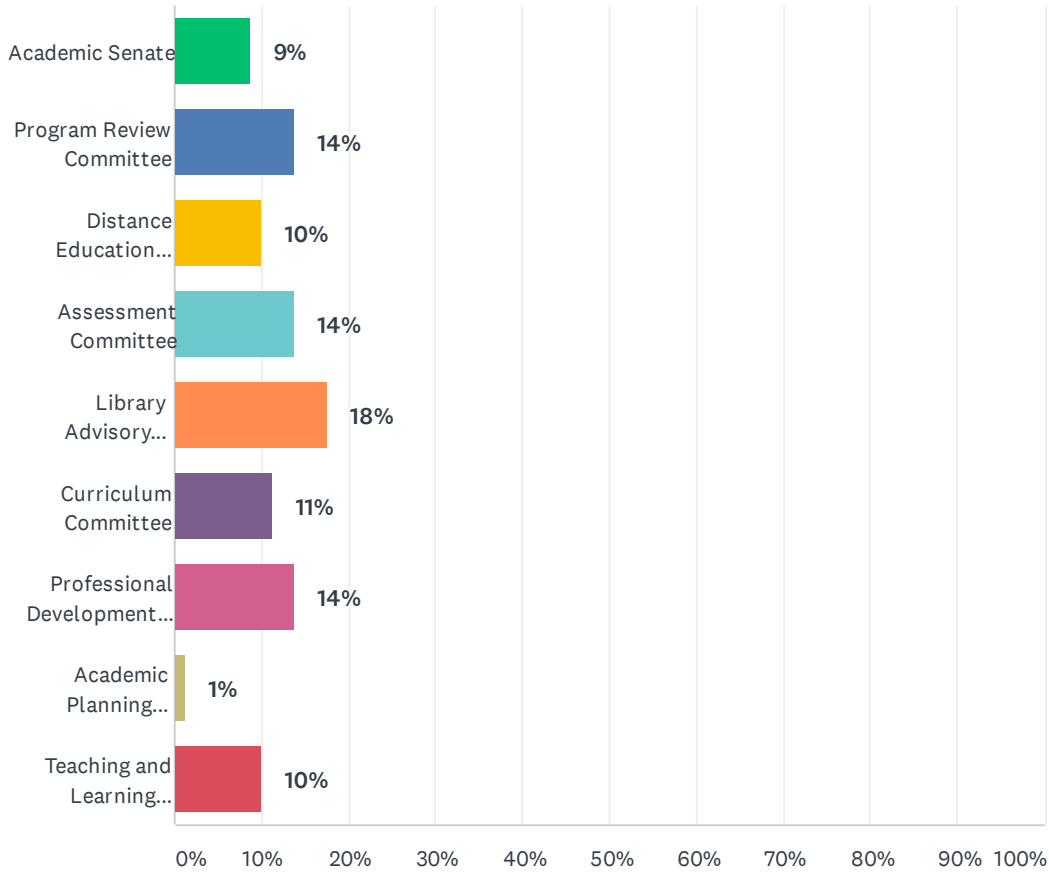# Q1 Which committee are you evaluating today using this survey?

