial cost would have to be paying an architect to give us preliminary drawings, options, etc. and the District Facilities Planning Department would be involved.
  - Suggestion: The space could be used as a rental to the community on weekends, etc. Ideas: Possible local bond measure? Possible corporate donations? More research is needed.
    - Committee agreed to move forward with this idea
    - This item will be placed on the next BFPC agenda (Oct)
  
- 2016/17 Budget Update Review – Beth Gomez
  - PowerPoint presentation/handout
  - Review of revenues, FTES projections, challenges, fund balance, budget allocation model (BAM) update.

- Update on each of the various proposed program funding.
  - Update on Unrestricted ongoing revenues (general operating bas increases, one-time money, block grants, etc).
  - Update on credit FTES projects and FTES production for 2016/17.
  - Challenges and opportunities – new proposition to extend expiring sales tax and personal income tax rates under prop 30, increasing number of employee’s retiree health benefits, etc.
  - Update on current reserve and review of the RCCD reserve history.
  - \$150,000 for on-going funding allocated specifically for classified or administration positions per entity (District, Norco, Moreno Valley, and Riverside). Once the positions are identified, the money will be placed in the Norco budget. (The college should use the prioritization list in making these decisions)
- 2016/17 BFPC Timeline – Beth Gomez
    - Handout/review
- Scheduled Maintenance 5 Year Plan – Steve Monsanto
    - Handout/review
- Smoking Legislation Update – Beth Gomez
    - Powerpoint/handout
      - Bill passed Senate (8/23/16) and Assembly (8/30/16)
      - State-wide implementation required by 2018. This topic will need to start moving through our Shared governance process.
      - Proposed timeline will be placed on the next BFPC agenda (Oct) as an action item to begin the process.
      - Suggestion: Create a “Smoking Cessation” campaign at the college during 2017 (include Health Services, ASNC, etc.)
- Space Modification Update – Beth Gomez
    - PowerPoint/handout
      - Committee reviewed the current space modifications (IT, OC, SSV, CSS, Pres area, VPAA area, and WEQ)

## V. Standing Item

- Facilities Master Plan – Beth Gomez
  - Item tabled to next BFPC meeting (Oct)

## VI. Good of the Order

- Jim Thomas asked about the status on updating the Library lighting. Currently there are no funds available, but will continue to be looked at as a need.
- Beth Gomez discussed the make-up of membership on the BFPC committee. Currently there are 10 Administrators, 3 Faculty, 5 Staff, and 1 Student)
  - This topic will be placed on the next BFPC agenda (Oct)
- Norco College Marquee sign update – Beth Gomez and Jim Thomas met with City of Norco in regards to discuss the ownership of Third Street. Many liabilities and concerns regarding the college ownership of the street. According to the Assessor's parcel map, it confirms the District owns it. This issue has been impacting the movement of our Marquee sign development.
  - The median location may be an issue with sewer lines and may not be possible or very costly.
  - Suggestion: to meet with owner of the corner lot across from tire store, to see if he would sell us a part of the corner to put our sign on. (RV/trailer lot)
- The current agreement states that the City will maintain the horse trails, fences, etc., but that agreement expired after the initial 10 years. (we are still operating under that same agreement)
- Suggestion – “sell” advertising space on marquee (JFK, Norco Campus office space, RV seller, etc.)
  - This topic will be added to the next BFPC meeting agenda as standing item. (Oct)

- Tracy Kazsuk reported the safety committee discussions on how to secure classrooms from the inside. One idea was to purchase and use the inexpensive “Lock Blok”, which leaves door ajar, but someone can quickly shut the locked door in case of an emergency. Very inexpensive tool at \$8 each if purchased 150+.
  - Tracy kindly shared her sample with Steve Monsanto to test out on various doors here at Norco.

