

NORCO COLLEGE

Agenda

Norco Academic Senate Meeting

Nov. 5, 2018

1:30-3:30 ST107

Minutes

1:30 I. Call to Order 1:30 p.m.

II. Roll Call

Senators, Alternates, and Officers: Quinton Bemiller, Virgil Lee, Judy Perry, David Mills, J. Marie Hicks, Bob Prior, Barbara Moore, Kim Kamerin, Kimberly Bell, Timothy Russell, Celia Brockenbrough

Reporting members: Melissa Bader, Autumn Parra, Peggy Campo

Guests: Bryan Reece, Kevin Fleming, Damon Nance, Samuel Lee, Marshall Fulbright, Pedro Campos, Mark DeAsis, Janelle Brekke, Lorenzo Harmon

III. Approval of Agenda

Motion to approved agenda: Kim Kamerin moves; J. Marie Hicks 2nd, motion passed unanimously

1:35 IV. Approval of Minutes [October 15, 2018](#)

Motion to approve the minutes for October 15th with the changes requested Bob Prior moves; Barbara Moore 2nd, motion passed (One abstention)

1:40 V. Old Business

A. [BPAP 3950](#) Naming of Facilities, Events, and Programs-First Read (Campo)

Updated version of the board policy and administrative procedure has been brought forward from RCCAS for consideration.

- First reading of the BPAP 3950 Naming of Facilities, Events and Program
- RCC Academic Senate already approved it and Moreno Valley will be presenting the BPAP today
- P. Campo requested faculty to please review the policy and bring any comments on the next meeting
- Item II in the policy was highlighted. This section states the committee will be comprised of one member of the faculty from each college in the District, as determine by the college President in consultation with the Academic Senate

B. NAS Resolution 2018-01, Support for the Library's Role in Success and Completion-Action Item (Campo)

The Norco Academic Senate wishes to show its support of the library and the role it plays in student success and completion.

- Motion to approve for the Academic Senate to show its support of the Library and the role it plays in student success and completion Kim Kamerin moves; Quinton Bemiller 2nd, motion passed unanimously
- Norco Academic Senate Resolution 2018-01 was presented to the academic senate members
- The Academic Senate president will discuss funding with administrators
- A few modifications regarding the language of the resolution were requested by senate members

C. [Discipline Facilitator List](#)-Discussion Item (Campo)

Updates to the discipline facilitator list will be collected from the senators

- Email any revisions to the discipline facilitator list to P. Campo
- P. Campo and CTA will be having a meeting with Susan Mills and curriculum chairs regarding the discipline facilitator list to come up with a better process
- P. Campo requested to please discuss the list at department meetings

2:00 VI. New Business

- A. Approval of Andy Robles to serve on the Marketing Committee-Action item (Campo)
Approve Andy Robles to serve as a faculty-voting member of the Marketing Committee.
- Motion to approve for A. Robles to serve as a faculty-voting member of the Marketing Committee Bob Prior moves; Judy Perry 2nd, motion passed unanimously
- B. Approval of Dominique Hitchcock to serve as the faculty facilitator to aid Jason Parks to establish the Faculty Internship Program-Action item (Campo)
Dominique Hitchcock has agreed to serve to help establish the faculty internship program.
- Motion to approve for Dominique Hitchcock to serve as the faculty facilitator to aid Jason Parks to establish the Faculty Internship Program. J. Marie Hicks moves; Kim Kameran 2nd, motion passed unanimously
- C. [Norco College Professional Development Plan](#) (Draft)-Discussion item- (Bemiller, Molko, Reade, Russell, Zamiska)
The Norco College Leading from the Middle team will be presenting the Professional Development plan for feedback.
- Q. Bemiller presented a Leading from the Middle Professional Development Plan for Norco College in support of Guided Pathways that included the following items:
 - Funding for a full time coordinator for professional development for faculty and staff. It can be a staff position
 - Disaggregated data should be more fully transmitted to all staff and faculty. Institutional support and training to interpret and use data must be provided
 - Equity based pedagogy training and support for all faculty and staff
 - Align professional development activities for faculty, counselors, and staff with the four Pillars and guided pathways
 - Increased support for part-time (associate) faculty. Having a mentoring program and making training more accessible to faculty
 - Professional development for leadership roles and career advancement. Norco College needs to take responsibility
 - Training and ongoing support for faculty and staff advising. As an example: Have a faculty advisor liaison for each of our schools
 - Implementation of staff specific professional development activities. Mt. Sac has a professional development counsel, professional development committee for staff and one for faculty. It would be good for the classified senate to form a sub-committee
 - Update college and committee websites. This includes updating the website and using CANVAS
 - Professional development committee organization changes. This includes funding for an annual budget for conferences. They are also putting together a procedure which includes the type of funding on the requests and a central place for faculty to submit their request. In the meantime, certain items can be included in program review
 - Quinton provided a Norco College Annual Professional Development Budget in Support of Guided Pathways handout
 - Geovanni Sosa is assisting Norco College to apply for the innovation grant. This should be presented on the student success committee
 - Q. Bemiller indicated to please feel free to send any suggestions to any members of the group
- D. Military Articulation Platform-Information item (Campos, Harmon, Lee)
Samuel Lee, Pedro Campos, and Lorenzo Harmon will present information on Norco College's Military Articulation Platform to provide veterans educational credit for prior learning experience.
- The goal is to work with about 3,000 veterans that find it difficult to transition from military life to attending college
 - Articulation platform is utilized to grant credit to veterans who take courses at the college
 - There are approximately 25,000 military courses that can be articulated with our courses
 - The courses will be approved by faculty