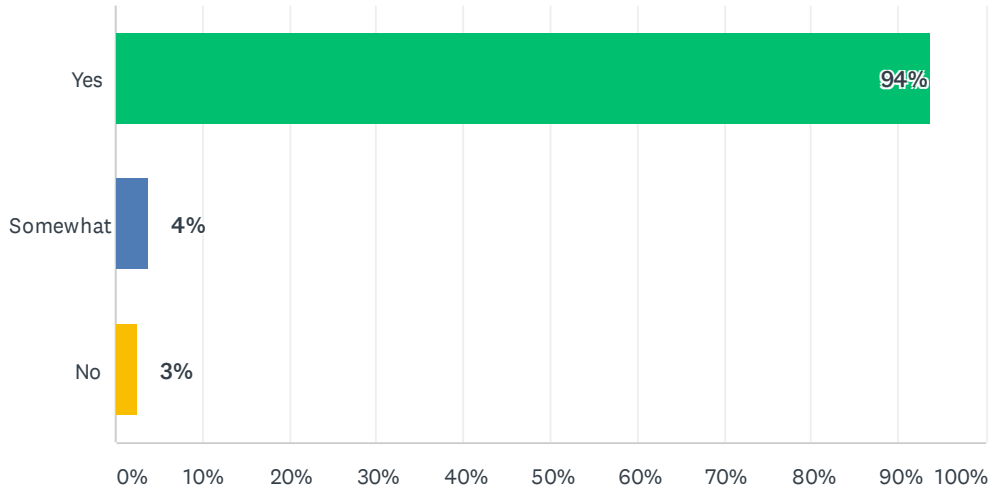Answered: 80   Skipped: 0

ANSWER CHOICES	RESPONSES	
Academic Senate	9%	7
Program Review Committee	14%	11
Distance Education Committee	10%	8
Assessment Committee	14%	11
Library Advisory Committee	18%	14
Curriculum Committee	11%	9
Professional Development Committee	14%	11
Academic Planning Council	1%	1
Teaching and Learning Committee	10%	8
TOTAL		80

Q2 Do you feel you have a clear understanding of the structure and purpose of this committee?
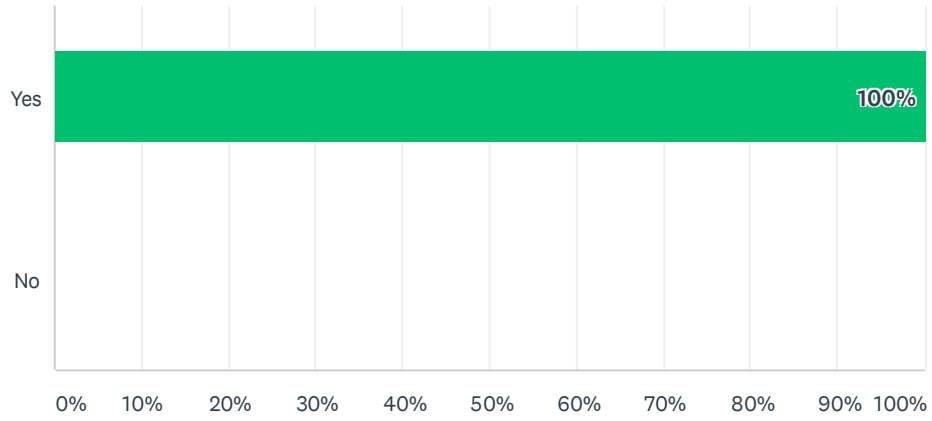
Answered: 80   Skipped: 0

ANSWER CHOICES	RESPONSES	
Yes	94%	75
Somewhat	4%	3
No	3%	2
TOTAL		80

#	ADDITIONAL COMMENTS	DATE
1	It seems to change all of the time. It started off (I thought) as a committee to bolster, share, support each other through best practices. Then there was a time when the committee was drafting a document to "suggest" how faculty should ... fill-in-the-blank. There is a HUGE difference between sharing ideas and drafting documents.	5/4/2020 12:15 PM
2	It's not clear which committee is responsible for faculty professional development (PDC or TLC?). The committee doesn't always provide professional development opportunities for classified staff or managers. It's primarily focused on faculty professional development.	4/30/2020 8:00 AM
3	Due to the present crisis the structure and purpose of this particular committee has intensified exponentially.	4/29/2020 5:51 PM
4	The TLC established this year that its main purpose is to provide pedagogical guidance and support. I think we started strongly towards that goal.	4/29/2020 5:23 PM
5	This committee's charge is in many ways uncertain and ambiguous. We are involved in curriculum, but with limited impact or communication between the committees. We are helping the college navigate the transition to online learning, but we need more support and dialogue with the administration. Our faculty requires consistent DE training sessions each semester offered by PDC and others.	4/22/2020 1:26 AM
6	I am very excited for Dr. Burnett's leadership. We are headed in the right direction.	4/21/2020 3:47 PM