VII. Adjournment at 10:48am

VIII. Next meeting: Tuesday, October 11, 2016 8:30am-10:00am in ST107

**BFPC Statement of Purpose**

*Approved by BFPC on May 14, 2013*

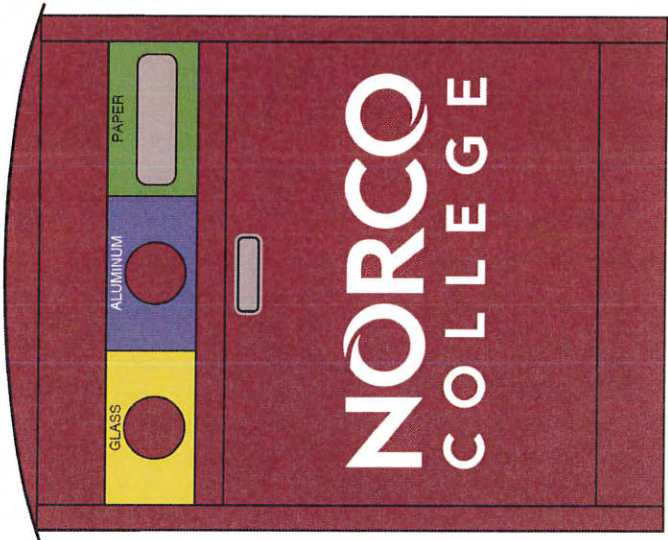
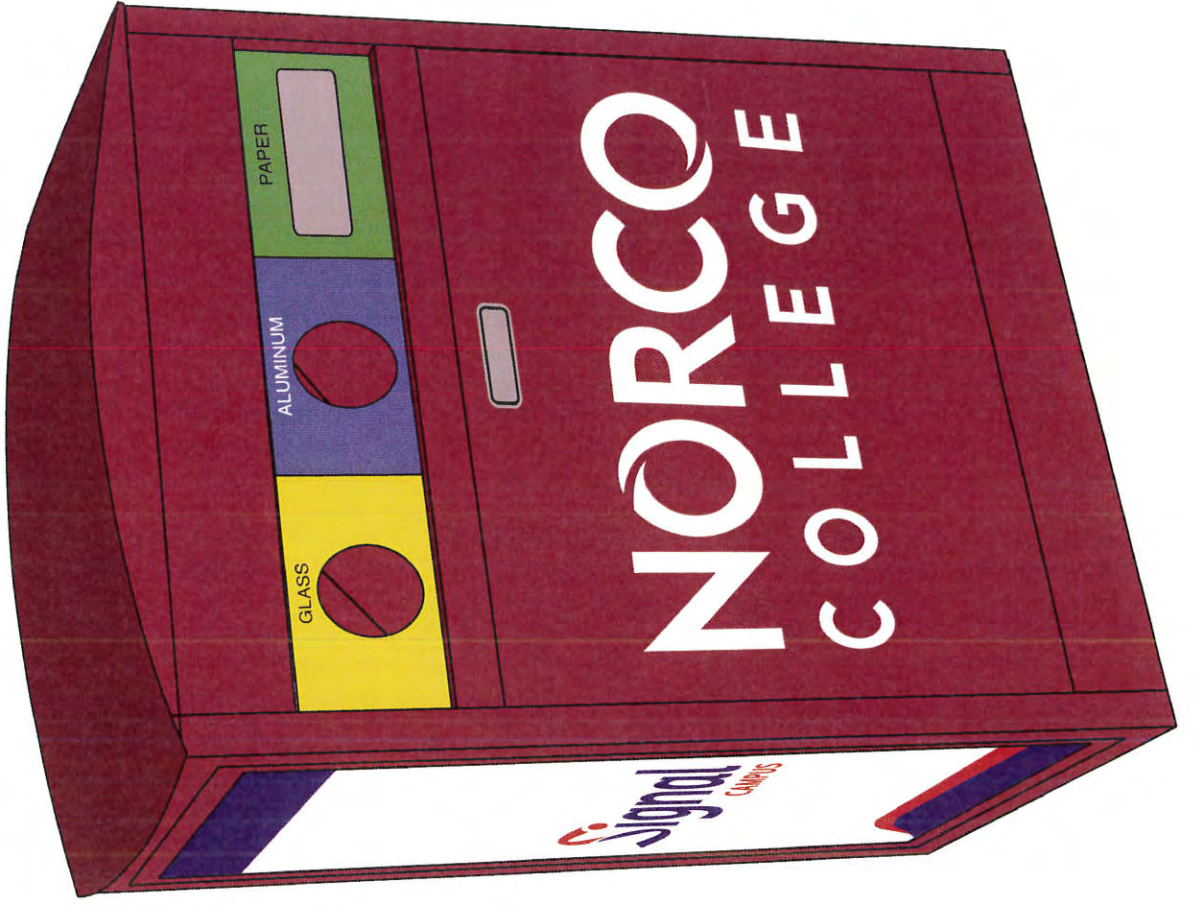
The Business & Facilities Planning Council (BFPC) is comprised of faculty, staff, students and administrators. As a part of the college strategic planning process, the BFPC prioritizes requests for budget allocations and augmentations, staffing, equipment and facilities for instructional and administrative needs as requested through the program review process. The BFPC recommendations go to the ISPC for approval before being forwarded to the President of the college.

# Norco College

Business & Facilities Planning Council Meeting  
 Tuesday, September 13, 2016 ST-107 9:00-11:00 a.m.

