

# NORCO COLLEGE CURRICULUM COMMITTEE MINUTES

March 8, 2016 - 2:00 pm  
ST 107

Brian Johnson chaired the meeting.

## Members Present:

Brian Johnson.....Math and Sciences  
Rex Beck.....Business, Engineering & Information Technologies  
Nicole Capps.....Communications  
Dr. Kevin Fleming.....Dean of Instruction, Career & Technical Education  
Nicholas Franco.....Social and Behavioral Sciences  
Dr. Diane Dieckmeyer.....Vice President of Academic Affairs  
Mitzi Sloniger.....Communications  
Vivian Harris.....Library  
Dr. Monica Gutierrez.....Math and Sciences  
Dr. Teresa Friedrich Finnern.....Math and Sciences  
Diane Palmer.....Arts, Humanities and World Languages  
Dr. Carol Farrar.....Dean of Instruction  
Ladylyn Dominguez.....Social and Behavioral Sciences  
Musa Rasheed.....ASNC

## Members Absent: NONE

**Guests:** Kim Kamerin ----- Arts, Humanities and World Languages

## Committee Support:

Nicole C. Ramirez.....Office of the Dean of Instruction

- A. Meeting called to order at 2:05pm
- B. Motion to approve March 8, 2016 agenda – MSC: R. Beck/M. Gutierrez. Add new discussion item #2 – Units and Residency. Committee approves.
- C. Motion to approve February 23, 2016 minutes – MSC: R. Beck/M. Gutierrez Committee approves.
- D. Norco Action Items: Norco College Approval Items for 03/08/16

### 1. New Courses:

**These courses will replace MIS-10 by creating two leveled courses in the new MIS discipline:**

- a) **MIS-10A Norco Choir I (N) Motion to approve D. Palmer/M. Sloniger**  
**\*\*Approved\*\*** In entry skills, take out #1, leave and renumber 2, 3 & 4.
- b) **MIS-10B Norco Choir II (N) Motion to approve D. Palmer/M. Sloniger**  
**\*\*Approved\*\*** In entry skills, take out #1, leave and renumber 2, 3 &

4.

**These courses will replace MIS-11 by creating two leveled courses in the new MIS discipline:**

- c. MIS-11A Studio Arts Ensemble I (N) Motion to approve D. Palmer/M. Gutierrez \*\*Approved\*\*** In entry skills, take out #1, leave and renumber 2, 3 & 4. In course descriptions, need TBA option after 100 hours laboratory.
- d. MIS-11B Studio Arts Ensemble II (N) Motion to approve D. Palmer/M. Gutierrez \*\*Approved\*\*** In entry skills, take out #1, leave and renumber 2, 3 & 4. In course descriptions, need TBA option after 100 hours laboratory

**These courses are being leveled to give students the opportunity to enhance their learning:**

- e. KIN-A77A Jogging for Fitness, Beginning (NR) Motion to Untable T. Friedrich Finnern/D. Palmer. Motion to approve N. Capps/ R. Beck \* Abstained: M. Rasheed \*\*Approved\*\***
- f. KIN-A77B Jogging for Fitness, Intermediate (NR) Motion to Untable T. Friedrich Finnern/D. Palmer. Motion to approve N. Capps/ R. Beck \* Abstained: M. Rasheed \*\*Approved\*\***
- g. KIN-A77C Jogging for Fitness, Advanced (NR) Motion to Untable T. Friedrich Finnern/D. Palmer. Motion to approve N. Capps/ R. Beck \* Abstained: M. Rasheed \*\*Approved\*\***

**These courses are being leveled to give students the opportunity to enhance their learning:**

- h. KIN-A81A Physical Fitness, Beginning (MNR) Motion to Untable M. Gutierrez/N. Capps. Motion to approve R. Beck/ D. Palmer. \*\* Approved. \***
- i. KIN-A81B Physical Fitness, Intermediate (MNR) Motion to Untable M. Gutierrez/N. Capps. Motion to approve R. Beck/ D. Palmer \*\* Approved. \***

**2. New Stand Alone Courses:**

**This course is needed to assist our students in transfer and provide additional laboratory choices in the life sciences for non-biology majors. They are required to have this lab if they use ANT-1 to fulfill their Life/Biological Sciences and usually have to make it up at their transfer college:**

- a) ANT-1L Physical Anthropology Laboratory (MNR) Motion to approve N. Capps/M. Sloniger \* Abstained: T. Friedrich Finnern. \* Approved. \***

**This course will fulfill an industry need for basic machine shop practices using manual machine tools:**

- b) **MAN-38 General Machine Shop (N) Motion to approve D. Palmer/R. Beck \*\*Approved with changes\*\***

**3. Course Inclusions: NONE**

**4. Distance Education:**

- a) **COM-20 Communication theory (MNR) Motion to approve N. Capps/V. Harris \*\*Approved\*\***

**5. Major Course Modification: NONE**

**6. Course Exclusions:**

**This course is no longer being offered and is no longer a part of any certificate:**

- a) **CIS-38C Simulation and Gaming/3D Dynamics and Rendering for Real-time Interactive Simulations (N) Motion to approve D. Gutierrez/M. Sloniger \*\*Approved\*\***