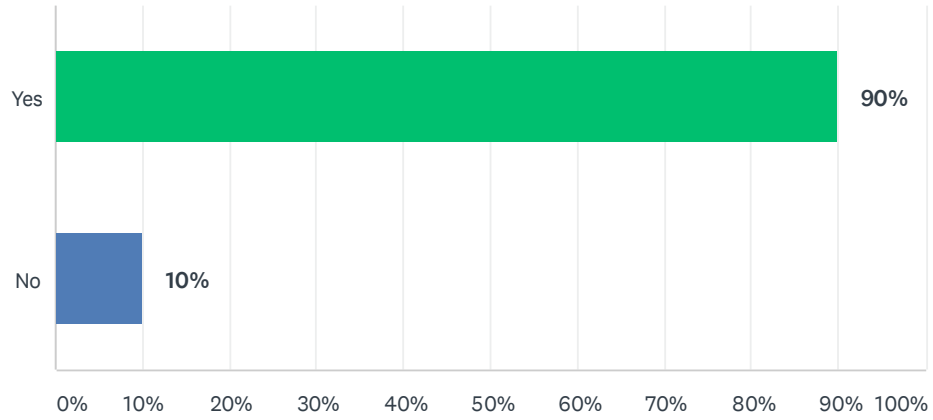# Q3 Are agendas and minutes provided electronically prior to the committee meetings?

Answered: 79   Skipped: 1

ANSWER CHOICES	RESPONSES	
Yes	100%	79
No	0%	0
TOTAL		79

Q4 Are the agenda items usually completed within the meeting time?

Answered: 80   Skipped: 0

ANSWER CHOICES	RESPONSES	
Yes	90%	72
No	10%	8
TOTAL		80

Q5 Are committee members given adequate information to make informed recommendations and decisions?

Answered: 79   Skipped: 1
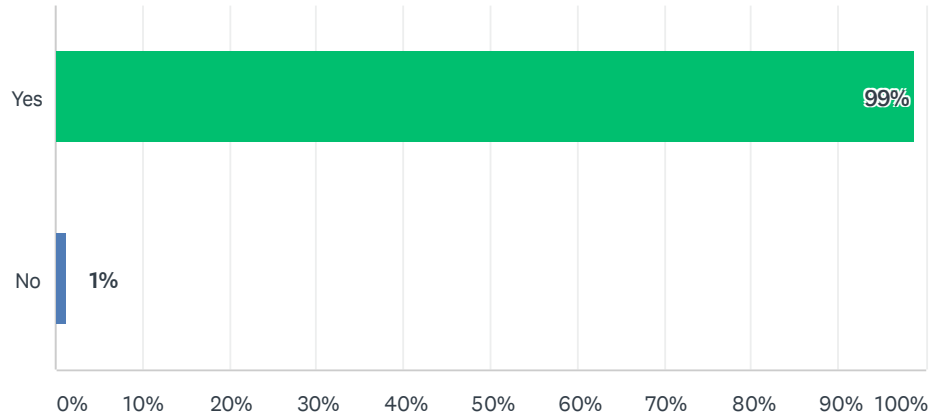
ANSWER CHOICES	RESPONSES	
Yes	99%	78
No	1%	1
TOTAL		79

Q6 Please rate your level of agreement with the following statements:

