

MINUTES
Norco Academic Senate Minutes
April 18, 2016
1:30-3:30 ST 107

1. Call to Order: Meeting called to order by Peggy Campo.

II. Attendees:

• **Attendees:**

Peggy Campo –	Senate President
Jim Thomas –	Senate Vice President
Vacant-	Senate Secretary/Treasurer
Vacant	Arts, Humanities and World Languages Representative
Kim Kamerin	Arts, Humanities and World Languages Representative
Tom Wagner	Business, Engineering, and Information Technology Representative
Vacant	Business, Engineering, and Information Technology Representative
David Mills	Communications Representative
Kimberly Bell	Social and Behavioral Science Representative
Charles Sternburg	Math and Science Representative
Vacant	Math and Science Representative
Cameron Young	Part-time Faculty Representative
Jason Parks	Academic Planning Council Chair
Brian Johnson	Curriculum Committee Co-Chair
Joe Eckstein	CTA Representative

• **Absentees:**

Melissa Bader	Communications Representative
Zina Chacon	Counseling, Social and Behavior Sciences Representative
Sarah Burnett	Assessment Committee Chair-Assessment Coordinator
Vivian Harris	Distance Education Chair & Library Advisory Committee Chair
Gail Zwart	Profession Development Co-Chair
Alexis Gray	Program Review Co-Chair
Celia Brockenbrough	PG & SL Committee
	ASNC Representative

• **Guests:**

Carol Farrar, Monica Green, Kevin Fleming, President Hendrick, Gustavo Ocegüera, Koji Uesugi, Diane Dieckmeyer, Mark DeAsis, Greg Aycock

III. Approval of Agenda: Motion to move New Business VII A Student Portal discussion ahead of Presidents Report. David Mills/Cameron Young **MSC**

IV. Approval of Minutes: Motion by Jason Parks/Tom Wagner to approve the minutes from April 4, 2016 with corrections: *Under VP Report change 6 positions open for elections to reflect 3 members from ISPC plus President, Vice-President and Secretary Treasurer.***MSC**

V. Officer & Liaison Reports

A. President's report 04-18-16

- All faculty meeting April 26, 2016 12:50 CSS 217

B. Vice President

- Nominating committee will send email regarding upcoming election

C. Secretary/Treasurer - No Report.

D. Student Liaison No Report

E. RCCDFA/CCACTA/NEA –Joe Eckstein

- Elections shut down April 25, 2016.
- Dariush is being asked to run again. A petition of encouragement is circulating.
- Joe will send out petition for Norco this week.
- May 10, 2016 IT 101 12:30-3:30 joint meeting for staff/students/administrators to hear candidates for the Norco Board of Trustees member. Taco bar will be served.

VI. Old Business

A. Modification of BP/AP 4070 Course Auditing and Auditing Fees – Action Item (Campo) Motion to accept as presented-Kim Kamerin/Tom Wagner

Discussion: Difficult for students to move forward with current policy. Requesting to change Administrative procedure so that students that have exhausted all attempts to repeat have the ability to audit.

- Faculty will have rights to allow students to audit or not.
- An audit student cannot displace a registered student.
- Could student audit a course if they haven't met a pre requisite-yes
- \$15 fee
- Recommend that audit student name be added to the roster. Request must come from Information Services.
- Change was generated by Sylvia Thomas's office

Call for question: MSC 1 abstention

B. New RCCD Acceptance of Upper Division Credit Policy-Action Item (Campo) Motion to accept policy as presented- David Mills/Kim Kamerin

Discussion: Guidelines discussed. We currently have no written directives. The three articulation offices have recommended this policy.

- Recommend changing District "will" to District "may"
- Recommend changing "Evaluations" to Evaluations Officer" and add discipline faculty.

Call for question: MSC

C. Approval of Gail Zwart as Norco's Academic Senate CTE Liaison-Action items (Campo) Motion to accept Dr. Gail Zwart as the CTE Liaison Kim Kamerin/Tom Wagner

Call for motion: MSC

D. KIN-ADT Action item (Johnson)

Motion to accept KIN ADT as presented Kimberly Bell/David Mills

Call for question: MSC

VII. New Business

A. Student Portal Demonstration – Information item (DeAsis)

(Discussion moved ahead of Presidents Report)

Portal Review-Funded by Title V grant. The project started in 2012. Today's presentation is the very basic platform, our launching point.

