



Academic Council
Minutes for September 22, 2022

12:50 - 1:50pm

Zoom: <https://cccconfer.zoom.us/j/95747339920> Meeting ID: 957 4733 9920

Academic Council [Website](#) and [Charter](#)

Meeting Participants

Quinton Bemiller, Zina Chacon, Araceli Covarrubias, Ashley Etchison, Patricia Gil, Monica Gutierrez, Ryan Hitch, Daren Koch, Damon Nance, Jason Parks (Co-Chair), Chris Poole (Temp Co-Chair), Alexander Tucker, Sigrid Williams (Co-Chair), Patty Worsham

Committee Members Present

Quinton Bemiller, Zina Chacon, Patricia Gil, Monica Gutierrez, Ryan Hitch, Damon Nance, Jason Parks (Co-Chair), Alexander Tucker, Sigrid Williams (Co-Chair), Patty Worsham

Guest(s)

Juan Alvarez, Kim Bell, Peter Boelman, Susan Mills, Martha Ramirez

Recorder

Claudia Figueroa

1. Call to Order

- 12:50 pm

2. Action Items

2.1 Approval of Agenda (Gutierrez, Williams)

- Approved unanimously

2.2 Approval of Minutes (Williams, Bemiller; 2 abstentions)

- Approved

2.3 Academic Council Charter- Reaffirm (Campo, Gil)

- Approved

2.4 Verification of Membership

2.5 Program Discontinuance Workgroup

- [AP 2021 Program Viability and Discontinuance](#)
- Membership: Peggy Campo, Jason Parks, Ryan Hitch, Patricia Gil, Monica Gutierrez
Established by Consensus

3. Discussion Item

3.1 [NC Equity Audit](#) Recommendations and [Rankings 1-2 Priorities for the Year](#)

- Dr. Green has tasked the Academic Council to rank and adopt 1-2 recommendations from the Equity Audit and work toward completion.
- All council members are to email their ranking to Claudia by 10/7/2022.

3.2 Enrollment & Class Schedule Update

- The college is aggressively scheduling winter and spring as it pertains to enrollment and class schedules.
- Spring schedules are due at the end of the week.
- The college is also looking to expand late-start classes.
- Weekly updates will still be emailed out on Mondays by Dr. Parks.
- CRC is back in business adding 2 late starts.

3.3 Academic Council Annual Standing Agenda Items 2022-2023

- The Academic Council by consensus agreed to annual standing agenda items for 2022-2023.

3.4 Academic Council Resources Ranking Timeline

- Members have also committed to conducting resource ranking no later than 10/7.
- Discussion that the ranking should be data-driven using a rubric or guidelines.

3.5 Pathways and Enrollment Management Workgroup

- Committee members that volunteered for this task include Peggy Campo, Quinton Bemiller, Patricia Gill and Sigrid Williams

4. Good of the Order

5. Adjournment

- Time 1:50 pm

Next Meeting

Date: October 27, 2022

Time: 12:50 – 1:50 pm

Location: [Zoom](#)