Answered: 80   Skipped: 0
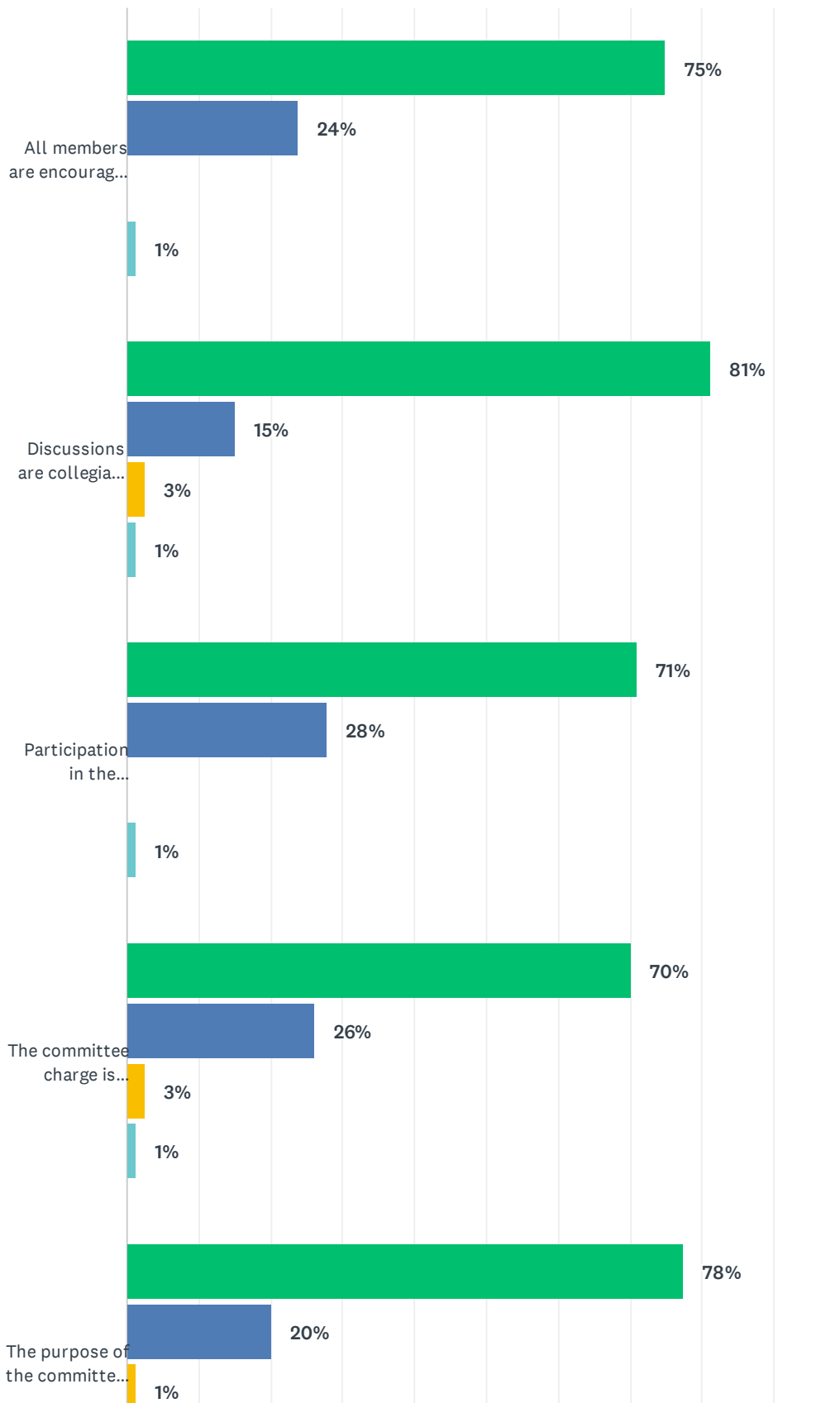
All members are encourag...
- 75%
- 24%
- 1%

Discussions are collegia...
- 81%
- 15%
- 3%
- 1%

Participation in the...
- 71%
- 28%
- 1%

The committee charge is...
- 70%
- 26%
- 3%
- 1%

The purpose of the committe...
- 78%
- 20%
- 1%

Academic Senate and Senate Standing Committees Evaluation of Effectiveness

Overall I am satisfied wi...

1%
70%
26%
3%
1%

0% 10% 20% 30% 40% 50% 60% 70% 80% 90% 100%

■ Strongly agree ■ Agree ■ Disagree ■ Strongly disagree
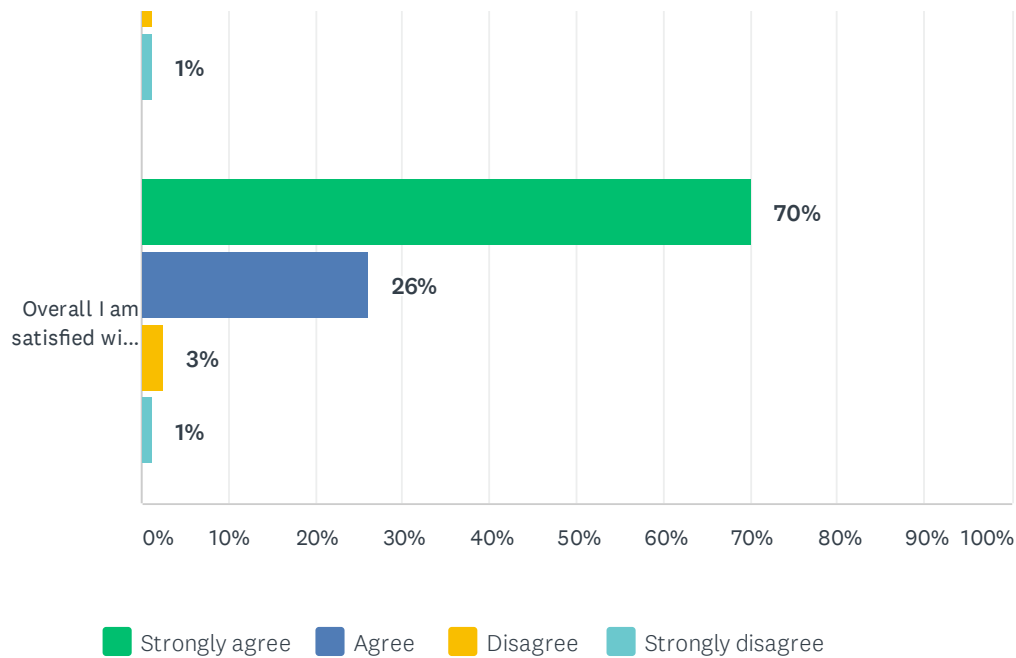
	STRONGLY AGREE	AGREE	DISAGREE	STRONGLY DISAGREE	TOTAL
All members are encouraged to be actively involved.	75% 60	24% 19	0% 0	1% 1	80
Discussions are collegial, and differing opinions are respected.	81% 65	15% 12	3% 2	1% 1	80
Participation in the committee is meaningful and important to me.	71% 56	28% 22	0% 0	1% 1	79
The committee charge is understood and the members work towards fulfilling the charge.	70% 56	26% 21	3% 2	1% 1	80
The purpose of the committee aligns well with the college mission.	78% 62	20% 16	1% 1	1% 1	80
Overall I am satisfied with the committee's performance.	70% 56	26% 21	3% 2	1% 1	80