## ATTENDEES

Aguilera, Ricardo	Lambros, Dan
Aldasoro, Andy	McGraw, Shirley
Bell, Travonne	Monsanto, Steve
Bueno, Eloy	Muto, Jan
DeAsis, Mark	Nance, Damon
Dieckmeyer, Diane	Thomas, Jim
Etchison, Ashley	Tran, Phu
Gomez, Beth	Uesugi, Koji
Green, Monica	ASNC Student Representative: Crystal Schenkel
Henry, Richard	
Guest (Please print name) Ana Molina	Guest (Please print name) Jim McMahon
Guest (Please print name) Mark Hamney	Guest (Please print name)
Guest (Please print name) Crystal Schenkel	Guest (Please print name)
Guest (Please print name) Tracy Katsuk	Guest (Please print name)
Guest (Please print name)	Guest (Please print name)









Signal  
Campus

A SIGHT  
FOR MORE  
EYES

AVAILABLE NOW  
310-657-6269

SPRINT 847-839-2124

LUNAR GLASS

ALLAN  
HANCOCK  
COLLEGE  
Services Go anywhere.

APPLIED ARTS/  
ADMINISTRATION AA





# Budget Update

BUSINESS AND FACILITIES PLANNING COUNCIL

SEPTEMBER 13, 2016

BETH GOMEZ, VICE PRESIDENT  
BUSINESS SERVICES

**NORCO**  
COLLEGE

# Topics - Agenda

- ▶ Revenues
- ▶ FTES Projections
- ▶ Challenges
- ▶ Fund Balance
- ▶ Budget Allocation Model (BAM)

**RIVERSIDE COMMUNITY COLLEGE DISTRICT**  
**FY 2016-2017 Final Budget**  
*(In Millions)*

	<u>RCCD</u>	<u>NC</u> (Est. 23%)
<b><u>FY 2016-17 Ongoing Revenue Budget</u></b>		
Beginning Ongoing Revenue Budget	\$161.97	\$37.25
FY 2015-16 Apportionment Increase	3.98	.92
<b><u>FY 2016-17 Apportionment:</u></b>		
COLA (0%)	--	--
Access (2.92%)	4.19	.96
Deficit (.50%)	(0.80)	(.18)
General Operating Base Increase	1.97	.45
RDA Revenue Deferral Reversed	1.13	.26
Other	<u>0.32</u>	<u>.07</u>
Total Ongoing Revenue Budget Adj.	<u>\$10.79</u>	<u>\$ 2.48</u>
Total Ongoing Revenue Budget	<u>\$172.76</u>	<u>\$39.73</u>



# RIVERSIDE COMMUNITY COLLEGE DISTRICT

## FY 2016-2017 Final Budget

(In Millions)

### Restricted Revenues

Deferred Maintenance  
and Instructional Equipment  
Proposition 39 - Energy Revenues  
**Total Restricted Revenues**

\$184.6  
49.2  
**\$233.8**

### CCC System

### Other

Academic Senate  
Strong Workforce Program  
Career Technical Ed. Pathways (SB1070)  
Basic Skills Program  
Cal Grant B and C  
Innovation Awards  
Zero-Textbook-Cost Degrees  
Institutional Eff. - Implementing Statewide  
Performance Strategies

\$ .3  
200.0  
48.0  
30.0  
2.2  
25.0  
5.0  
  
10.0

**RIVERSIDE COMMUNITY COLLEGE DISTRICT**  
**FY 2016-2017 Final Budget**  
*(In Millions)*

<u>Other (continued)</u>	<u>CCC System</u>
Data Security – Tele. & Technology	15.0
Infrastructure Program	1.8
Apprenticeship Program	5.0
Adult Education Block Grant Support	20.0
Online Education Course Exchange	8.7
CaIWOKS	3.7
Part-Time Faculty Office Hours	2.4
Puente Program	
Early Childhood Education Apprenticeship	1.4
Pilot Program	
California Promise Program	15.0
"I Can Afford College" Program	2.5
Equal Employment Opportunity Program	<u>2.0</u>
<b>Total Other</b>	<b><u>\$398.0</u></b>



**RIVERSIDE COMMUNITY COLLEGE DISTRICT**  
**FY 2016-2017 Final Budget**  
*(In Millions)*

<u>Unrestricted Ongoing Revenues</u>	<u>CCC System</u>	<u>RCCD</u>	<u>NC</u> (Est. 23%)
Growth/Access (2.0%/2.92%)	\$114.7	\$ 4.2	\$ .97
COLA (0%)	---	---	---
General Operating Base Increase	<u>75.0</u>	<u>2.0</u>	<u>.46</u>
<b>Total Unrestricted Ongoing Revenues</b>	<b><u>\$189.7</u></b>	<b><u>\$6.2</u></b>	<b><u>\$1.43</u></b>
<u>Unrestricted One-Time Revenues</u>			
State Mandate Block Grant	<u>\$105.5</u>	<u>\$2.6</u>	<u>\$.60</u>
<b>Total Unrestricted Revenues</b>	<b><u>\$295.2</u></b>	<b><u>\$8.8</u></b>	<b><u>\$2.03</u></b>



