

NORCO
COLLEGE
Norco Academic Senate Meeting
May 6, 2019
1:30-3:30 ST107
Minutes

1:30 I. Call to Order

II. Roll Call

Senators, Alternates, and Officers: Virgil Lee, David Mills, Barbara Moore, Jim Thomas, J. Marie Hicks, Michael Bobo, Kimberly Bell, Quinton Bemiller, Peggy Campo

Reporting members: Melissa Bader, Angelica Calderon, Celia Brockenbrough

Guests: Bryan Reece, Kaneesha Tarrant, Kevin Fleming, Michael Collins, Kristine Anderson, Samuel Lee

III. Approval of Agenda

Motion to approved agenda: Jim Thomas moves; J. Marie Hicks 2nd, motion passed unanimously

IV. Approval of Minutes of April 29, 2019

Minutes will be approved on May 20th meeting

1:35 V. Officer & Liaison Reports

A. Vice President (Thomas)

- Read cordial procedure for senate

B. Student Liaison (Calderon)

- Tomorrow and Wednesday ASNC election through web advisor. Booths outside IT building
- Nomu May 24th

C. Secretary/Treasurer (Kamerin)

- No report provided

D. RCCDFA/CCA/CTA/NEA (Boelman)

- PPO Plan- There are changes for prescriptions. There is co-pay of \$10 if they are not generic, and this will start in the fall.
- They are working on getting the approval for the golden hand shake. They will be offering to employees 80 % of their salary. Individuals will not be allowed to return to work for the college until after 6 months. A six years

credit service will be offered as well. The golden handshake will be offered in December 2019 and June 2020.

- When will the salary schedule will be posted? After revise budget is released and get the COLA (cost of living).
- They are revising the rules/procedures for professional growth and sabbatical leave. A district committee is working on sabbatical leaves procedures.

E. President (Campo)

- VC-Mills and Chancellor Isaac have formed a Course Caps Taskforce composed of district faculty, staff, and administrators to discuss course caps and processes for updating these. Districtwide course caps have not been dealt with in a systematic fashion in a very long time. This committee is only working on the general principles and processes for requesting changes to already established caps. Any changes need to go through the specific district disciplines for discussions.
- The District conducted a General Obligation Bond study and the results were positive, even for the Norco area. The district will go for an \$840M GO bond on the spring 2020 ballot.
- The faculty leadership institute is an excellent way for new senate leadership to learn their way around senate. More information can be found at <https://www.asccc.org/events/2019-06-13-180000-2019-06-15-190000/2019-faculty-leadership-institute>
- P. Campo is interested in applying to the ASCCC for nomination as a faculty member to the Board of Governors. To do so, she is requesting a letter of support for her candidacy as a nominee to the ASCCC as a faculty member on the BoG from The Norco Academic Senate. The application deadline is June 30, 2019. Will bring that for an official vote of support or not to the next meeting.

F. Guided Pathways Liaison (Bemiller)

- M. Bader and T. James are working on the student success teams.
- Establishing a student engagement center and are in discussion regarding the furniture options.
- A group of five people will be attending Institute #6 in Sacramento.
- During the Student Services training they were able to establish the why and the six factors for student success.
- They are creating a job description for guided Pathways position. This will be presented on the next meeting.
- They working on a community of practice for AB705 in English and math. They are discussing attitudes and believes.

G. CTE Liaison (Zwart)

- No report provided

1:45 VI. Old Business

A. Education Master Plan. Action Item (Reece, Lee)

President Reece and VP Lee will bring the edited/updated Educational Master Plan for the Academic Senate to approve.

- Motion to approve the Education Master Plan with the changes requested: David Mills moves; J. Marie Hicks 2nd, motion passed unanimously.
- The president discussed the goals and objectives of the Educational Master Plan.
- Several suggestions about changing some language were made.
- A new version with track changes will be completed. This version will be presented to the Committee of the Whole May 17th.

B. [BPAP5160 Student Employment](#)- First Read- Action Item (Campo)

- Student tutors should not be required to be at least half-time basis in the RCCD institutions. Students should be able to work as a tutor when they are attending a four year university.
- Will be voting on this item on next meeting.

2:15 VII. New Business

A. Presentation of the first draft of the Institutional Self-Evaluation Report [ISER 2020](#)-(First Read) Action Item (Anderson, Lee)
Accreditation co-chairs will present the first draft of the College's ISER for Accreditation 2020 and request input.

- The ISER was presented located in SharePoint.
- They would like for the senate to take ownership of Standard IIA.
- The accreditation team requested input for Standard IIA.
- ACCJC is looking for evidence to demonstrate and define everything that is happening at the college.
- We need to keep in mind how we meet the standards.
- The Board of Trustees is planning to vote on all colleges' final draft ISER in November.
- We can update the ISER until September.
- After the board approves the ISER changes can still be submitted.
- Feel free to add a comments to keep track of the evidence area.
- Standard IIA will be presented at the next meeting and requesting individuals to volunteer to take review the different sections in this standard.

B. Presentation of the first draft of the [Facilities Master Plan](#) –(First Read) Action Item (Reece, Collins)
President Reece and VP Collins will present the draft of the FMP from the DLR group and request input.

- The draft of Facilities Master Plan was presented and includes some of the following items:
 - Project timeline and progress: May 17th college wide vote at the COTW
 - Facility Master Plan Key Drivers.
 - Promote student success through academic growth and guided pathways framework.
 - Create comprehensive campus environment.
 - Establish a distinct regional identity and organization.
 - Enrollment growth (FTES)
 - Physical space growth 168,870 to 467,800 in 2030.
 - Guided Pathways needs: centralize 60% of generated need in campus core, distribute 30% across 4 schools.
 - Multi access roads.
- Motion to extend the meeting for another 15 minutes: J. Marie Hicks moves; Michael Bobo 2nd, motion passed unanimously.
 - It was suggested to add lighting to the pedestrian trails.
 - STEM/photonics.
 - Capital outlay funding 2024
 - May 14th final implementation CSS 217 12:50-2:50 p.m.
 - Available at the microsite website-Please add any feedback at this site.

3:10 VIII. Norco Senate Committee Reports and District Committee Reports

VIII. Norco Senate Committee Reports and District Committee Reports

- A. Academic Planning Council (Bader)(#10, 10+1)
 - Friday the committee will have a revised faculty ranking process
- B. Assessment Committee (Adams) (#5,#9, 10+1)
 - No report provided
- C. Curriculum Committee (Johnson) (#1, #2, 10+1)
 - No report provided
- D. Distance Education Committee (Bobo) (+1, 10+1)
 - No report provided
- E. District PG&SL (Brockenbrough) (+1, 10+1)
 - No report provided
- F. Library Advisory Committee (Brockenbrough) (+1, 10+1)
 - No report provided
- G. Professional Development Committee (Russell/Zamiska) (#8, 10+1)
 - No report provided
- H. Program Review Committee (Gray) (#9, 10+1)
 - No report provided
- I. Study Abroad Committee (Campo) (#2, 10+1)
 - Deadline on the May 14th
- J. Teaching and Learning Committee (Bemiller) (#5, 10+1)
 - No report provided

3:25 X. Open Hearing

3:30 XI. Adjournment 4:05 p.m.

Persons requiring a disability-related accommodation to participate in the Senate meeting, including materials in alternate formats, may request such service from DRC at 951-372-7070.