

**NORCO**  
**COLLEGE**  
**Norco Academic Senate Meeting**  
**Oct. 16, 2017**  
**1:30-3:30 ST207**  
**Minutes**

I. Call to Order 1:31 p.m.

II. Roll Call

Senators, Alternates, and Officers: Kimberly Bell, Quinton Bemiller, Peggy Campo, Elisa Chung, Virgil Lee, Barbara Moore, Judy Perry, Bob Prior, Jim Thomas, Celia Brockenbrough, Kim Kameron, Chris Blackmore, Reporting members: Melissa Bader, Maria Barragan

Guests: Dr. Kevin Fleming, Dr. Jason Parks, Albert Jimenez, Dr. Bryan Reece, Dr. Samuel Lee, Daniel Landin, Erin Cole, Erin Spurbeck, Petria Gonzales, Mark DeAsis, Dr. Monica Green

III. Approval of Agenda

Quinton Bemiller moves; Kimberly Bell 2<sup>nd</sup>, motion passed (No abstentions)

Amended agenda. Approved (No abstentions)

IV. Approval of Minutes of [10/2/17](#)

Jim Thomas moves; Kimberly Bell 2<sup>nd</sup>. Approved. Grammatical changes (No abstentions)

V. Norco Senate Committee Reports and District Committee Reports

A. Teaching and Learning Committee (Bemiller) (#5, 10+1)

- Faculty concerns about safety, technology and shared governance were mentioned.

B. Program Review Committee (Gray) (#9, 10+1)

- No report provided

C. Professional Development Committee (Russell/Zamiska) (#8, 10+1)

- No report provided

D. Library Advisory Committee Report (Brockenbrough) (+1, 10+1)

- No report provided

E. Distance Education Committee Report (VACANT) (+1, 10+1)

- No report provided

F. Curriculum Committee (Johnson) (#1, #2, 10+1)

- No report provided

G. Assessment Committee Report (Burnett) (#5,#9, 10+1)

- Statement of purpose: Committee is satisfied with the statement of purpose and how the committee align to Norco College's Mission was determine
- Membership; There is a representative from each department on the committee
- The committee's assignment to Strategic Planning Goals and Objectives-2013-2018 were reviewed.
- All disciplines are currently being asked to identify courses that need removing from the catalog.
- The current Assessment Coordinator will begin transitioning out of the position at the end of fall.

H. Academic Planning Council (Bader)(#10, 10+1)

- No report provided

I. District PG&SL (Brockenbrough) (+1, 10+1)

- No report provided

VI. Old Business

A. [RCCD Military Credit Proposal Policy](#)-Action Item (Campo)

- Norco College would like the district to consider increasing the number of units accepted for military credit.

- Motion to discuss the RCCD Military Credit proposal: Kim Kameron moves; Kimberly Bell 2<sup>nd</sup>, Approved (No abstentions)
- The proposed policy was presented to the Senate.
- The two corrections that were proposed on previous meeting were not applied. The proposal stays the same.
- 48 units will be the maximum units applied.
- This program is for local CSU general education agreement and not necessarily for transfer.
- The program with the credits will offered to veterans.
- All the colleges need to approve the military credit proposal policy because it is a district wide policy.

## VII. New Business

### A. [Presentation on Colleague](#) – Information Item (Blackmore)

Assoc. Vice-Chancellor, Information Technology & Learning Systems will update the NAS on our enterprise resource platform (ERP) Colleague and the district's efforts to change to a new ERP.

- A presentation on colleague was provided.
- Technology is very outdated and old from 1970.
- We have outgrown the system by a large number.
- Mitigation: Trying actively to improve it.
- Migration of Colleague to Red Hat Enterprise Linux.
- ITSC-would like faculty participation on this new group. Peggy Campo will provide the names of the individuals who will serve on this new committee.
- The transition will take 2-3 years. In the meantime, they will continue to make improvements to the old system until the migration is completed.
- Everyone will need to get training on the new system.
- The ERP replacement cost may be in the millions of dollars and will depend on the modules purchased. The funding source is unknown right now.
- The district is trying to gather information about the customizations that been completed in the system. Their goal is to have a list that includes the pieces of customization of the system.
- Judy offered internships for any testing of the system.

### B. JFK Middle College High School Update –Information Item (DeAsis, Gonzales)

Dean of Admissions and Records, Mark DeAsis and JFK Middle College H.S. Principal Petria Gonzales will update the senate on successes obtained after 2 years of providing on-site services at JFK Middle College H.S.