# RIVERSIDE COMMUNITY COLLEGE DISTRICT FY 2016-2017 Final Budget

## FY 2016-17 Credit FTES Projects

Base FTES	28,599.64
Growth/Access (System 2.0%; RCCD 2.92%)	835.11
Total Funded FTES	29,434.75
Unfunded FTES (.49%)	<u>144.14</u>
FTES Target	<u><b>29,578.89</b></u>

## FTES Production for FY 2016-17

Growth	835.11
Unfunded	144.14
Summer 2016 Rolled to FY 2015-16	<u>440.56</u>
	<u><b>1,419.81</b></u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
FY 2016-2017 Final Budget**

	<b>FY 2016-2017</b>	<b>Credit</b>
	<b><u>Credit FTES</u></b>	<b><u>FTES Targets %</u></b>
<b>RCC</b>	15,913.45	53.80%
<b>NC</b>	6,832.72	23.10%
<b>MVC</b>	<u>6,832.72</u>	<u>23.10%</u>
<b>Total</b>	<u>29,578.89</u>	<u>100.00%</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
FY 2016-2017 Final Budget

## Challenge and Opportunities

- ▶ Expiring Sales Tax and personal Income Tax Rates under Proposition 30
- ▶ Multi-year Rate Increases for STRS and PERS
- ▶ Double Digit Rate Increases to the District Health Costs
  - ❑ Impact of Affordable Care Act
  - ❑ Rising 65+ Retiree Health Care Costs For PPO Plan
  - ❑ Increasing in the number of employees choosing PPO Plan
  - ❑ Retirement Incentive Retirees Obligation

# RIVERSIDE COMMUNITY COLLEGE DISTRICT FY 2016-2017 Final Budget

	Total		Moreno Valley		Norco		Riverside		DSS		DO
<b>Contingency Budget from FY 2015-2016 Apportionment</b>	<b>\$ 10,447,116</b>										
Basic Allocation	\$ 11,404,097										
Cr FTEs (MVC - 8,606.52; NC - 8,606.52; RCC - 15,386.60 (28,589.64))	143,044,800										
COLA at 0.00%	-										
Full-Time Faculty Hiring	-										
Base Increase + FT Faculty and FON Base Adjustments	1,973,534										
Growth at 2.92% (MVC - 226.20; NC - 226.20; RCC - 526.85 (686.39))	4,179,099										
<b>Total Gross Apportionment</b>	<b>\$ 160,601,530</b>										
Plus, RDA PY Apportionment Deferral Reversal	1,126,438										
Less, Property Taxes	(38,734,387)										
Less, Enrollment Fees	(8,428,741)										
Less, Estimated Deficit Factor (.0050)	(804,290)										
<b>Total Net Apportionment</b>	<b>\$ 113,760,570</b>										
<b>Total Beginning Balance and Apportionment</b>	<b>\$ 124,207,686</b>										
Less, Contingency Reserve (Board Policy at 5.00% or more)	(11,987,323)										
Less, DO Allocation	(2,306,700)										
Less, DSS Allocation	(18,268,001)										
Less, Outgoing Transfer for CSJCL (Resource 1120)	(168,706)										
Less, Outgoing Transfer for DSPS Match, FWS Support and Veterans Educ	(1,032,605)										
<b>Total Funds for Per Credit FTEs Target</b>	<b>\$ 90,444,351</b>										
<b>Target Credit FTEs Target</b>	<b>29,578.89</b>										
<b>Total Funding Rate Per Target Credit FTEs</b>	<b>\$ 3,057,7331</b>										
<b>Total Funding Rate Per Target Credit FTEs (Adjusted per Entity)</b>	<b>\$ 3,057,7331</b>										
<b>Target Credit FTEs Target</b>	<b>29,578.89</b>										
<b>Total Funds for Per Credit FTEs Calculation</b>	<b>\$ 90,444,351</b>										
FY 2015-16 Excess (Shortfall) of Budgeted Revenues	7,255,349										
FY 2015-16 Excess (Shortfall) of Budgeted Expenditures	477,568										
Non-Credit FTEs	256,438										
Federal Revenues	196,606										
Other State Revenues	6,955,508										
Local Revenues	51,459,593										
Incoming Transfer from Bookstore (Resource 1110)	1,051,333										
<b>Base Available Funds</b>	<b>\$ 158,096,746</b>										
<b>Base Expenditures for FY 2016-2017</b>	<b>(158,096,746)</b>										
<b>Budget (Shortfall) or Excess</b>	<b>- \$</b>										
			(36,479,228)		(34,485,536)		(97,131,982)		(21,479,679)		(20,186,072)
			(726,014)		64,818		661,196		\$ (18,268,001)		\$ (2,306,700)