- The fundamental concept is for a single sign on to access (WebAdvisor, Email, Office 365, etc).
- Built on Share Point
- Implementing pilot groups over the next two weeks. Please give feedback to your Norco Governance Team (Mark DeAsis).
- Use of portal does not eliminate access to any of the systems currently used. You can still access WebAdvisor, e-mail, etc. as individual program.
- Faculty/Staff component will begin in summer
- 25 students will be given "test" access at each college for fall registration.
- Portal is 508 compliant

B. IEPI Indicators-Information item (Aycock)

IEPI Indicators Reviewed. Strategic Planning goals and IEPI Indicators are different. Today we are talking about the IEPI indicators; aspirational goals. On 4/6 the IEPI indicator targets were approved by the ISPC.

- Completion Rate
- Remedial Rate (this is the only target that is exactly aligned with the Strategic Planning Goals)
- Career Technical Ed (CTE) Rate
- Successful Course Completion (fall only)
- Completion of Degrees, Certificates and Transfers
- Accreditation Status
- Full-Time Equivalent Students
- College Choice Indicator

Board presentation on May 3. Post to Norco website after Board Approval.

C. Adoption of completion Initiative-Action item (Dieckmeyer)

Motion to adopt Completion Initiative Jason Parks/David Mills

Completion Initiative reviewed:

- May 18, 2015 approached Senate with numbers
- Began discussing at Academic Senate, Shared Governance. Equity Summit, High Impact Practices Institute.
- Attended 2-day summer event where we collaborated, imagined, discussed reported out and came up with 5-take ways.
- Moved forward with Brown Bag series that included:
 - **Meta Majors**-A collection of academic and certificate majors that have related courses.
 - **Faculty Advisement Models**- Instructional faculty that are mentors in their field of study.
 - **Clear and Directed Pathways**-Students committed to specific pathways (we recently received a Guided Pathways grant!)
 - **Linking College Work to Career Work** – Connecting students with industry experiences.
 - **Student Mentoring; I Care Programs**-Students want and need peer to peer mentoring
- Shared five steps at state Senate conference

What's next?

- Asking for your vote to support the completion Initiative. What does that mean?
 - Summer workgroups
 - Establishing a timeline

- Identifying resources
- Establishing key participants
- Continue professional development training and brown bag sessions.

Your vote indicates your support to keep working to increase student completion.

Call for question: MSC

D. ACCJC Annual Report-Information items (Dieckmeyer)

Last report indicated that we were under enhanced monitoring. Reviewed significant improvement:

- Received a great deal of support in completing the report
- Removed courses to clean up catalog
- Improved assessment
- Student Services does phenomenal work in assessment.
- Current report is on our website

Motion to extend meeting time by 15 minutes Tom Wagner/Kim Kamerin MSC

VIII. Norco and District Senate Committee Reports

A. Academic Planning Council (Parks) (#10, 10+1)

- Scheduling is coming along

B. Assessment Committee (Burnett) (#5, #9, 10+1)

- No Report

C. Curriculum Committee (Johnson) (#1, #2, 10+1)

- Nothing new to discuss except to add objective to course outlines.

D. Distance Education Committee (Harris) (+1, 10+1)

- No Report

E. Library Advisory Committee (Harris) (+1, 10+1)

- No Report

F. Professional Development Committee (Zwart) (#8, 10+1)

- No Report

G. Professional Growth & Sabbatical Leave (Brockenbrough) (#8, 10+1)

- We met last Thursday and there are 6 proposals for sabbaticals, two from each college. We will meet face-to-face on April 28th with those committee members who are able to come and the rest by CCCConfer. We will review the proposals to ensure that they meet all of the requirements for sabbaticals. Those that do will be forwarded to the president of each college for a decision and then forwarded to the chancellor and finally to the board. The awards will be announced sometime in May.

H. Program Review Committee (Gray) (#9, 10+1)

- No Report

IX Open Hearing

- Read to Succeed event w/Dr. Temple Grandin Thursday, April 21 CSS 217
- CD release party 6-9pm. original student artists. 35 students contributed.
- Visit the new Norco Music Website

X Adjourn

Next Meeting:
Monday, May 2, 2016
1:30-3:30 ST 107

Persons requiring a disability-related accommodation to participate in the Senate meeting, including materials in alternate formats, may request such service from DHRER at 951-222-8039.