

NORCO COLLEGE

Minutes

Norco Academic Senate Meeting

September 14, 2020

1:30-3:30 Zoom

Call to Order: 1:30 pm

I. Roll Call:

Officers, Senators, Alternates, and Committee Chairs & Liaisons:

Laura Adams, Kimberly Bell, Quinton Bemiller, Michael Bobo, Courtney Buchanan, Sarah Burnett, Angelica Calderon, Alexis Gray, J. Marie Hicks, Starlene Justice, Virgil Lee, Barbara K. Moore, Jody Tyler, Dana White, Brian Johnson, Vivian Harris, Domonique Hitchcock, Lisa Nelson, Ashlee Johnson, David Payan, Patty Worsham, Cameron Young

Reporting Members:

Guests: Kevin Fleming, Samuel Lee, Torria Davis

II. Approval of Agenda: M/Hicks S/Lee Unanimous

III. Approval of Minutes June 6, 2020: M/Hicks S/Lee, two abstentions, Approved with corrections

Action Items:

IV. **Action Item: Approval of Faculty Appointments (Q. Bemiller)**

The Academic Senate is asked to vote to confirm the following appointments:

A. Dr. Dominique Hitchcock, Equity Liaison

B. Dr. Sigrid Williams, CTE Liaison

C. Dr. Courtney Buchanan, District Budget Advisory Committee (DBAC)

D. Faculty Guided Pathways/Equity Leads:

- Dr. Dominique Hitchcock, Arts & Humanities/Cultural Competency
- Brady Kerr, Business & Management (*Arts & Humanities*)/Faculty Advising
- Jethro Midgett IV, Counseling/Career Coaching
- Dr. Courtney Buchanan, Social & Behavioral Sciences/Equity Data
- Ashlee Johnson, STEM/Connecting Academic Programs to Careers

Approval of Faculty Equity Leads: M/Kamerin, S/Bell, Approved Unanimously

E. Chair of Chairs, Patty Worsham

Approve appointment: M/Lee S/Kamerin, Approved Unanimously

V. **Action Item: Proposed Changes to NCAS Constitution (V. Lee)**

Action on the proposed changes to the Constitution of Norco College Academic Senate.
Documents: [Original Const.](#), [Redlined Const.](#), and [Clean Edit Const.](#)

- Virgil Lee to modify and present to Senate again.

Approve to include at large senators' positions as voting members: M/Hicks S/White,
Approved, 8 Yes Votes, 1 No

VI. **Discussion: SPGM Draft 1 (Q. Bemiller)**

Review suggested alignment to Educational Master Plan (EMP) goals and give feedback.
See pages 30-36, Ch. 5, in the [Strategic Planning & Governance Manual \(SPGM\) Draft 1.](#)

VII. **Discussion: Roundtable on Distance Education, (Q. Bemiller/S. Burnett)**

Academic Senate will hold a roundtable discussion regarding issues that Senators have confronted. Topics may include, but are not limited to: Canvas issues, synchronous and asynchronous teaching, and labs.

- Workload of making classes ADA compliant is intense, specifically sciences courses (J. Tyler)
 - Senate President pointed out that is a work condition, and the faculty should discuss with the Faculty Association
- We have legal responsibilities both to students and Ed Code (Gray)
- Concerns about caps going up or staying elevated (Burnett)

VIII. **Academic Senate Orientation (Q. Bemiller)**

President Quinton Bemiller will give an [Academic Senate Orientation](#), to contextualize the role of Academic Senate, and review the responsibilities of Academic Senators/Alternates.

- Item Tabled for next meeting (9/21/20)

IX. **College Reports**

- Associated Students of Norco College (A. Calderon, S. Irfan)
 - ASNC planning open forums
 - Asking faculty to spread the word
 - Prizes being raffled
 - Student concerns about grab and go bags running out within 10 mins.
 - ASNC potentially donating money or conducting a food drive.
 - ASNC from Norco and sister colleges and student trustee having a Q&A with Secretary of State
 - Asking faculty to offer incentives to students who participate
- College President (M. Green)
 - Safe Return Taskforce has been moved from a recommendation mode to monitoring.
 - Taskforce meets quarterly
 - Work groups meet monthly as needed
 - Originally 7 work groups, now merged into 6

- Adamant about security measures and requiring everyone on campus should be following the safety and doing the symptom checker.
- Conducting random checks within labs
- Guided Pathways, thank you to:
 - Dominique, Brady, Jethro, Courtney and Ashlee
- Racial Justice Taskforce, lots of planning went on in the Summer
 - 10-Point Plan to Address Anti-Blackness
 - Three groups meet regularly
 - AB1460 Ethnic Studies has gone into law- Ethnic Studies now a graduation requirement for CSU.
- Giving Week coming up October 5th-9th, proceeds go to Student Life Emergency Fund.
 - Goal Set at \$25k, currently at \$9k
- Everyone can submit request for Regular Update
- Mustang of the Month, open for submissions

Academic Affairs (S. Lee)

- State's Emergency Provision for online instruction expires December '20.
 - Everything being scheduled in the Winter/Spring needs to be in Colleague as an approved distant ed/ hybrid addendum
 - Deadline September 25th for addendum requests
- Winter schedule will be completed October 16th.
 - Published October 26
 - Registration November 2nd
- Spring schedule to be published November 16th
- MAP training September 18th

XVI. Officer Reports

- A. Secretary/Treasurer (K. Kamerin)
 - a. Brief updates will be sent to Nor-All
 - b. Possibility of bringing faculty meetings back (Tabled)
- B. Vice-President (V. Lee)
 - a. No Report
- C. President (Q. Bemiller)
 - [RCCD Call to Action Taskforce](#)
 - [RCCD Safe Return Taskforce](#)
 - Other

XVIII. Open Hearing/Good of the Order

- Chairs will be getting together to discuss online instruction
- Emergency DE proposals are due by end of September
 - If discipline is taught throughout the district, proposal needs to be approved by all three colleges
- Math reps needed for DE Committee

Adjourned: 3:32 pm

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