



Minutes
Norco Academic Senate Meeting
October 17, 2022
1:30 - 3:30 PM via Zoom

Meeting called to order at 1:33 PM.

I. Attendees

Officers, Senators, Alternates, and Committee Chairs & Liaisons: Hayley Ashby, Melissa Bader, Kimberly Bell, Araceli Covarrubias, Alexis Gray, John Harris, Vivian Harris, J. Marie Hicks, Ryan Hitch, Dominique Hitchcock, Ashlee Johnson, Amy Kramer, Virgil Lee, Barbara Moore, Lisa Nelson, Dan Reade, Jody Tyler, Dana White, Patty Worsham

Guests: Quinton Bemiller, Peggy Campo, Zina Chacon, Monica Green, Sarah Nafzgar, Gustavo Ocegüera, Caitlin Welch

II. Approval of Agenda

M/D. Reade, S/A. Gray; Approved by Consensus

III. Approval of [October 3, 2022](#) minutes

M/R. Hitch, S/D. Hitchcock

IV. Open Hearing

None

V. CTA Report-A. Covarrubias, V. Lee

- The Faculty Association meeting on October 18, 2022, will be a closed session due to work on the Association's Bylaws.
- Virtual Office Hours on weekends are permitted if they meet the contract guidelines; faculty must notify the appropriate dean and department chair of their intention to hold weekend office hours.

VI. Officer Reports

A. Secretary/Treasurer (Hayley Ashby)

- Hayley has been added to the Academic Senate budget for the current year and will provide details in a subsequent meeting.

B. Vice-President (Dan Reade)

- Appointments are only for committees outside of the Academic Senate committee structure.
- Commencement speaker nominations are coming up and will be open for one week.

C. President (Kimberly Bell)

[REPORT](#)

VII. College Reports

A. Associated Students Senator of Finance (Aneesa Kashif)

- Harvest Festival will be happening next week.
- All clubs will have booths at the Harvest Festival after a two-year hiatus.

B. President (Monica Green)

- State Chancellor's Office has offered a toolkit for land acknowledgment that recognizes indigenous people and their continued presence and relationship to ancestral lands; Michael Collins is leading the efforts and would like to have faculty involvement.
- Walk and talk with Dr. Green starting in the Rose Garden on October 18 at 9am.
- Inland Empire Guided Pathways meeting with 10 individuals (five faculty) focused on equity and Guided Pathways efforts; collaborating across the Region C.

C. Vice President of Academic Affairs (Jason Parks)

- No Report

VIII. Standing Committees & Liaisons Reports:

APC (P. Worsham)

- Met October 14, 2022
- New prioritization ranking form will be housed in Program Review in Nuventive
- Prioritized classroom list; space is becoming more tricky, especially during prime time hours
- Retreat on campus in Winter to work on a one-year schedule
- Bringing back hiring fair (one-day) for associate faculty due to deficits in CRC and dual enrollment
- Content from department websites will be shifted to the new website, so information should be reviewed for accuracy
- Need to consider keeping track of committee representation so there is balance when individuals leave.

DE (R. Hitch)

- Follow up on questions from the last meeting; previous Zoom storage efforts came from the State Chancellor's Office, so the option to buy Zoom storage is not available due to licensing issues
- Meeting coming up with a focus on CVC-OEI and information campaign.

FPDC (D. White)

- Met last week on October 11, 2022 and approved the transition of taking travel requests from the old process to the new process in Nuventive
- Provided a recommendation for recognizing associate faculty monthly.

Library/LRC (V. Harris)

- The Read 2 Succeed Student Panel is on October 20, 2022 during college hour and will be hosted by Puente and Undocumented Students.

Accreditation (H. Ashby)

- Accreditation update presentation to the College Council scheduled for last week was postponed due to insufficient time; the presentation will be provided to the Senate in November.

DEMC (M. Bader)

- Met last week and talked about reporting timelines and the creation of enrollment management plans for the district and colleges
- Three different iterations to develop; need to address local needs and REACH grants
- There is a focus on retention not just recruitment
- The District is working on emergency funding-based plan in collaboration with the colleges.

Guided Pathways (M. Bader)

- Inland Empire Guided Pathways activity is next week; working with Bill and Melinda Gates Foundation to share out practices around GP to create a toolkit
- Melissa Bader is going to Washington to work on this project as Norco College has been singled out for its Guided Pathways efforts.

Equity (D. Hitchcock)

- Asking students in the general population (not special programs) to share their experiences through a video; asking for help to contact those students and inviting them to make the video; forward videos to Dominique Hitchcock.

PGSL (V. Harris)

- October 20, 2022 is the deadline to submit for the November 3, 2022 meeting.

Action Items:

IX. Senate President Appointments

- None

X. The Senate had a first read of the Canvas Outcomes Assessment Proposal.

Discussion Item:

XI. The Senate discussed Equity FLEX documents ([Criteria](#), [Rubric](#), [Guideline](#))

Action Items:

XII. The Senate was asked to approve the [2022-2025 Norco College Student Equity Plan](#).

M/A. Johnson, S/L. Nelson; Approved by Consensus

XIII. The Senate was asked to review and approve the concerns regarding updated ACCJC's Updated Standards and [Request for Support of the ASCCC Accreditation Resolution](#).

M/M. Hicks, S/L. Nelson; Approved by Consensus

XIV. The Senate was asked to approve the [Review of 2000 series Board Policies \(BPs\) and Administrative Procedures \(APs\)](#)

M/A. Gray, S/D. Reade; Approved by Consensus

XV. The Senate discussed and approved the [Continuation of Virtual Meetings](#)/Hyflex.

M/A. Gray, S/M. Hicks; Approved by Consensus

XVI. Meeting adjourned at 3:20 PM.