

Good afternoon, Norco College Friends,

Today begins online instruction for our previously offered face to face courses and the continuation of teaching and learning at Norco College. Through your collaborative efforts we are able to offer our students continuity and purpose in a time of uncertainty; well done Mustangs. Your continued commitment to actively engage, troubleshoot, communicate, and lift each other up is deeply appreciated as we model what resilience looks like for our students and each other.

As of **Monday, 3-23-2020**, our Norco College administrator and classified counts for the week are:

CATEGORY	MANAGEMENT	CLASSIFIED	NOTES
Essential On-Site*	2	1	(1) Lab Tech Note: All Custodial, M&O and Grounds have been classified as Standby and will be called in, on rotation, as needed.
Essential Remote	30	79 Classified 1 Confidential	
Standby	0	35	

***Campus Police are still on-site and monitoring the college grounds.**

- College Safety and Police will ticket any vehicles on campus that do not possess a special parking permit. Essential personnel permitted to be on campus temporarily must be approved by the president or a vice president. Once approved, College Safety and Police will be notified by the vice president.
- Essential personnel approved to be on campus must contact College Police (951-372-7088) to receive a special parking permit beginning today and notify College Police when arriving and leaving campus.
- While parking on campus, continue to display a spring permit along with the newly issued permit.
- No refunds for spring semester parking permits are being issued at this time.
- For other questions related to parking, please direct your inquiries to Daniel Shipp, the Parking Supervisor (Daniel.Shipp@rccd.edu)

Below is an update from our Vice Presidents:

ACADEMIC AFFAIRS

- Faculty, we are looking at how we can support you in contacting students who have not yet been in contact with you via Canvas. We would like to have a way for you to easily let us know who has not been in contact. Perhaps it will be something in Canvas. If anyone has ideas on this, please let Dr. Lee know.

- Our student tutors and SIs are continuing to support our students remotely. We will have more details for you on More on this tomorrow. We also offer online tutoring through NetTutor: <https://norcolleage.libguides.com/nettutor/>
- If you know of students who need wi-fi or other resources to continue their studies, please let your chair, dean, and Dr. Lee know. Note that we still have 135 student laptops available. We are looking to schedule another pick up opportunity for students.

STRATEGIC DEVELOPMENT

- Modeling after College of the Desert, we are adapting a student survey to seek feedback from our students during this transition and to assess their instructional technology and student support needs.
- We are assessing CCCMyPath viability as an online tool
- Social media posts continue daily: Follow us on [Twitter](#), [Facebook](#) and [Instagram](#)!
- We are exploring the development of a Support Community web page with multiple threads and archived support/resources.
- Website Updates:
 - The Student Online Education page now includes information for [Adobe Creative Cloud](#)
 - The homepage “News & Events” shall continue to post district-wide updates and student communications
 - NorcoMusic may soon be added to our homepage!
 - The [Norco Online Education Newsletter](#) now has it’s own page and weekly newsletters shall be archived.

STUDENT SERVICES

- Students can access all Student Services online at <https://www.norcolleage.edu/online/Pages/oss.aspx>
- Laptop Distribution on March 19th and March 20th took place outside of CSS. We distributed 113 laptops to the following student groups:
 - DRC - 6
 - EOPS - 12
 - UMOJA - 4
 - GENERAL - 83
 - NextUp - 3
 - ELE Course Students - 5
- Live Chat
 - We answered 260 chats with a satisfaction rate of 91%
 - We answered a total of 894 chats for the week of March 16 through March 22, 2020.
- Grab-n-Go bags have all been distributed. We will notify students if/when we have more ready.

Best,

Monica

Monica L. Green, Ed.D.

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