



**Distance Education Committee
Meeting Minutes**

2/23/22 3-4:30 pm via [Zoom](#) – link and details are at the end of this document

Committee Focus and Presenter	Minutes	
Welcome Meeting began 3:10PM Approve minutes from last meeting 11/17/21 Moved by Walter Seconded by Sandra	Committee Members	Present (P) Not Present (NP)
	Matt Allen	NP
	Michael Bobo	NP
	DJ Bouzidi	NP
	Sarah Burnett (co-chair)	P
	Elisa Chung	P
	Araceli Covarrubias	NP
	Vivian Harris	NP
	Marissa Iliscupidez	P
	Maria Jurado	NP
	Bibiana Lopez	P
	Barbara May	NP
	Farshid Mirzaei	P
	Damon Nance (co-chair)	NP
Sandra Popiden	P	
Jesus Reyes	NP	

Committee Focus and Presenter	Minutes	
	Mitzi Sloniger	NP
	Walter Stevens	P
	Dana White	NP
	Lisa Hernandez	P
	Steven Camacho	P
	Adriana Moreno	P
	Visitors	
	Torria Davis	NP
	DJ Hawkins	NP
	Makenna Ashcraft in for Gerlene Ariel	P
Sarah		
Amend the agenda	Moved by: Walter , Second: Farshid	
DEC Charter	<p>Purpose Section: A suggestion was made to add something like “we advise not tell”. Also, we make sure district provides tools to make our purpose happen.</p> <p>Charge Section: Added elements of other aspects that DEC does (such as best practices, current on-line teaching, etc.). Also, we added language to the effect that we are “attempting to achieve” instead of the language that makes the committee sound accountable to absolutely achieving a certain percentage. A decision was made to take out the specific objectives that stated specific groups and percentages of gaps to close.</p> <p>It was stated that we need to update the current members list.</p>	
Faculty Co-Chair for DEC Fall 2022-Spring 2024? Administrative Co-Chair for DEC Fall 2022-2024?	<p>This position is a 2-year position.</p> <p>Sarah is stepping down after this semester.</p> <p>It does get re-assign time. It is suggested that the person to take this role should hopefully be okay with voicing concerns. Sarah suggests this committee should have a dean of instruction (or VP) to serve on this committee.</p>	

Committee Focus and Presenter	Minutes
ALLY Dashboard	Is it acceptable for certain faculty to be given access to everyone's ALLY score? It was a shock that over the winter the Co-Chair of DEC was given this access and was encouraged to contact faculty below 80% and provide assistance.
@ONE Facilitated course and RCCD courses update	<p>The dean wants to move forward to get two faculty members to volunteer to facilitate the @ONE courses.</p> <p>They are saying that certification is awarded once one completes both @ONE courses (160 hours)</p> <p>We said let's modify the @ONE courses to 20-30 hours or complete RCCD Camp, but this suggestion was met with resistance.</p> <p>The dean et. al.'s idea of having five options to meet requirement will lead to confusion.</p> <p>The feeling was that course designers should be completing them, not volunteer faculty. This is asking too much.</p>
Fall planning – Work Groups PEER review process – refine work underway FLEX for Fall Meeting days?	Group Members PEER review process – refine work underway FLEX for Fall – identify 2 Prof Dev opportunities for fall flex This was not gotten to. Sarah will send out an email for people to volunteer for this.
Open Discussion	Makenna relates Gerlene's notes: Pearson isn't offering on its own with Mastering, students are having to pay for it.
Meetings will be 3/16/22 3-4:30 4/20/22 3-4:30 5/18/22 3-4:30	Pushed to next meeting: Impact of the last-minute class changes.

Meeting ended 4:44PM