Q7 Do you regularly communicate with the members of the constituent group you represent regarding key items discussed and actions taken during committee meetings?

Answered: 80   Skipped: 0
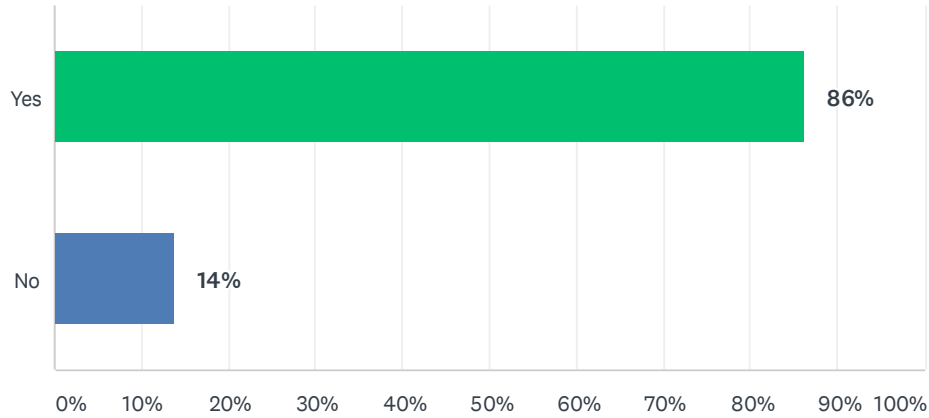
ANSWER CHOICES	RESPONSES	
Yes	86%	69
No	14%	11
TOTAL		80

Q8 Is there something that you would recommend to help the committee function more effectively?