- On site services at JFK: enrollment services, counseling services, success workshops
- For the last 7 years comprehensive student education plans have increased since 2010-2017 from 2 to 241 students.
- Graduation rates: 2010-20187 from 2 to 39 students to graduate they finished their AA/AS while in high school.
- College success rates an average of 10% increased every year.
- Unit completion the students have completed at least 30 units completed.
- Fall 2017 enrollment: 573 students enrolled at JFK Middle college, JFK students enrolled at Norco college 523. Top 5 courses THE-3, HES-1, SOC-1, SPA-1, POL-1.
- JFK Middle College High School a total of 90 FTE's as of the fall term.
- Completion Rates has increase since 2010 to 2017.
- Future plans: Every JFK student will have a comprehensive student education plan, regularly evaluate effectiveness of on-site services, Norco College resource center at JFK open house or ribbon cutting (TBA), explore possibility of serving 9<sup>th</sup> grade.
- 9<sup>th</sup> grade students will not be able to take college classes.
- Most students take about 4 classes at a time.
- Students want to attend this institution with academic goals versus the traditional high school.
- Maximum enrollment about 600 not to exceed 700 students.

### C. [Overview of SSSP/SE/BSI Integrated Plan Goals and Activities](#) – Information Item (Oceguera, James)

Dean of Grants and Student Equity Initiatives, Dr. Ocegüera and Interim Dean of Student Services Dr. James will introduce the latest version of the goals and activities that were developed for the Student Success and Support Program (SSSP), Student Equity (SE), and Basic Skills Initiative (BSI) Integrated Plan. The presentation will include background about the Chancellor's Office plan requirements and the approval timeline.

- Overview of the integrated plan for Basic Skills Initiative (BSI), Student Equity (SE), Student Success and Support Programs.
- Background:
  - Initiative-fatigue extensive reports.
  - Overlap between and among similar programs
  - Spending guidelines, spent a lot of time answering questions on the things that could be purchased
  - Single, integrated plan for each college and simplified template; to make a single plan
  - First iteration of larger integration effort by CCCCCO, less plans
- Plan requirements
  - Single, integrated BSI/SE/SSSP Plan for 2017-2019
    - Integrated budget plan for 17-18 allocation
    - Goals and activities must align with strategic goals and existing efforts
    - It will be go through strategic planning process.
- The goals and activities of the integrated plan were presented: The plan contains five goals.
- The integrated plan template was presented for the basic skills initiative, student equity, and student success and support programs.
- Will be asking for approval of the plan
- The methodology will be submitted with the report.
- Equity language needs to be included in the goals of the plan. This will be addressed on the plan.
- The executive summary of the integrated plan focuses on equity goals.
- The goals cannot be changed but the activities can be modified.
- Make a group for student success integrated council to make sure the initiative is being supported.

Motion to extend the meeting for another 10 minutes: Jim Thomas moves; Kimberly Bell 2<sup>nd</sup>. Approved (No abstentions)

D. Equity Minded Faculty Hiring – Information Item (Campo)

- Senate President, Peggy Campo will share information from the Center for Urban Education's Institute for Equity in Faculty Hiring at Community Colleges.

V. Officer & Liaison Reports

A. RCCDFA/CCA/CTA/NEA

FacCTA. Ask Peggy for the email for the information.

B. Student Liaison

C. Secretary/Treasurer

D. Vice President

- Nominations have been open for 2 weeks and have not received any nomination from faculty for the positions available.
- Peggy Campo nominated Barbara Moore as the transfer representative.

E. President

- On October 14<sup>th</sup> attended the ASCCC Area D meeting, in preparation for November's ASCCC plenary session.

- Some of the proposed resolutions that will be voted on at plenary can be found at <http://asccc.org/content/area-d-meeting>.
- Please read through the resolutions that interest you or that you are involved with and let your senator know how you think the NAS should vote.
- October 10<sup>th</sup> the BoT had a special joint board meeting with the CNUSC at Norco College. An update of JFK's successes, dual enrollment and the second entryway to the college was discussed.
- There will be at CSS 217 Oct. 26<sup>th</sup> an all faculty meeting to inform them about all the changes that are occurring.

IX. Open Hearing

X. Adjournment 3:55 pm

Persons requiring a disability-related accommodation to participate in the Senate meeting, including materials in alternate formats, may request such service from DHRER at 951-222-8039.