Norco Assessment Committee
Draft-Minutes for November 10, 2021
9:00 am-10:30 am
Zoom

Meeting Participants

Committee Members Present

Greg Aycock (co-chair), Courtney Buchanan, Eric Doucette, Ashlee Johnson (co-chair), Daren Koch, Stephany Kyriakos, Bibiana Lopez, Jethro Midgett, David Schlanger, Tim Wallstrom, and Caitlin Welch.

Committee Members Not Present

Evangelina Christine Abeyta (student rep.), Laura Adams, Tami Comstock, and Daren Koch

Guests

Hayley Ashby, Vivian Harris, Lindsay Owens, and Jason Parks

Recorder

Charise Allingham

1. Call to Order
- 9:06 am

2. Action Items

2.1 Approval of Agenda
- MSC (Stephanie Kyriakos /Tim Wallstrom)

2.1 Conclusion
- Approved by Consensus

2.2 Approval of October 13, 2021 Minutes
- MSC (Stephanie Kyriakos /Courtney Buchannan)

2.2 Conclusion
- Approved by Consensus

2.3 Assessment Sub-group
- MSC (Stephanie Kyriakos /Courtney Buchannan)
    - o Discussion on the proposed project overview, responsibilities, and deliverables.
    - o Suggestion to include Curriculum representative in the sub-group.
    - o Volunteers – Courtney Buchannan, Jethro Midgett, and Laura Adams.
    - o Request to have deliverables by Spring 2022.

2.3   **Conclusion**

- Approved by Consensus

2.3 Follow-up Items	2.3 Task of	2.3 Due by
Send out call for members to NAC and Curriculum committee.	Co-chairs	ASAP

3. Discussion Item

3.1   **Assessment of Non-Credit, Off-Campus Programs, and Non-Instructional Academic Programs (Honors, CRC, Apprenticeship)**

Discussion on the need to and how to assess Non-Credit, Off-Campus Programs, and Non-Instructional Academic Programs.

- Currently Honors is working on developing a certificate with 2-3 program learning outcomes. Goal is to use mapping to assess the Honors PLOs using the honor courses SLOs that are assessed by the faculty teaching the courses.
  - Honors program has flags that can help identify the students in the program.
  - Suggestion to assess retention, completion, success, etc. of the honors program. Problem is on how to obtain the data needed to assess. Suggestion to connect to the Program Review Committee to have Honors added to the dashboards.
- Courses taught at the CRC are the same as courses taught on campus.
  - Why would the CRC need PLOs? PLO's would provide a way of assessing the CRC program.
- How are we handling the assessment of non-credit courses?
  - Suggestion to reach out to Adam Martin.
- ILA-1 has outcomes but has never been assessed. Suggestion to reach-out to Daren Koch and Damon Nance.
- Need to look into how to assist BEIT courses that are taught off campus and do not have access to Nuventive.
- Suggestion to provide support to these programs.

3.1 Follow-up Items	3.1 Task of	3.1 Due by
Reach out to leads of the discussed programs	Co-chairs	ASAP

3.2   **6-Year Cycle (Fall 2021- Spring 2027)**

The current six-year cycle started this semester. We have 6 years to close the loop on our outcomes.

- Clarification that we are not on a pause assessing.
- Request for the committee members to share with departments that assessment should be happening, we are in the first semester of the 6-year cycle.
- SLO mapping to PLO can still be done in the old Nuventive system, until the new system is ready.
- Before each semester Charise updates the SLO using the public CurriQunet site.
- How well is learning accruing during this time of remote learning? We can look into this if assessment is being done now.
- Suggestion to focus on assessing rarely offered courses.

- o Student Services is working on the planning phase of the assessment cycle.
- o Suggestion for co-chairs to send a Nor-all informing that the assessment cycle has started using the assessment form.

Follow-up Items	Task of	Due by
Send an assessment status nor-all	Co-chairs	ASAP

3.3 Leading From the Middle Project Team

The LFM - [Equitable Assessment and Decision-Making](#) [Guided Pathways and Equity Charter](#) was shared with the committee.

