



Minutes
Norco Academic Senate Meeting
November 14, 2022
1:30 - 3:30 PM via Zoom

Meeting called to order at 1:33 PM.

I. Attendees

Officers, Senators, Alternates, and Committee Chairs & Liaisons: Hayley Ashby, Melissa Bader, Kimberly Bell, Alexis Gray, Jack Harris, Vivian Harris, J. Marie Hicks, Dominique Hitchcock, Ashlee Johnson, Daren Koch, Virgil Lee, Barbara Moore, Lisa Nelson, Dan Reade, Sigrid Williams, Patty Worsham

Guests: Quinton Bemiller, Peggy Campo, Zina Chacon, Torria Davis, Monica Green, DJ Hawkins, Jason Parks

II. Approval of Agenda

M/A. Gray, S/D. Reade; 1 abstention, Approved

III. Approval of [November 7, 2022](#) minutes

M/M. Hicks, S/A. Kramer; Approved by Consensus

IV. Open Hearing

None

V. CTA Report-A. Covarrubias, V. Lee

- All RCCD employees are required to complete Harassment Prevention training.
 - Emails will be coming from contractor EverFI and are legitimate
 - Faculty will need to complete this harassment training by December 23rd. The email was sent out 10/31

VI. Officer Reports

A. Secretary/Treasurer (Hayley Ashby)

- No Report

B. Vice-President (Dan Reade)

- The Norco College Academic Senate and Assessment Committee are coordinating an All-Faculty meeting on November 29 to discuss using Canvas for reporting assessment results.

C. President (Kimberly Bell)

- No report

VII. College Reports

A. Associated Students Representative (Jack Harris)

- The Chill Out community event will take place on December 2, 4-6 PM, and will include food vendors and crafts
- The Associated Students expressed appreciation for the administration's willingness to meet with students
- The Associated Students are working on defining the intended purpose of college hour

B. President (Monica Green)

- None

C. Vice President of Academic Affairs (Jason Parks)

- Dean of Educational Partnerships position is open for recruitment and will close on December 1

VIII. Standing Committees & Liaisons Reports:

DE

- See the email from Torria Davis, Interim Dean, Distance Education about the CVC-OEI Consortium

LGBTQ+

- Guest community liaison shared resources and services and discussed ways advocates can work with them and the Unity Zone; two Ally Training Workshops are coming up; two conferences for Spring and a possible learning community

Library/LRC (V. Harris)

- The Library has been experiencing challenges with having enough staff to keep the library and LRC open due to the transfer of individuals to other positions; the LRC is accepting embedded tutoring and study group requests - contact Daren Koch to complete the form
- The Library and LRC will share a Spring 2022 Data Infographic at the next Senate meeting

DEMC (M. Bader)

- Working on the schedule of production; trying to organize so students can schedule two semesters at a time; may survey students; report on enrollment; changing targets Is it something we can fix? Was it based on something at the colleges or at the district? Was it policy related? And so we were given that information and was shared at the board meeting last week.
- We also asked that it be disaggregated by ethnicity, gender, and region. So if we were looking for any patterns or anything that we could see regarding how our students were impacted by some of our things,

Guided Pathways (M. Bader)

- Presentations to department meetings this week to discuss the proposed new schools; if you have questions or would like to discuss a different placement for your program, please come talk to GP & Equity – welcome to ideas around program placements.

Accreditation (H. Ashby)

- Accreditation Update presentation will be provided at the December College Council and Academic Senate meetings
- Hayley Ashby participated in the Follow-Up site visit at Palo Verde College that focused on institution-level assessment and institution-set standards
- Hayley Ashby attended an ACCJC listening session at the 2022 ASCCC Fall Plenary
- Preparing to start work on the Midterm Report at the beginning of the year

Equity (D. Hitchcock)

- The next Mosaic Even is on December 1, 1-2:30pm and highlights the voices of Black/African American alumni

PGSL (V. Harris)

- Approve courses ahead of when you take them; foreign languages can be submitted for approval regardless of the discipline a faculty member serves in; after December 2022, the next meeting will be in March 2023

CTE (S. Williams)

- Currently going through local and regional advisory boards

- IX. **Action Item:** Senate President Appointments
Document Control Systems Project Team – Anthony Farmand and Hayley Ashby; Hiring Committee MESA Director – Monica Gutierrez and Jeff Mulari; Hiring Committee for Classified Dual Enrollment/CRC - Lisa Nelson and Erin Spurbeck; Diversity Equity and Inclusion Committee Faculty Co-Chair – Brady Kerr
Approved by Consensus
- X. **Information Item:** Maria Jurado has been selected as the 2023 Commencement Speaker.
- XI. **Action Item:** The Senate had a first read and approved the APC new faculty prioritization recommendations.
Approved by Consensus
- XII. **Action Item:** The Senate had a first read of the [RCCD Global Learning & Study Abroad Committee Bylaws](#).
- XIII. **Discussion Item:** The Senate was asked to give feedback on the Canvas Outcomes Assessment [Proposal](#) & [Rubric](#).
- XIV. **Action Item:** The Senate approved the [Continuation of Virtual Meetings](#) based on [AB361](#) guidelines.
- XV. Meeting adjourned at 2:47 PM.