Answered: 35   Skipped: 45

Academic Senate and Senate Standing Committees Evaluation of Effectiveness

#	RESPONSES	DATE
1	Keep up the great work!	5/5/2020 12:49 PM
2	Having a good balance between meaningful projects (like standardizing the funds request process for individual professional development and planning FLEX activities) and FLEX-approval items. I think the committee is moving in that direction, so kudos!	5/5/2020 9:36 AM
3	I don't know. Members seem divided on how the committee should function.	5/4/2020 12:15 PM
4	a stronger focus (think tank) on what Faculty, Staff, and Administrators, need to know in order to grow in their knowledge and improve in their positions. Less time spent on approvals of PD flex activities.	5/4/2020 6:56 AM
5	not at this time, I believe this is one of the best committees I am on. Thank you to All that participate and make it work.	5/4/2020 6:50 AM
6	The program is well organized.	5/2/2020 3:58 PM
7	The changes to the assessment process and the committee meetings have been great!	5/1/2020 12:44 PM
8	Nicole and Brian are doing AN AMAZING JOB!!!!	5/1/2020 11:20 AM
9	The committee needs to meet more often and longer than one hour. A discussion between PDC and TLC is needed to figure out which committee should take the lead with professional development for faculty.	4/30/2020 8:00 AM
10	excellent committee	4/30/2020 12:00 AM
11	As the scholarly heart of the institution (and, indeed, any institution of higher learning and research) the library should be strongly supported regarding available materials, technology, equipment and tools for student success and preparation. The library should be the literal and figurative heart of the scholarly institution and a place that invites students to actively participate in research, intellectual development and cultural awareness.	4/29/2020 5:57 PM
12	Additional resources focused on online learning, as well as a position designated as a "Dean of Online Education" would definitely make the direction of online learning at Norco College more efficient, productive and directly aimed for student success. The committee cannot, and indeed should not, be charged with making decisions (simply recommendations) regarding online education and its role in the institutional structure and support.	4/29/2020 5:51 PM
13	Some committee members offer significant pushback on innovative, strategic new ideas. I think that leadership should remind the committee that we will strive to try different means of communicating and presenting information and that open-mindedness when it comes to pedagogy and best teaching practices is of the utmost importance. TLC leadership thus far has been extremely inclusive and open to these new ideas and has led the committee with the utmost understanding and respect. Bravo Star and Dan!	4/29/2020 5:23 PM
14	Brian is doing a great job and should continue as Chair in the next 2-year cycle. Thank you, Brian. We appreciate you so much as our leader.	4/29/2020 3:43 PM
15	There needs to be active participation from all members when there is an E-vote. Only a few respond and the motion doesn't meet the requirement, so it has to go on the next physical meeting agenda for a vote. Not efficient. Members need to bring the agenda and minutes emailed to them earlier to the meeting so paper wont be wasted to print off extra copies.	4/29/2020 2:34 PM
16	For proposals on the agenda for a vote (programs, etc.) that department representative should attend in order to answer any questions the committee members might have.	4/29/2020 2:29 PM
17	Members need to attend more regularly so we have quorum.	4/29/2020 2:26 PM
18	Much thanks to Alexis who has worked so hard to make this committee a positive experience (I miss those cupcakes!), and all of the work she has devoted to making the new platform in Nuventive a workable tool for program review.	4/29/2020 2:22 PM
19	There needs to be assigned roles within the committee which would allow for more engagement and spread of work	4/29/2020 1:32 PM
20	fewer administrators in attendance	4/28/2020 7:08 PM
21	I think Dan Reade has great ideas and people should listen to him.	4/28/2020 6:43 PM