# RCCD Reserve History

## RIVERSIDE COMMUNITY COLLEGE DISTRICT FY 2016-2017 Final Budget

### Contingency History

FY	Adopted		% of		Ending Fund		% of	
	Contingency Balance	Balance	Available Funds	Funds	Balance	Balance	Available Funds	Funds
2015-16*	\$ 10,447,116	\$ 10,447,116	5.45%	5.45%	\$ 36,517,185**	\$ 36,517,185**	17.97%	17.97%
2014-15	\$ 7,801,811	\$ 7,801,811	4.28%	4.28%	\$ 14,667,967	\$ 14,667,967	8.69%	8.69%
2013-14	\$ 6,358,532	\$ 6,358,532	4.23%	4.23%	\$ 12,743,536	\$ 12,743,536	7.65%	7.65%
2012-13	\$ 4,560,030	\$ 4,560,030	3.23%	3.23%	\$ 11,407,409	\$ 11,407,409	7.95%	7.95%
2011-12	\$ 5,840,447	\$ 5,840,447	3.94%	3.94%	\$ 6,805,919	\$ 6,805,919	4.73%	4.73%
2010-11	\$ 8,729,056	\$ 8,729,056	5.60%	5.60%	\$ 13,217,249	\$ 13,217,249	8.48%	8.48%
2009-10	\$ 8,391,878	\$ 8,391,878	5.50%	5.50%	\$ 11,253,316	\$ 11,253,316	7.22%	7.22%
2008-09	\$ 12,566,801	\$ 12,566,801	7.68%	7.68%	\$ 13,903,627	\$ 13,903,627	8.74%	8.74%
2007-08	\$ 9,423,484	\$ 9,423,484	6.14%	6.14%	\$ 19,259,076	\$ 19,259,076	12.37%	12.37%

\*Estimate

\*\*Includes \$15 million of one-time State Mandate Block Grant funds set aside for future years as a hedge against increasing costs such as PERS, STRS, health insurance, Bargaining Unit Contract increases, retirement incentive costs and revenue reductions. Without the one-time funds, the ending fund balance would be \$21,513,185 (10.51%).

# Questions



BFFC\_September 13, 2016

**NORCO**  
COLLEGE

# Business & Facilities Planning Council ANNUAL CALENDAR

## September

- New Student Members
- Budget Update
- Scheduled Maintenance Plan
- Facilities Master Plan Update

## October

- Program Review Prioritization
- Technology Requests to Technology Committee
- Facilities Master Plan Update

## November

- Program Review Prioritization
- Facilities Master Plan Update

## December

- 5 year Capital Outlay Plan
- Facilities Master Plan Update

## January

*No meeting*

## February

- Governor's Budget Update
- Facilities Master Plan Update

## March

- Rubric Assessment
- Facilities Master Plan Update

## April

- Bookstore Update
- Five Year CIP
- Facilities Master Plan Update

## May

- Assessment of Council
- Tri Chair Rotation

## June

*No Meeting*

## July

*No Meeting*

## August

*No Meeting*



# NORCO FACILITIES 5 YEAR SCHEDULED MAINTENANCE PLAN

Year of Funding	State Category	District Category	Work Description	Building Name	Age of Bldg.	Cost Estimate
2015-2016	Other	Ops/Infrastructure	Carpet replacement in classrooms	B,C,D,G,N		\$ 185,000.00
2016-2017	Roof	Flood protection	Tile roof replacement Phase 2	N	23	\$ 250,000.00
2016-2017	Mechanical	Ops/Infrastructure	Infrastructure HVAC Phase 2	Campus wide		\$ 400,000.00
2016-2017	Other	Ops/Infrastructure	Automation of Irrigation System	Campus Wide		\$ 100,000.00
2016-2017	Other	Ops/Infrastructure	Turf Removal and Replacement with Drought Tolerant Planting Material	Campus Wide		\$ 50,000.00
2016-2017	Other	Ops/Infrastructure	Carpet Replacement in ATEC classrooms	N	20	\$ 30,000.00
2016-2017	Other	Ops/Infrastructure	Interior Painting of classrooms	N	20	\$ 30,000.00
2017-2018	Roof	Flood protection	Tile roof replacement Phase 3	G	19	\$ 400,000.00
2017-2018	Mechanical	Operational Systems	Replacement of AC/ Chillers F2/Water Cooling System Phase I	F2		\$ 400,000.00
2017-2018	Mechanical	Operational Systems	Infrastructure HVAC 4 pipe system replacement Phase I	Campus wide		\$ 400,000.00
2017-2018	Mechanical	Operational Systems	Generator Upgrades including new transformers switches			\$ 65,000.00
2017-2018	Other	Infrastructure	Interior Painting of Library	G	20	\$ 75,000.00
2017-2018	Other	Ops/Infrastructure	Automation of Irrigation System	Campus Wide		\$ 65,000.00
2017-2019	Mechanical	Operational Systems	Elevator Upgrades	A	25	\$ 80,000.00
2018-2019	Mechanical	Operational Systems	Replacement AC/ Chillers F2/Water Cooling System Phase 2	F2		\$ 400,000.00
2018-2019	Other	Ops/Infrastructure	Domestic water piping replacement	Campus wide		\$ 250,000.00
2018-2019	Exterior	uncertain	Exterior Painting Campus Wide	Campus wide		\$ 220,000.00
2018-2019	Mechanical	Operational Systems	Elevator Upgrades	C	25	\$ 80,000.00
2018-2019	Other	Ops/Infrastructure	Repipe water lines Phase 1	Campus wide		\$ 200,000.00
2018-2020	Exterior	Infrastructure	Exterior Painting buildings A,B,C,D,E	A,B,C,D,E		\$ 180,000.00
2018-2019	Mechanical	Operational Systems	Elevator Upgrades	N	21	\$ 80,000.00
2019-2020	Other	Ops/Infrastructure	Irrigation/Plumbing System Upgrade/Replacement Campus Wide	Campus wide		\$ 400,000.00
2019-2020	Other	Operational Systems	Fire life safety replacement of alarm panels	A,B,G,N,S,		\$ 150,000.00
2019-2020	Other	Ops/Infrastructure	Repipe water lines Phase 2	Campus wide		\$ 200,000.00
2020/2021	Other	Ops/Infrastructure	Interior Painting of classrooms	B,C,D,G,N, I		\$ 225,000.00
2020/2021	Other	Ops/Infrastructure	Exterior Painting of buildings	B,C,D,G,N, I		\$ 200,000.00
2020/2021	Mechanical	Operational Systems	Elevator Upgrades	G	21	\$ 85,000.00
<b>Total</b>						<b>\$ 5,200,000.00</b>