**This course was developed for a CIS program and has never been offered:**

- b) **MAT-6 Discrete Mathematics for Computer Science (N) Motion to approve D. Gutierrez/M. Sloniger \*\*Approved\*\***

**The discipline has no plans to offer this course in the future and it is replaced by MAT-65:**

- c) **MAT-63 Arithmetic (N) Motion to approve D. Gutierrez/M. Sloniger \*\*Approved\*\***

**This course has never been offered at Norco College and there are no plans to do so in the future:**

- d) **MAT-98 Academic Excellence Seminar (N) Motion to approve D. Gutierrez/M. Sloniger \*\*Approved\*\***

**7. Course Deletions:**

**This course is no longer to be offered and is not part of the new certificate and degree patterns:**

- a) **ENE-1A Plan Surveying, I (N) Motion to approve V. Harris/N. Capps \*\*Approved\*\***

- b) **ENE-1B Plan Surveying, II (N) Motion to approve V. Harris/N. Capps \*\*Approved\*\***

- c) **ENE-26 Civil Engineering Drafting (N) Motion to approve V. Harris/N. Capps \*\*Approved\*\***

- d) **ENE-31 Computer Aided Drafting (CAD) (N) Motion to approve V. Harris/N. Capps \*\*Approved\*\***

**8. New State Approved Certificates/Degrees: NONE**

**9. New Locally Approved Certificate: NONE**

**10. Modifications to State/Locally Approved Certificates/Degrees:**

- a) **Music Industry Studies (N) Motion to approve M. Sloniger/D. Palmer**  
**\*\*Approved\*\***

**11. Deletion of Certificate/Degrees: NONE**

**12. Modification of Discipline Name: NONE**

**13. Catalog apprenticeship language addition. Motion to approve N. Capps/  
V. Harris \*\*Approved\*\***

**E: Information Items:**

Course	Title	Location	Comment
<b>1. New Courses: None</b>			
<b>2. New Stand Alone Courses:</b>			
This course will be an elective in the Film Production emphasis of the FTV Certificate and Associate Degree pattern:			
FTV-79	Introduction to Special Effects Make-Up for Film, Television and Video	R	
<b>3. Course Inclusions: None</b>			
<b>4. Distance Education: None</b>			
<b>5. Major Course Modifications:</b>			
The following course is being modified to remove the prerequisite, update the SLOs, and course materials to be C-ID compliant:			
FTV-38A	Beginning Film, Television and Video Production Project	R	
The following course is being modified to remove the prerequisite, update the SLOs, and course materials to be C-ID compliant:			
FTV-42	Writing for Broadcast Television	R	Cross listed with CIS-59
The following course is being modified to add the corequisite "FTV-51A", update the SLOs, and course materials to be C-ID compliant:			
FTV-44A	Beginning Television Production	R	
The following course is being modified to update the SLOs, and course materials to be C-ID compliant:			
FTV-48	Short Film Production	R	
The following course is being modified to update the SLOs, and course materials to be C-ID compliant:			
FTV-71A	Beginning Sound Engineering for Audio in Media	R	
<b>6. Course Exclusions:</b>			
These courses have either never been offered or have not been offered in many years and there are no plans to offer them in the future:			
ENG-8	Introduction to Mythology	M	
ENG-60A1	English Fundamentals: Sentence Structure	M	

Course	Title	Location	Comment
ENG-60A2	English Fundamentals: Grammar and Usage	M	
ENG-60A3	English Fundamentals: Mechanics and Spelling	M	
ENG-60A4	English Fundamentals: Paragraph Construction	M	
<b>7. Course Deletions: None</b>			
<b>8. New State Approved Certificates/Degrees: None</b>			
<b>9. New Locally Approved Certificate: None</b>			
<b>10. Modification to State/Locally Approved Certificate/Degrees:</b>			
Graphic Design and Printing			R
Basic Graphic Communication			R
Basic Graphic Design			R
Electronic Publishing and Design			R
Motion Graphics and 3D Animation			R
<b>11. Deletion of Certificate/Degrees: None</b>			
<b>12. Modification to Discipline Name</b>			

**F. Discussion / Information items:**

**1. DE Proposal template:** Senate asked to have faculty refer to the best practices. District Curriculum not in favor of DE proposal template.

**2. Units and Residency:** For a student to get a degree at Norco college, they must have at least 15 units minimum, Title V regulation is 12, but Norco chose to list 15. The issue is a student didn't have 15 units residency but completed all courses for an ADT. So for the students to earn their degree, they had to take another course, but it put them over the 60 units for ADT. The question is: It is a good idea for students taking ADT's, should we lower the residency units from 15 to 12. Committee agrees that we should lower it from 15 to 12 (across the board) to match inline to the standard consensus. Brian will take this recommendation to the senate.

**G. Announcements: NONE**

**H. Other Business-Open Hearing: NONE**

**Next Meeting: March 22, 2016. \* Room ST 107**