- A brief instruction to the system was presented to the academic senate members
- In order for courses to be articulated they need to have an 80% passing grade
- ACE recommendations are used for each course description. The recommendations are based on the skill level, rank and hours of training
- Faculty member can make a recommendation or add another course when approving a course
- A faculty member only approves the course once
- The platform is in the development stage and it needs faculty feedback. A new workgroup or a special project can be approved for faculty that would like to participate in the development of the military platform
- These articulations are not granted until they apply for a degree or graduation
- About 40,000 veterans are getting discharge in California
- A data base of veteran's outreach will be built in the military platform
- The AB 1786 bill was signed by the governor for community colleges to have some kind of system to provide course credit to veterans
- A team from Norco College presented the articulation military platform at the Senate Plenary on Friday November 2nd
- Motion to extend the meeting for 15 minutes; Kimberly Bell moves; Kim Kamerin 2nd, motion passed (No abstentions)
- Pedro Campos program developer and CEO of ITPI has put together programs of study information from the course catalog. They hope to integrate this with COCI. There is a section for feedback to keep improving the system
- K. Fleming and P. Campos will be presenting the military platform in the Community College League of California Conferences next week
- It was mentioned that by approving a single semester, veterans can saved over one billion dollars a year in education

E. Selection of 5-to-Thrive-Discussion item (Campo)

Norco College is tasked with highlighting faculty accomplishments or college programs to the Board of Trustees at the December board meeting.

- P. Campo and J. Finley will be presenting the MAP on the December RCCD Board of Trustees Board meeting

3:00 VII. Norco Senate Committee Reports and District Committee Reports

- Teaching and Learning Committee (Bemiller) (#5, 10+1)
 - No report
- Study Abroad Committee (Campo) (#2, 10+1)
 - No report
- Program Review Committee (Gray) (#9, 10+1)
 - No report
- Professional Development Committee (Russell/Zamiska) (#8, 10+1)
 - No report
- Library Advisory Committee (Brockenbrough) (+1, 10+1)
 - No report
- District PG&SL (Brockenbrough) (+1, 10+1)
 - No report
- Distance Education Committee (Bobo/Wagner) (+1, 10+1)
 - No report
- Curriculum Committee (Johnson) (#1, #2, 10+1)
 - No report
- Assessment Committee (Adams) (#5,#9, 10+1)
 - No report
- Academic Planning Council (Bader)(#10, 10+1)
 - The ranking of faculty will be completed on Friday's meeting

3:15 VIII. Officer & Liaison Reports

- A. CTE Liaison (Zwart)
 - No report
- B. Guided Pathways Liaison (Bemiller)
 - No report
- C. President (Campo)
 - No report
- D. RCCDFA/CCA/CTA/NEA (Boelman)
 - No report
- E. Secretary/Treasurer (Kamerin)
 - No report
- F. Student Liaison (Parra)
 - No report
- G. Vice President (Thomas)
 - Q. Bemiller has been selected as the distinguish faculty for Norco College and commencement speaker

3:25 IX. Open Hearing

- Read to Succeed Author Appearance on Nov. 15th
- Opening reception for (him) material on Thursday November 8th at 4:00-7:00 p.m. at the Art Gallery
- Norco Music Dept. Nov 16th new CD release

3:30 X. Adjournment 3:36 p.m.

Persons requiring a disability-related accommodation to participate in the Senate meeting, including materials in alternate formats, may request such service from DRC at 951-372-7070.