# SMOKING LEGISLATION UPDATE

**NORCO**  
COLLEGE

**★ BUSINESS AND FACILITIES PLANNING COUNCIL**

**SEPTEMBER 13, 2016**

# WHAT IS CURRENTLY HAPPENING.....

**THERE IS NEWS ON THE SMOKING LEGISLATION FRONT. THE BILL WENT BACK AND FORTH BETWEEN ASSEMBLY AND SENATE AND HAS NOW APPEARED TO HAVE PASSED BOTH HOUSES.**

- **PASSED THE SENATE ON AUGUST 23RD AND THE ASSEMBLY ON AUGUST 30TH.**
- **HAVING PASSED BOTH SENATE AND ASSEMBLY, SIGNING OF THE BILL WILL PROBABLY BE DONE SOON.**
- **IT HAS NOT YET BEEN CODIFIED INTO THE LEGAL DATABASES (IT WILL REPLACE THE CURRENT CAL. GOV'T CODE SECTION 7597.1).**
- **AS IT IS WRITTEN, HERE'S THE BOTTOM LINE..... THE LAW SAYS THAT THE BAN OF ALL TOBACCO PRODUCTS, INCLUDING E-CIGS, ON COMMUNITY COLLEGE CAMPUSES WILL BE IMPLEMENTED BY 2018.**
- **WE ARE ABLE TO SELF-DETERMINE OUR POLICIES BEFORE THAT TIME, BUT THE REGULATION WILL NOT FORCE US TO DO UNTIL THAT TIME.**
- **WE WILL CONTINUE TO MONITOR AND PROVIDE MORE INFORMATION WHEN THE GOVERNMENT CODE IS ACTUALLY CHANGED .....**

**NORCO**  
COLLEGE

**BUSINESS AND FACILITIES PLANNING COUNCIL - SEPTEMBER 13, 2016**

# NEXT STEPS...

- **WILL NEED TO BEGIN A PLAN TO PHASE OUT SMOKING AT OUR COLLEGE -- (WITH A TIMELINE)**
- **ONCE APPROVED THROUGH OUR SHARED GOVERNANCE PROCESS, BOARD POLICY WILL HAVE TO BE CHANGED**

**NORCO  
COLLEGE**

**BUSINESS AND FACILITIES PLANNING COUNCIL - SEPTEMBER 13, 2016**

# QUESTIONS?

NORCO  
COLLEGE

BUSINESS AND FACILITIES PLANNING COUNCIL - SEPTEMBER 13, 2016

# Space Modification Update

**Business and Facilities Planning Council**

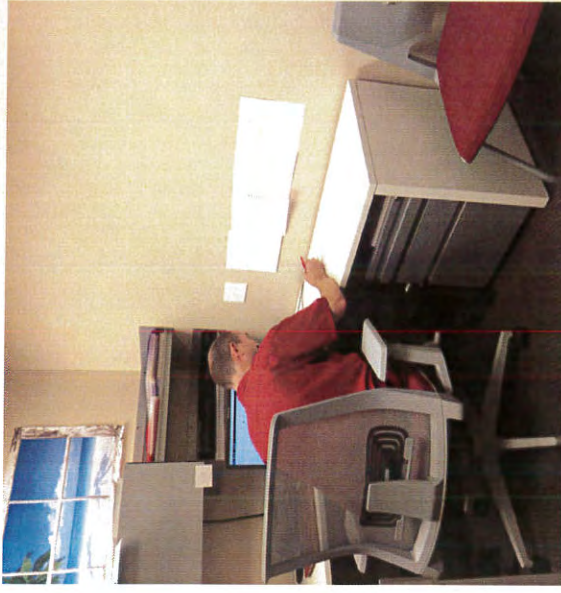
Beth Gomez, Vice President Business Services