- o How the LFM team was initiated and the purpose, charge and expected deliverables were discussed.
  Scope includes:
  - o How to obtain disaggregated assessment data.
    - ▪ Looking at Canvas and Nuventive integration.
  - o Connection between Assessment and Program Review, how to define Units.
    - ▪ Currently, what is called a unit in Program Review doesn't clearly align with what is called a unit in Assessment.
- o Is the LFM group connected to Guided Pathways?
  - o Yes, the LFM group was developed by and is supported by Guided Pathways.
- o NAC can expect standing updates from the LFM group.

3.4 Canvas and Nuventive Integration

An update on the status of the integration between Canvas and Nuventive.

- o The data fields that would be pulled from Canvas shells and shared with and/or surface in Nuventive was shared with the committee.
- o How does faculty feel about this data being shared with Nuventive?
  - o Question if only 'assignments' (question from an exam, project, writing assignment, etc.) that are connected to SLOs in the Canvas shell will be pulled into Nuventive. This is the understanding but will clarify with Nuventive.
  - o Need to clarify how the disaggregated data will display in Nuventive, at the course level, section level.
- o Suggestion to invite someone from Nuventive to give a demonstration at the next NAC meeting.

4. Information Items

4.1 Frequently Used Assessment Methods

The Frequently Used Assessment Methods that have been used the last 7 years in Nuventive was shared (Attached).

- o Surprised that 'coursework converted to rubric score' was the least used method.
- o 'Exam/ Quiz-Embedded questions tied to SLOs' was the most frequently used method.
- o Will be used to create dropdown menu of assessment methods in new assessment units.

4.2 Nuventive Update

A quick update on the status of the assessment units in Nuventive. Progress is being made building the Student Service assessment units. Progress is being made but it has been a slow process.

4.3 [Assessment Form](#)

Please use the [Assessment form](#) available on the [Assessment Committee Faculty Tools webpage.](#)

5. Good of the Order

6. Future Agenda Topics

- Alignment to Chancellors Request to Change Program Review Cycle from 3 to 5 Years.

7. Adjournment

- 10:29 am

Next Meeting

December 8, 2021
Via Zoom

Canvas > DataSense EDS		Nuventive
Endpoint	**Item**	**Header**
student	lastName + ", ' + firstName	> student name
student	externalId	> student id
student	studentNumber	> student sis id
assigment	title	> assessment title
assigment	externalId	> assessment id
assigment		> assessment type
assigmentScore	submissionDate	> submission date
assigmentScore	pointsEarned	> submission score
assigmentScore	ext-LearningOutcomeName	> learning outcome name
assigmentScore	ext-LearingOutcomeId	> learning outcome id
assigmentScore	ext-Attempts	> attempt
assigmentScore	ext-OutcomeScore	> outcome score
		> assessment question
		> assessment question id
course	name	> course name
course	externalId	> course id
course	sis_id (extended)	> course sis id
section	title	> section name
section	externalId	> section id
section	sectionNumber	> section sis id
		> assignment url
assigmentScore	ext-LearningOutcomeName	> learning outcome friendly name
assigmentScore	ext-pointsPossible	> learning outcome points possible
assigmentScore	ext-MasteryPoints	> learning outcome mastery score
assigmentScore	ext-Mastery	> learning outcome mastered
assigmentScore	ext-OutcomeDescription	> learning outcome rating
assigmentScore	ext-OutcomeScore	> learning outcome rating points
course	ext-CanvasAccountId	> account id
course	ext-CanvasAccountName	> account name
studentSectionEnrollment		> enrollment state
assignmentScore	externalId	> submission id
assignment	totalPoints	> assignment points possible
assignmentScore	letter	> assignment grade
section	termExternalId	> term id
term	termName	> term name
assignmentScore	ext-Excused	> excused
assignment	ext-SubmissionType	> assignment type
assignmentScore	ext-LearningOutcomeVendorGuid	> outcome vendor guid

Frequently used assessment methods in Nuventive

Assessment method

Category	#
Exam/Quiz - Embedded Questions Tied to SLOs	1396
Written Assignment	589
Mixed Methods	412
Project	347
Performance	207
Presentation	67
Survey	58
Case Study	19
Coursework Converted to Rubric Score	17