

Norco College  
Distance Education Committee Meeting Agenda  
Wednesday 05/15/19  
3:00 PM-4:15 PM  
OC-116

Action Items

1. Approval of the Agenda
2. Approval of the Minutes from 04/17/19
3. Second Reading of AP 4105
4. Second Reading of Summary of Regulations for Regular and Substantive Contact for Distance Education
5. Second Reading of RCCD Guide to Recommended Best Practices to Achieve Regular and Substantive Contact in Distance Education
6. Decision on DE Course Approval Process

Discussion Items

7. Distance Education Committee Report to Academic Senate (Michael Bobo)
8. District News (Dr. Sheila Pisa)
9. Feedback on Smarter Measure (Amy Kramer)
10. Good of the Order

Next meeting: Wednesday, September 18, 2019 (3:00-4:15 PM)

**Statement of Purpose**

The distance education committee develops guidelines for distance education courses and recommends to the Senate policies and procedures for distance education training of faculty and students. The committee advises strategic planning committees on institutional needs and best practices for distance education.