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# Industrial Technology (IT) 217

- Previously a Conference Room
- Remodeled into two Faculty Offices (IT 217-A & IT 217-B)



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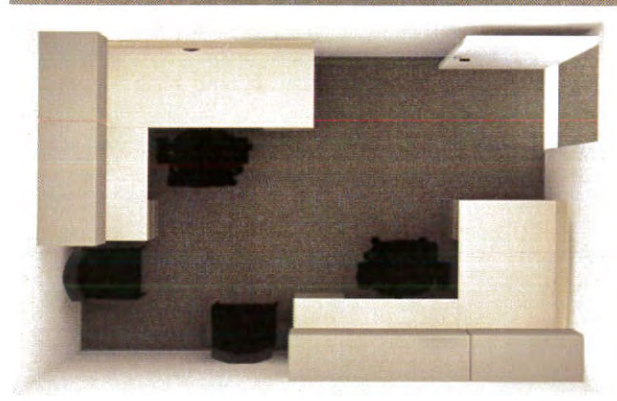
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# Operations Center 110

- ▀ Previously Production Specialist Office
- ▀ Will be remodeled into two work stations OC 110A & 110B



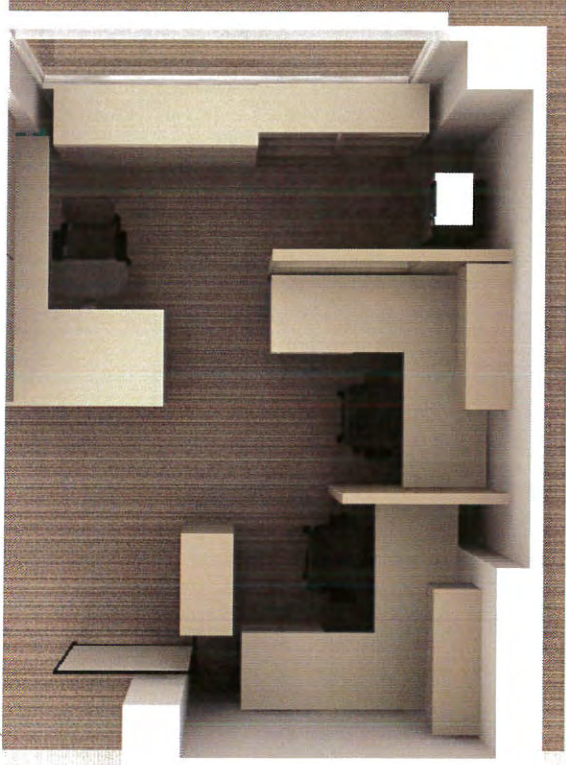
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# Student Services (SSV) 127 (VPAA Admin area)

- ▀ Previously VPAA Admin area and an extra work station
- ▀ Will be remodel into three work stations



# President's Office Executive Assistant Area

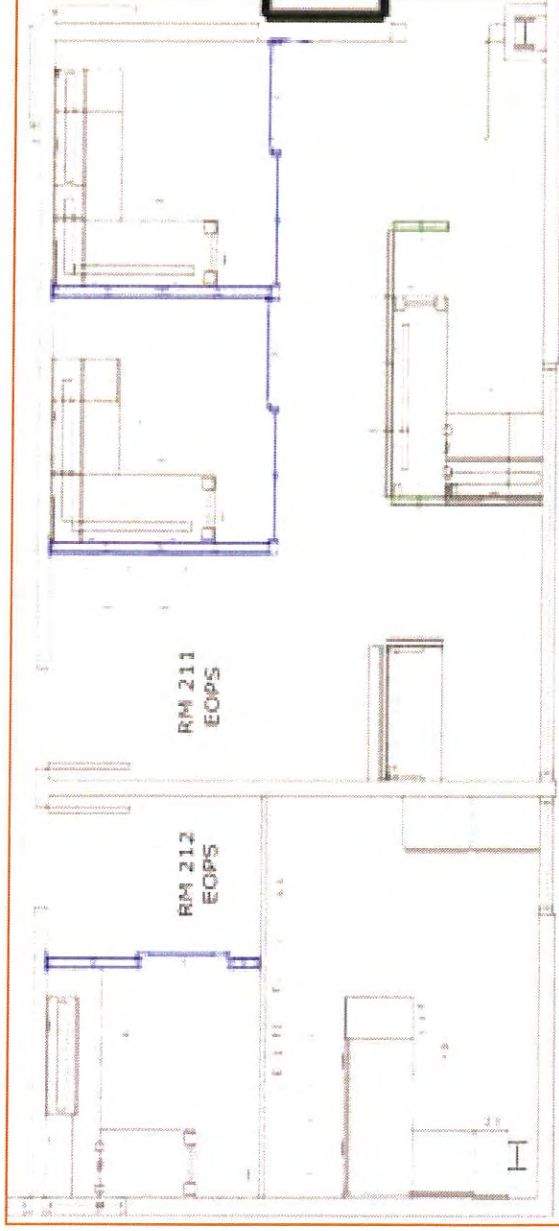
- Previously Executive Assistant area and an extra work station
- Will be remodeled into one work station with private seating and more privacy