22	I think we should take over some of the responsibilities of the Professional Development Committee because we overlap in several areas; or we should merge with them.	4/24/2020 12:54 PM
23	I think everyone in this committee is doing a great job and putting in a lot of hard work. Thank you all.	4/23/2020 4:43 PM
24	The leadership is doing a great job. I just wish the committee and its work were valued more by management.	4/23/2020 3:26 PM
25	More cookies--Thank you Damon!	4/23/2020 1:57 PM
26	Not at this time	4/23/2020 12:06 PM
27	Full release time for the faculty chair that represents the massive amount of ongoing work s/he is responsible for An administrative assistant to record and transcribe meeting minutes A Dean of Instruction for Distance Education to replace the current administrative co-chair Continuous standing membership on all college committees More faculty members on the committee so that all schools & constituent college groups have representation	4/23/2020 12:56 AM
28	Extend the meeting time Have weekly meetings	4/23/2020 12:38 AM
29	i feel that the committee functions very effectively at this time.	4/22/2020 6:30 PM
30	No. Committee functions effectively.	4/22/2020 4:27 PM
31	Keep moving forward with the new Nuventive platform and strengthen integration of assessment with program review.	4/22/2020 12:53 PM
32	This committee has banded together and done amazing things for the college to help the transition to online learning. Michael, Sheila, and the committee have worked diligently in an environment of great uncertainty and incomplete information. On the other hand, it is hard to be satisfied with our progress, when we require a strategic plan to unify our efforts and sustained support to carry us forward in a new era. To be successful, our committee, and all Norco faculty require consistent leadership (DE Dean / DE coordinator), staff support, and greater reliability in gaining access to training and technology. We also need our Norco College administrators to engage the DE committee more frequently in dialogue and decision-making. This includes greater access to DE relevant information and clarity on appropriate avenues and areas for our input. Lastly, we need greater transparency and access to information in order to generate data informed policy recommendations - particularly around equity in the online environment. I list a series of unanswered questions below as examples of uncertainty than constrains our ability to effectively support the college. What is our role in this new era when the entire college is online? What is the strategic plan and benchmarks to be met for DE? Although the committee's charge aligns with the college's mission, there are gaps in terms of lines of communication, sustained support, and understanding of how to fulfill our mission to provide an "inclusive and innovative approach to learning." For example, should all classes (where it makes sense) be submitted to the CC for hybrid / online approval for the fall? Should curriculum issues and coordinating with the CC be our priority? What are the college and district priorities for our committee / DE education in the COVID-19 era? What are our institutional goals for expanding DE courses? How can disciplines be supported and engaged in expanding their disciplines' DE offerings? How can we ensure that faculty know and comply with the OEI rules for online education? How can we continually share best practices in regular and substantive contact, accessibility, and equity in DE courses? How do we increase participation of STEM on the DE committee to ensure that a balance of schools are represented and engaged in these issues? Or, should our focus be on how can we get technology to faculty and students to promote engagement and success? What are the methods by which faculty and students can make resource requests to support online teaching and learning in these emergency circumstances? Should a priority be to identify support, training or peer mentors for faculty who have never taught hybrid or online courses before? Should the committee make recommendations / requests about which of the apps we use will be supported in years to come (3C Media, Pronto, TechSmith Relay, Proctorio, Respondus, Smarter Measure)? If so, to whom? We don't know which apps will be reliably available - as is illustrated with the loss of 3C Media closed captioning - that is no longer available to faculty this year. Should the focus be on coordinating with PDC and TLC to engage the faculty through intentional outreach / training on how to use these resources effectively? How are we ensuring our students are prepared for online courses? How will our faculty and students learn about how to use Canvas conferences, chat, Zoom meetings, Google hangout etc? What is being done with the data generated by apps such as Smarter Measure's assessments of student readiness to leverage their findings at the	4/22/2020 1:26 AM

institutional level? Will the accessibility support for documents from the "A Team" continue after this semester? Will our faculty have permanent support for accessibility (Ally, UdoIt, mentors etc)? Will this be an ongoing priority with the appropriate attention and support required? Will the Norco online website be temporary or a permanent as a resource? What form will IOIs take for DE courses moving forward? Will the College focus on using Canvas outcomes to promote and improve our assessment using tools within Canvas? Or, equity and the addressing the digital divide? Should repeated professional development opportunities for on equity in DE, UDL, and accessibility be prioritized? Lastly, do we want to join the online Consortium - and allow our students to take online courses from any college that participates? What weight do our recommendations have on all the matters mentioned above? Who should we raise them with at Norco? Without a strategic plan and direction from leaders in the college, members of the committee clearly have more questions than answers. This lack of access to relevant information to inform our direction reduces our effectiveness. In sum, our committee could greatly benefit from greater access to data & information, increased engagement with our Norco leadership, and demonstrations of tangible support / dialogue / outreach across the campus. Intentionally fostering a culture that is supportive of DE and our students' (and faculty) success across different learning modalities would help both our committee and college to function more effectively.

33	I think it is time to shift the focus from compliance to improvement of teaching and learning through the process of assessment. The assessment committee should also take a lead in Pillar 4 of Guided Pathways - Ensuring Learning.	4/21/2020 3:56 PM
34	We need to define our role in relation to the EMP and the Senate in relation to life after COVID-19.	4/21/2020 3:47 PM
35	We need to align subcommittees with the EMP as soon as possible.	4/21/2020 3:44 PM

Q9 Please make suggestions on how this evaluation (survey) could be improved:

Answered: 7   Skipped: 73

#	RESPONSES	DATE
1	N/A	5/5/2020 12:49 PM
2	I beave some time the agenda should be taken to whole faculty meetings.	5/2/2020 3:58 PM
3	NA	5/1/2020 11:20 AM
4	There might be areas for each topic where specific comments aimed at the topic might be addressed.	4/29/2020 5:51 PM
5	add "somewhat agree" and "somewhat disagree" to question 6 or something similar	4/28/2020 11:25 AM
6	N/A	4/23/2020 3:26 PM
7	Instead of general questions, you could make them more specific to categories of responsibility for the Library Committee, if you care for a closer examination of what we do.	4/23/2020 1:57 PM