

## Senate Recommendation Regarding Institutional Set Standards-Procedural Response

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Dean of Institutional Effectiveness identifies a “dip” below ISS for two consecutive years, as measured by ½ standard deviation from the 5-year norm.

- Shares information with appropriate VP
- VP communicates with ISPC co-chairs
- Co-chairs will identify appropriate constituency to investigate; commit to a new task-force
  - Identify possible causes
  - Generate a plan of action/response-entities to be involved in the action
  - Ensure an assessment plan is in place before the action is applied
  - Consistent reporting out on progress to ISPC
  - Summative report to ISPC

Elements that might be considered:

- Review of core commitments to see if any areas related to the “dip” can be enhanced
- Internal variables, e.g. FTE allocation, faculty retirement, lack of resources
- ISS levels/benchmarks, are they still reasonable/valid
- Identification and examination of existing approaches to teaching and learning, consider if revision/updating is needed
- Institutional data to guide analysis, inform discussion and identify potential gaps or impact; ensure relevance of available data or identify and request additional data
- Assess the impact of external variables on the college
- Experiences of sister colleges in District and other colleges in the region