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# EOPS Area Center Student Success (CSS) 211 & 212

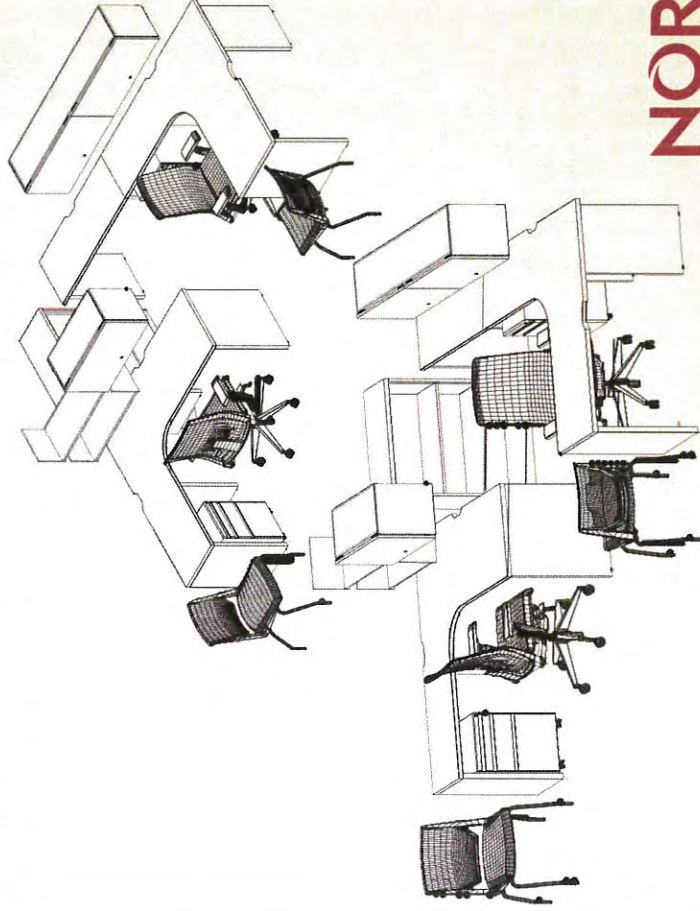
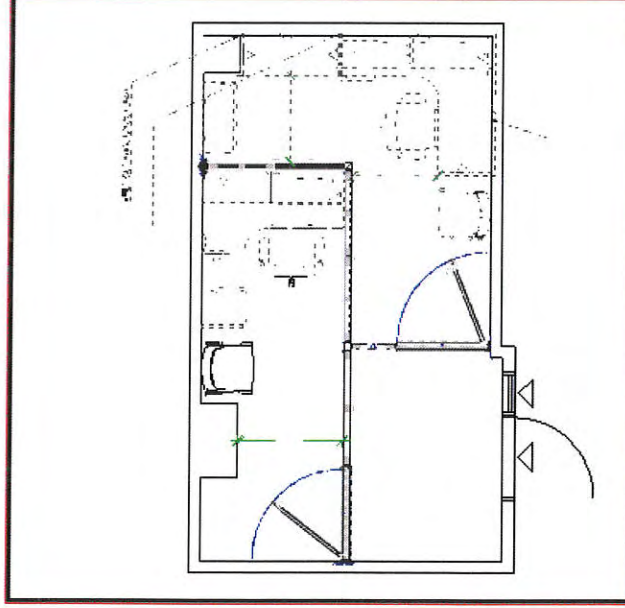
- Previously Admin area
- Will be remodeled into two counselors offices (EOPS 211)
- Will be remodel into a work station for Admin Assistant II (EOPS 212)



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# Student Services (SSV) 206

- ▀ Previously FT Counselor area
- ▀ Will be remodeled into two counselors offices



# West End Quad W2C & 2D

- ▶ Previously empty offices in need of rehab
- ▶ Remodeled Offices: Installed new carpet, new ceiling tiles, painted doors.



W2C



W2D



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## West End Quad W2A

- ▀ Previously empty office in need of rehab
- ▀ Will be remodeled into a faculty office



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# Questions?

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